



**Franklin City Council Agenda
August 9, 2021
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

6:00 P.M.

Closed Session pursuant to Code Section 2.2-3711-A-1 Closed Session Work Session pursuant to Virginia Code Section 2.2-3711-A-1, for discussion, consideration, assignment, appointment, promotion, performance, salaries, of any public body employee and specifically discussion of the City Manager's contract.

7:00 P.M.

Regular Meeting

CALL TO ORDER. MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES. MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZEN'S TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA:

A. Approval of July 12, 2021 and July 26, 2021 minutes

B. Resolution #2017 - In Honor of the Life of Mary Bettie Bowers Grant

2. FINANCIAL MATTERS

A. American Rescue Plan Public Hearing

a. Budget Amendment 2022-2

3. OLD/ NEW BUSINESS:

A. Time Capsule Request

B. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

5. CLOSED SESSION

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Franklin Redevelopment and Housing Authority Board of Commissioners, and personnel matters related to COVID-19.

2.2-3711-A-3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect

the bargaining position or negotiating strategy of the public body specifically regarding property in Downtown Franklin, on Langston Court, and on Banks Street.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, and Franklin Regional Airport.

Motion Upon Returning to Open Session- I move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on August 9, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

6. ADJOURNMENT

MINUTES FROM THE JULY 12, 2021 REGULAR CITY COUNCIL MEETING

The Franklin City Council held a Regular City Council Meeting on July 12, 2021 at 7:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Robert (Bobby) Cutchins, Vice-Mayor; Councilwoman Wynndolyn Copeland; Councilman Ray Smith, Councilman Mark R. Kitchen; Councilman Linwood Johnson and Councilman Gregory McLemore

Staff in Attendance: Amanda Jarratt, City Manager and Leesa Barnes, Executive Assistant, recording minutes

Other Staff in Attendance: Steve Patterson, Chief of Franklin City Police Department; Steve Newsome, Network Administrator; Sarah Rexrode, Director of Social Services; Carlee Smith, City Planner; Vernie Francis, III, Chief of Emergency Services; Dinah Babb, Treasurer; Tracy Spence, Director of Finance and Michelle Dandridge, Director of Human Resources

Closed Session

Call to Order

Mayor Frank Rabil called the closed session to order at 6:00 p.m.

Councilman Mark R. Kitchen moved to open the closed meeting pursuant to Code Section 2.2 3711-A-1 for the annual evaluation of the City Manager.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 7-0.

Motion Upon Returning to Open Session

Councilman Mark R. Kitchen moved that the City of Franklin Virginia City Council certify that, to the best of each member's knowledge, (i.) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on July 26, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 7-0.

Regular Meeting

Call to Order

Mayor Frank Rabil called the July 12, 2021 Regular City Council Meeting to order at 7:00 p.m.

Citizen's Time

1st Speaker

LaKida Wiggins-Myrick resides at 1633 Dorchester Street, Franklin, Virginia 23851; Ms. Myrick stated she wanted to apologize for a statement that she made during citizen's time at the June 28, 2021 regular City Council meeting. She apologized to Chief Francis and Chief Patterson for the negative remarks that she made and thanked them for their services.

2nd Speaker

Ricky Sykes resides at 421 Morton Street, Franklin, Virginia 23851; Mr. Sykes expressed his concerns regarding the Confederate Monument located at Memorial Park. He stated he did not think that City funds should be used to re-erect the Confederate Monument at a different location and that the citizens of the City of Franklin should be allowed to vote on this.

Mayor Frank Rabil stated that the City Council would not be excepting anymore electronic Citizen's time statements. The public would have to come to City Council meetings to speak.

Amendments to Agenda

Mayor Frank Rabil asked if there were any amendments to the agenda.

There were no amendments to the agenda.

Consent Agenda

Approval of June 28, 2021 Minutes

Mayor Frank Rabil asked if there were any additions or corrections to the minutes from the June 28, 2021 regular City Council meeting.

There being no additions or corrections to the minutes from the June 28, 2021 regular City Council meeting, Mayor Frank Rabil asked for a motion of approval.

Councilwoman Wynndolyn Copeland made a motion to approve the minutes from June 28, 2021 regular City Council meeting. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 5-2.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSTAINED due to being absent from meeting.
Councilman Linwood Johnson	AYE

MINUTES FROM THE JULY 12, 2021 REGULAR CITY COUNCIL MEETING

Councilman Mark R. Kitchen AYE

Councilwoman Wynndolyn Copeland AYE

Councilman Gregory McLemore ABSTAINED due to being absent from meeting.

Councilman Ray Smith AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Councilman Gregory McLemore departed the July 12, 2021 regular City Council meeting at 7:12 p.m.

Old / New Business

Termination COVID-19 State of Emergency

City Manager Amanda Jarratt stated that on March 13, 2020 a Federal, State and local State of Emergency was declared in response to COVID-19. The State of Emergency for the Commonwealth ended on June 30, 2021. There is no need for the local State of Emergency to continue at this point in time. Should conditions change a new State of Emergency will be declared. City Manager Jarratt stated she has consulted with the City of Franklin's legal representation and for record keeping purposes the City needs to terminate the State of Emergency Declaration.

Councilman Linwood Johnson made a motion to officially end the local State of Emergency related to COVID-19. The motion was seconded by Councilman Mark R. Kitchen.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil AYE

Vice-Mayor Robert (Bobby) Cutchins ABSTAINED due to being absent from meeting.

Councilman Linwood Johnson AYE

Councilman Mark R. Kitchen AYE

Councilwoman Wynndolyn Copeland AYE

Councilman Gregory McLemore ABSENT

Councilman Ray Smith AYE

Mayor Frank Rabil stated that the motion passed unanimously.

FRHA Acquisition Resolution

City Manager Amanda Jarratt stated the City of Franklin has been working with Franklin Redevelopment and Housing Authority (FRHA) to purchase the FRHA office building to use as the Social Services Department. She added the City has all the necessary documents in order to close on Tuesday, July 13, 2021. She added City Council will need to adopt the Franklin Redevelopment and Housing Acquisition Resolution and sign the final deed so that staff and the FRHA can move forward with purchasing the building.

Mayor Frank Rabil asked Vice-Chairman Robert (Bobby) Cutchins to read the FRHA can move forward with purchasing the building.

Mayor Frank Rabil asked Vice-Chairman Robert (Bobby) Cutchins to read the FRHA Acquisition Resolution.

Councilman Linwood Johnson made a motion to adopt the FRHA Resolution #2021-16. The motion was seconded by Councilman Wynndolyn Copeland.

Mayor Frank Rabil asked City Council if there was any discussion.

Ray Smith asked if all the property included in this deed was in the original deed.

City Manager Jarratt answered this deed completes the block.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSTAINED due to being absent from meeting.
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Historic District Follow-up Discussion

City Manager Amanda Jarratt stated in October of 2006 Franklin City Council adopted the Historic Preservation Ordinance. A local Commission was adopted and design guidelines were developed. The notice to property owners regarding the implementation of the Design Guidelines was not sent to those in the impacted district. She added she provided the ordinance, previous City Council minutes, minutes from the Historic Preservation Review Board and the developed Design Guidelines for City Council's review. The appointments previously made to the Board have expired. Should Council want to restart the process, individuals will have to be formally appointed by City Council. The Commission would consist of seven members which would be:

- One design professional, preferably a state-licensed architect.
- One state-licensed realtor.
- One licensed Class A contractor.
- Two residents or owners of property with historic overlay zoning including at least one owner or residential section and at least one owner or tenant of the business section.
- One individual at large.

City Manager Jarratt answered the district itself is on the books, but if City Council decides this is no longer a priority there would be a process to go through.

After City Council discussion the consensus was to move forward with the Historic Preservation Ordinance.

City Manager's Report

General Updates

- Due to the termination of the COVID-19 State of Emergency all meetings must be conducted in person. The COVID-19 cases in the City of Franklin are slowing. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- COVID-19 Municipal Relief Fund payments are available for accounts that are thirty days past due. These payments are for water, sewer, and electric usage only. It will not pay for garbage usage, late fees, penalties nor taxes. An application is needed for each payment. Payments are not guaranteed. They will be made on a first come, first serve basis until the fund is depleted. City Manager Jarratt asked the public to please exercise respect while dealing with the staff.
- Staff is continuing to analyze the American Rescue Plan Act and will present a plan to City Council in the coming weeks. The first deposit of \$4.5M was deposited with the City on June 30, 2021.
- Staff is utilizing various tools available to use as a result of recent gun violence events in the City of Franklin.
- City staff is preparing for any potential impacts of Hurricane Elsa.
- The Independence Day Celebration went smoothly on June 30, 2021. City Manager Jarratt thanked City staff and volunteer organizations that supported the event.

Councilman Linwood Johnson thanked City Manager Jarratt for taking an active role in representing City Council regarding the recent gun violence in the City of Franklin.

Councilwoman Wynndolyn Copeland stated even though the recent gun violence is mainly in Wards three, four, and five, it affects the entire City of Franklin. She added City Council needs to shoulder the responsibility.

- The truck route signs have been installed and appear to be working.

Community Events

- Spring and Summer athletic leagues and commonly wide events are posted on the City of Franklin website:
- The Franklin Cruise in is held every Wednesday evening in Downtown Franklin.
- We Be Jamming is ongoing through the fall.
- The Franklin Farmers Market is open on Wednesday's and Saturday's into the fall season.

Upon completing the City Manager's Report, City Manager Jarratt opened the floor for questions.

Mayor Frank Rabil asked the percentage of vaccinations in the area.

City Manager Jarratt answered she would check with the Health Department but she thought the City was over eighty percent.

Council / Staff Reports on Boards / Commissions

Mayor Frank Rabil asked City Council if they had anything to report on Council / Staff Reports on Boards and Commissions.

Councilman Ray Smith presented an impact statement from the Franklin Business Center which is generated by the tenants of the Franklin Business Center and would be glad to answer any questions.

Mayor Frank Rabil stated he would be attending a meeting consisting of the Hampton Roads Transportation Planning Organization and the Hampton Roads Transportation Accountability Commission on Thursday, July 14, 2021.

Mayor Frank Rabil and City Council conveyed his condolences to the George (Top) H. Hedgepeth family (Top) Hedgepeth served twelve years on City Council.

City Council went into closed session 7:40 p.m.

Closed Session

Mayor Frank Rabil entertained a motion to go into closed session.

Councilman Mark R. Kitchen moved that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. Discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: the annual evaluation of the City Manager, Planning Commission, Industrial Development Authority, Departmental Restructuring, and

2.2-3711-A-32. 2-3711-A-3, Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property in Downtown Franklin.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Fairview Drive, Armory Drive and Franklin Regional Airport.

2.2-3711-A-19, Discussion of plans to protect public safety as it relates to vulnerabilities and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety specifically as it relates to gun violence.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSTAINED due to being absent from meeting.
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Motion Upon Returning to Open Session

Councilman Mark R. Kitchen moved that the City of Franklin Virginia City Council certify that, to the best of each member's knowledge, (i.) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on July 26, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Councilwoman Wynndolyn Copeland.

Mayor Frank Rabil stated that the motion passed unanimously.

Other Action Items of Council

Councilman Ray Smith made a motion to appoint Matthew W. Crowder to serve as Ward 2 representative on the Franklin City Planning Commission Advisory Committee. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSTAINED due to being absent from meeting.
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Adjournment

Councilman Ray Smith made a motion to adjourn the July 12, 2021 regular City Council meeting. The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 6-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSTAINED due to being absent from meeting.
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

The July 12, 2021 regular City Council meeting adjourned at 8:00 p.m.

Mayor

Clerk to City Council

MNUTES FROM THE JULY 26, 2021 REGULAR CITY COUNCIL MEETING

The Franklin City Council held a Regular City Council Meeting on July 26, 2021 at 7:00 p.m. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Frank Rabil, Mayor; Councilwoman Wynndolyn Copeland; Councilman Ray Smith; Councilman Mark R. Kitchen; and Councilman Linwood Johnson

Council Members not in Attendance: Vice-Mayor Robert (Bobby) Cutchins and Councilman Gregory McLemore

Staff in Attendance: Amanda Jarratt, City Manager and Leesa Barnes, Executive Assistant, recording minutes

Other Staff in Attendance: Steve Patterson, Chief of Franklin City Police Department; Robert Porti, Deputy Chief of Franklin City Police Department; Steve Newsome, Network Administrator; Sarah Rexrode, Director of Social Services; Carlee Smith, City Planner; Vernie Francis, III, Chief of Emergency Services; Tracy Spence, Director of Finance; Jeanette Riggins, Payroll Specialist; Laurie White, Utilities Service Representative II; Carson Blythe, Tourism Director; Joyce Johnson, Utility Billing Supervisor; A 'Risha Courville, Human Resources Administrative Assistant; Steve Watson, Water and Sewer Superintendent and Zachary Wright, Interim Director of Power & Light

Closed Session

Mayor Frank Rabil called the July 26, 2021 work session to order at 6:00 p.m.

Mayor Frank Rabil entertained a motion to go into Closed Session.

Councilman Mark R. Kitchen moved for City Council to go into Closed Session pursuant to Code Section 2.2-3711-A-3 for the acquisition of real property for a public purpose specifically regarding property on North High Street.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	ABSENT
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Note: Councilman Linwood Johnson arrived during Closed Session at 6:15 p.m.

Motion Upon Returning to Open Session

Councilman Mark R. Kitchen moved that the City of Franklin Virginia City Council certify that, to the best of each member's knowledge, (i.) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on July 26, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Call to Order

Mayor Frank Rabil called the July 26, 2021 Regular City Council Meeting to order at 7:00 p.m.

Citizen's Time

1st Speaker

Dick Gilbert, 124 Woodland Circle, Franklin, Virginia 23851; Mr. Gilbert expressed his disappointment when the City of Franklin stopped their recycling program. He expressed his main concern was the disposal of cardboard boxes and if the City of Franklin was serious about recycling cardboard boxes. If so, they should provide a centralized area where citizens can take them and suggested the boat ramp area.

Amendments to Agenda

Mayor Frank Rabil asked if there were any amendments to the agenda.

There were no amendments to the agenda.

Approval of July 12, 2021 minutes

City Manager Amanda Jarratt asked that approval of the July 12, 2021 minutes be deferred until the next City Council meeting which is scheduled for Monday, August 9, 2021 due to staff being out of the office.

Introduction of New Employees – Finance and Human Resources

City Manager Amanda Jarratt called Tracy Spence, Director of Finance to come forward and introduce the following new employees:

Finance Department

Jeanette Riggins – Payroll Specialist

Laurie White – Utility Service Representative II

Administrative Department

City Manager Jarratt introduced the following new employee:

A'Risha Courville- Jones – Human Resources Administrative Assistant

National Night Out Proclamation

Mayor Frank Rabil asked Councilwoman Wynndolyn Copeland to read the National Night Out Proclamation which provides a unique opportunity for the City of Franklin to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts.

Mayor Frank Rabil opened the floor to Chief Steve Patterson for additional comments.

Chief Patterson stated National Night Out is scheduled for Tuesday, August 3, 2021 at the Armory Field. He thanked City Manager Amanda Jarratt and Sammara Green-Bailey, Director of Parks & Recreations for all of their support.

Mayor Frank Rabil asked for a motion of adoption for the City of Franklin National Night Out Proclamation.

Councilman Linwood Johnson made a motion to adopt the City of Franklin National Night Out Proclamation. The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

See Attached Proclamation:

Financial Matters

Budget Amendment 2021-27, 2021-28, and 2022-1

City Manager Amanda Jarratt called Tracy Spence, Director of Finance to come forward and review the following Budget Amendments:

Budget Amendment #2021-27

Director Spence stated the 2020 – 2021 City Budget will be amended to:

1. To adjust General Fund appropriations based on FY21 projections These are end of year true-ups.
2. To adjust Comprehensive Services Fund appropriations in the amount of \$64,625.00 based on FY21 projections.
3. To adjust the School Operating Fund appropriations for retention stipends per request.
4. To adjust Western Tidewater HOME Consortium Fund appropriations in the amount of \$40,478.00.
5. To record the financing package in the amount of \$5,329,007.00 which was approved by Franklin City Council on May 10, 2021.

Budget Amendment #2021-28

Director Spence stated the 2020 – 2021 City Budget will be amended to \$83,000.00 of American Rescue Plan Act (ARPA) funds spent in FY21.

Budget Amendment #2022-1

Director Spence stated the 2021 – 2022 City Budget will be amended to:

1. To appropriate FY21 unspent Council approved project funds in the amount of \$27,810.00.
2. To budget revenues in the amount of \$6,000.00 for the Regional Fire Training Fund and appropriate such revenues for use.
3. To recognize revenues in the amount of \$10,000.00 from Franklin Southampton Charities and to appropriate such revenues for new uses.
4. To appropriate FY21 unspent COVID and American Rescue Plan monies in the amount of \$183,302.00.

Mayor Frank Rabil asked for a motion to approve Budget Amendments #2021-27, #2021-28 and #2022-1.

Councilman Linwood Johnson made a motion to approve Budget Amendments #2021-27, #2021-28 and #2022-1. The motion was seconded by Councilman Mark R. Kitchen.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Old / New Business

American Rescue Plan Act Plan of Action

City Manager Amanda Jarratt stated the City of Franklin was awarded \$9,813,392.00 from the American Rescue Plan Act (ARPA). By utilizing fund from the American Rescue Plan Act, Franklin City Council and the staff have a chance to work together to implement generational infrastructure improvements across the City of Franklin. The lead team spent numerous weeks reviewing the Federal Guidance and the pent up capital infrastructure demands as well as issues related to increased gun violence across the City of Franklin which is attached. The plan as presented addresses a wide range of issues across the majority of City Departments and allows for a large portion of the City of Franklin’s Capital Improvement Plan to be implemented.

If City Council approves the American Rescue Plan Act plan a substantial infusion of resources to rebuild the City of Franklin’s capital infrastructure most notably in the City’s Distressed Census Tract. The plan of action will allow the City to improve and provide additional recreational activities to the citizens of the City of Franklin, promote and create Tourism activities, and allows the City to hire staff and purchase supplies necessary to assist in proactively addressing increased gun violence.

The plan of action that staff is presenting has been strategically and thoughtfully prepared and is in compliance with the Federal guidelines, and provides necessary improvements across the City that will benefit the citizens at large especially in areas most impacted by COVID-19 and increased social issues as a result of the global pandemic.

City Manager Jarratt presented the following plan of action:

**City of Franklin
American Rescue Plan
Proposed Projects**

Police Department	Two Police Officers (2 ½ years)	\$ 350,000.00
Police Department	Four police cars	\$ 180,000.00
Police Department	Radio system (radio equipment)	\$ 1,650,000.00
Police Department	One Dispatcher	\$ 45,000.00
Police Department	Fourteen cameras	\$ 150,000.00
Police Department	Body cameras	\$ 53,500.00
Police Department	Police truck	\$ 75,000.00
Police Department	Police helmets	\$ 15,000.00
Parks & Recreation	MLK Renovation	\$ 86,000.00
Parks & Recreation	Riverwalk project	\$ 500,000.00
Parks & Recreation	City pool upgrades	\$ 75,000.00
Parks & Recreation	Hayden Park upgrades	\$ 200,000.00
Parks & Recreation	Armory field upgrades	\$ 100,000.00
Parks & Recreation	College and Bruce Street Park Upgrades	\$ 211,500.00
Parks & Recreation	Blackwater Park	\$ 50,000.00
Parks & Recreation	Armory Park Bathroom Renovations	\$ 40,500.00
Premium Pay	Premium Pay	\$ 400,000.00
Tourism	Tourism Interpretive Panels	\$ 25,000.00
Tourism	Train Depot Painting	\$ 10,000.00
Social Services	Overtime	\$ 35,000.00
Community Development	Demolition of blighted properties	\$ 500,000.00
Emergency Services	Bullet proof vests	\$ 8,000.00
Emergency Services	Helmets	\$ 4,000.00
Emergency Services	Emergency Operations Software	\$ 50,000.00
Power & Light	Automated Gates	\$ 25,000.00
Public Works	WWTP sludge removal	\$ 300,000.00
Public Works	Electrical upgrades	\$ 150,000.00
Public Works	Dewatering equipment	\$ 250,000.00
Public Works	Portable generator	\$ 55,000.00
Public Works	Sewer cipp	\$ 610,000.00
Public Works	Scada upgrade	\$ 135,000.00
Public Works	Stormwater projects	\$ 500,000.00
Public Works	Paving	\$ 2,000,000.00

MNUTES FROM THE JULY 26, 2021 REGULAR CITY COUNCIL MEETING

FSEDI	Business Center Wireless Upgrades	\$ 30,000.00
IT Department	City-Wide wireless improvements	\$ 344,892.00
Reserved	Reserved for Contingency	\$ 600,000.00
Total		\$ 9,813,392.00
Total Allocation		\$ 8,265,896.00
US Treasury		\$ 1,547,496.00
		\$ 9,813,392.00

Mayor Frank Rabil opened the floor for questions.

Councilman Linwood Johnson asked would the City of Franklin be able to communicate with other municipalities during storms regarding the tower’s radio communications.

City Manager Jarratt answered there is a two track system, Southampton County will be issuing a RFP for their radio communication system. The City of Franklin will be included in the RFP reserving the right to act alone if necessary. There is a radio committee and two of the City’s staff serve on the committee.

Councilman Ray Smith commended City staff on the plan of action. Councilman Smith added he is in total support and motioned to approve the American Rescue Act Plan of Action. The motion was seconded by Councilman Linwood Johnson.

Mayor Frank Rabil echoed Councilman Smith’s statement.

City Manager Jarratt thanked City staff for all of their efforts and added there will be a Public Hearing scheduled at the August 9, 2021 City Council meeting to formalizing the acceptance of the funding.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

City Manager's Report

City Manager Amanda Jarratt gave the following updates:

General Updates

- The COVID-19 cases in the City of Franklin are slowing. There is currently one case in the City. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- COVID-19 Municipal Relief Fund payments are available for accounts that are thirty days past due. These payments are for water, sewer and electric usage only. It will not pay garbage usage, late fees, penalties nor taxes. An application is needed for each payment. Payments are NOT guaranteed. Payments will be made on a first come, first serve basis until the fund is depleted.
- The bid opening for the Southampton County Courthouse project has now been moved to August 10, 2021 at 2:00 p.m. and she plans on attending. The trailer has been delivered and the water lines have been installed.

Community Events

- Spring and Summer athletic leagues and community wide events are posted on the City of Franklin website.
- The Franklin Cruise In is held every Wednesday evening in Downtown Franklin.
- We Be Jamming is ongoing through the fall.
- The Franklin Farmers Market is open on Wednesday's and Saturday's into the fall season.

Council / Staff Reports on Boards / Commissions

Mayor Frank Rabil asked City Council if they had anything to report on Council /Staff Reports on Boards / Commissions.

Councilman Linwood Johnson stated he reported on the VML Mayor's Conference and has some material he will be dispersing at the August 9, 2021 regular City Council meeting.

Closed Session

Mayor Frank Rabil entertained a motion to go into closed session.

Councilman Mark R. Kitchen moved that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. Discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Industrial Development Authority, Historic District Advisory Commission and

2.2-3711-A-32. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body specifically regarding property in Downtown Franklin.

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Fairview Drive, Armory Drive and Franklin Regional Airport.

The motion was seconded by Councilwoman Wynndolyn Copeland.

City Council went in to Closed Session at 8:00 p.m.

Motion Upon Returning to Open Session

Councilman Mark R. Kitchen moved that the City of Franklin Virginia City Council certify that, to the best of each member's knowledge, (i.) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on July 26, 2021; (ii) only such public business matters as were identified in the motion convening the closed meeting were, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Other Action Items of Council

Councilwoman Wynndolyn Copeland made a motion to appoint Mr. Howard Turner to the Industrial Development Authority.

The motion was seconded by Councilman Mark R. Kitchen.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

Adjournment

There being no other items to discuss Mayor Frank Rabil entertained a motion to adjourn the July 26, 2021 regular City Council meeting.

Councilwoman Wynndolyn Copeland made a motion to adjourn the July 26, 2021 regular City Council meeting.

The motion was seconded by Councilman Linwood Johnson.

The motion carried the vote by 5-0.

The vote was as follows:

Mayor Frank Rabil	AYE
Vice-Mayor Robert (Bobby) Cutchins	ABSENT
Councilman Linwood Johnson	AYE
Councilman Mark R. Kitchen	AYE
Councilwoman Wynndolyn Copeland	AYE
Councilman Gregory McLemore	ABSENT
Councilman Ray Smith	AYE

Mayor Frank Rabil stated that the motion passed unanimously.

The July 26, 2021 regular City Council meeting adjourned at 8:30 p.m.

Mayor

Clerk to City Council



Resolution #2021-17

Celebrate

Mary Bettie Bowers Grant

August 25, 1932 – December 17, 2003

WHEREAS, Mary Bettie Bowers Grant, was born on August 25, 1932 in Isle of Wight County to William and Susie Turner Bowers. Mary Bettie grew up with her family in and around the countryside of Franklin, Virginia, a community where, hospitality and tradition are still important; and,

WHEREAS, Mrs. Bowers Grant graduated from Hayden High School in June of 1952, where she found pleasure in playing baseball; and,

WHEREAS, Mary Bettie Bowers Grant met and married James Grant on November 1, 1952. Their love and mutual admiration lasted over forty years until his death in August of 1993. They had three children, Linda, James, Jr. and William. She was a loving and caring wife and mother and friend; and,

WHEREAS, Mrs. Bowers Grant possessed a quiet spirit, and at times lacking confidence, she found her calling when she engaged with local Jehovah's Witnesses to assist in outreach by offering practical help to the community, including spiritual care, promoting healthy family relationships, literacy programs and any other activity in which she could actively support until her last days. She was a valued member of the community and her good works stand as her legacy; and,

NOW, THEREFORE, BE IT RESOLVED, that the Franklin City Council, pay tribute to Mrs. Mary Bettie Bowers Grant by celebrating her life's accomplishments the occasion of what would have been her 89th birthday; and

AND, BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the minutes of this meeting of the Franklin City Council as visible evidence of the high esteem in which this Council and the citizens of the City of Franklin hold Mrs. Mary Bettie Bowers Grant thereby forever preserving and recording its gratitude.

Adopted: August 9, 2021

Mayor Frank Rabil



*Office of the City Manager
Amanda C. Jarratt*

August 5, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: ARPA Public Hearing

Background Information

The Code of Virginia requires that when a locality receives an influx of funds in excess of 1% of their total budget including capital spending an additional public hearing must be conducted. The City of Franklin will receive a total of \$9.8M from the American Rescue Plan Act of which \$4.7M will be spent in this fiscal year and as a result a public hearing is required.

Needed Action

Conduct the public hearing and adopt the attached budget amendment.

BUDGET AMENDMENT 2022-2

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2021-2022 City Budget is hereby amended to appropriate unspent American Rescue Plan monies received in FY21.

	2021-2022 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
#1			
230 COVID FUND			
REVENUE			
230-3-41050-0150 Use of Restricted Fund Balance	\$ 183,302	\$ 4,966,498	\$ 4,783,196
			\$ 4,783,196
EXPENDITURES			
230-4-81300-8102 College and Bruce Street Park Upgrades-Yr 2	\$ -	\$ 90,000	\$ 90,000
230-4-81300-8103 MLK Renovations-Yr 1	-	64,500	64,500
230-4-81300-8104 Riverwalk Park Project	-	500,000	500,000
230-4-81300-8105 City Pool Upgrade Project	-	75,000	75,000
230-4-81300-8106 Hayden Park Project-Yr 1	-	50,000	50,000
230-4-81300-8107 Armory Field Upgrade Project	-	100,000	100,000
230-4-81300-8108 Salaries & Benefits-Two Police Officers-Yr 1	-	140,000	140,000
230-4-81300-8109 Salaries & Benefits-One Dispatcher	-	45,000	45,000
230-4-81300-8110 Police Vehicles	-	180,000	180,000
230-4-81300-8111 Surveillance Cameras	-	150,000	150,000
230-4-81300-8112 Body Cameras	-	53,500	53,500
230-4-81300-8113 Police Truck	-	75,000	75,000
230-4-81300-8114 Police Helmets	-	15,000	15,000
230-4-81300-8115 Premium Pay	-	400,000	400,000
230-4-81300-8116 Tourism Interpretive Panels	-	25,000	25,000
230-4-81300-8117 Train Depot Painting	-	10,000	10,000
230-4-81300-8118 Salaries & Benefits DSS OT	-	35,000	35,000
230-4-81300-8119 Demolition of Blighted Properties-Yr 1	-	250,000	250,000
230-4-81300-8120 Bullet Roof Vests	-	8,000	8,000
230-4-81300-8121 EMS Helmets	-	4,000	4,000
230-4-81300-8122 Emergency Operations Software	-	50,000	50,000
230-4-81300-8123 Automated Gates	-	25,000	25,000
230-4-81300-8124 WWTP Sludge Removal	-	300,000	300,000
230-4-81300-8125 Dewatering Equipment	-	250,000	250,000
230-4-81300-8126 Sewer CIPP-Yr 1	-	305,000	305,000
230-4-81300-8127 Stormwater Projects-Yr 1	-	250,000	250,000
230-4-81300-8128 Paving Projects QCT-Yr 1	-	1,000,000	1,000,000
230-4-81300-8129 City-Wide Wireless/Broadband Improvements	-	333,196	333,196
			\$ 4,783,196

Certified copy of resolution adopted by Franklin City Council.

Clerk to the City Council



*Office of the City Manager
Amanda C. Jarratt*

August 5, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Time Capsule Request

Background Information

Please see the attached request from Gaynelle Riddick regarding a time capsule that was placed in Memorial Park in 1976 during the Centennial Celebration in the City of Franklin. The time capsule at this time is not scheduled to be opened until 2076 however the request is to open the capsule in 2026.

Needed Action

Provide direction to staff.

July 14, 2021

To: Franklin City Council

From: Gaynelle Riddick

In 1976 during the Centennial celebration in the City of Franklin, we, the Centennial Committee, planted a time capsule in the city park on Clay Street and Meadow Lane. Every organization in the city was invited to place a letter in the capsule. Mementos of the time in which we were living were chosen by the committee and placed in the capsule prior to the presentation of the letters. I spent many hours and made many phone calls and other contacts to make sure that every organization, business, church, civic club, etc. was included and a representative from each was in attendance that afternoon to place their letter in the capsule. The Franklin High School band performed and the park was filled with folks who made a special effort to witness this much-publicized event.

It was the Centennial Committee's decision to declare that the capsule would be opened one hundred years later at the bicentennial celebration of our city. Realizing that many of our citizens today who were here for the planting of the capsule and will remember that event, I would like for the City Council to amend our order made in 1976. I would like to have it opened on its fiftieth anniversary in 2026. It would be appropriate then to refill the capsule with items that will tell the story of our city and its citizens at that time. The capsule was constructed by workers at Union-Camp Corporation and proudly presented to the committee. We, in turn, presented it to the city workers who prepared the deep hole in the park where it was buried. At the conclusion of the ceremony that March afternoon in 1976, those city workers sealed the steel box and covered it with a plaque which reads that it is to be opened in 2076. I hope you will honor my request for a fifty-year earlier date!

At age 86, I am the only living member of that Centennial Committee. I request that you plan a proper unveiling of that time capsule in March of 2026 for an interesting moment in our city's history. I am confident that my former committee members would be in agreement with this request. I know there are folks who have pictures from that day. Certainly there are a goodly number of citizens who were present for that event and can remember it well. Perhaps they can share their memories in the local newspaper or on Facebook or whatever means of communication we might have in a few more years. What an interesting day that will be and what interesting things you will find in that steel box planted in the park. Oh, how I would love to be there!

A handwritten signature in black ink that reads "Gaynelle E. Riddick". The signature is written in a cursive style with a long, sweeping underline that extends to the left.



*Office of the City Manager
Amanda C. Jarratt*

August 5, 2021

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- The COVID-19 cases in the City of Franklin are now increasing and the City of Franklin has been moved to a high risk of spread locality by the Center for Disease control. Vaccinations continue to be administered through various avenues within the Western Tidewater Health District and other venues.
- COVID-19 Municipal Relief Fund payments are available for accounts that are 30 days past due. These payments are for water, sewer and electric usage only. It will not pay for garbage usage, late fees, penalties, nor taxes. An application is needed for each payment. Payments are NOT guaranteed. They will be made on a first come, first serve basis until the fund is depleted. As of this writing there is \$27,244.25 remaining in the above referenced fund. By the end of this week, 181 customers will have received \$115,329.25 in aid in the last 30 days. Cut offs for nonpayment will resume on August 30th.
- The Southampton County Courthouse bid opening is scheduled for August 10th.
- National Night Out was a success despite the inclement weather. We look forward to an in person event in 2022.

Community Events

- Spring and Summer athletic leagues and community wide events are posted on the City of Franklin website.
- The Franklin Cruise In is held every Wednesday evening in Downtown Franklin.
- We Be Jamming is ongoing through the fall.
- The Franklin Farmers Market is open on Wednesday's and Saturday's into the fall season.