



**ZONING CLEARANCE AFFIDAVIT**

**NOTE: THIS DOCUMENT IS AN "AGREEMENT IN LEIU OF A ZONING CLEARANCE". PLEASE READ CAREFULLY BEFORE SIGNING.**

AFFIANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE (HOME): \_\_\_\_\_ (BUSINESS): \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_ ZONE: \_\_\_\_\_

CURRENT/PRIOR USE: \_\_\_\_\_

OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_

NEW BUSINESS NAME: \_\_\_\_\_

DESCRIBE PROPOSED USE: \_\_\_\_\_

I, \_\_\_\_\_ of (address) \_\_\_\_\_ affirm that I am the  
 (Check One) OWNER \_\_\_\_\_ TENANT\* \_\_\_\_\_ of a certain tract or parcel of land located at the above  
 referenced address in the City of Franklin, Virginia; and that I have applied for a Zoning Clearance to operate  
 in existing business on said property and that the business use will not change from the current or previous use.  
 I further certify that I am familiar with the Virginia Uniform Statewide Building Code and that no work will be  
 undertaken that requires a permit. I affirm that I understand the City of Franklin Sign Ordinance as it relates to  
 the allowable advertising signage including outdoor displays.

**TENANT: Tenants must show proof of owner permission by a signed letter of signed lease agreement.**

**THE AFFIANT IS RESPONSIBLE FOR OBTAINING ALL APPLICABLE STATE AND/OR FEDERAL PERMITS REGULATING THE USE OF THE PROPERTY. IT IS UNDERSTOOD THAT NO CHANGE IN USE SHALL BE MADE WITHOUT THE APPROVAL OF THE ZONING ADMINISTRATOR.**

\_\_\_\_\_  
 (Affiant)

Signed and acknowledged by \_\_\_\_\_ in the City of Franklin, Virginia, on the  
 \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, in the presence of the undersigned witness.

\_\_\_\_\_  
 (Witness)