



DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS - ZONING
207 WEST SECOND AVENUE, FRANKLIN, VIRGINIA 23851
OFFICE: 757-562-8580 OR 757-562-8682

Date Submitted: _____

Case Number _____

*Fee: \$500.00 INTERPRETATION OF ZONING MAP SPECIAL EXCEPTION VARIANCE
 CONDITIONAL USE HOME OCCUPATION

*Fee: \$300 APPEAL OF DECISION

Note*: plus the cost of advertising as required by Virginia Code Section 15.2-2204 to cover the cost of advertising of public notices. Payment must be received NO LATER THAN NOON one day prior to the public hearing date. Failure to make payment by the stipulated time will result in the cancelation of the public hearing.

Filing deadline is three (3) weeks prior to the first Monday of each month.

A site plan is required.

PROPERTY INFORMATION

Address _____

Tax Parcel# _____ Zoning: _____

OWNER INFORMATION

Name _____ Phone Number _____

Address _____

Email _____

Owner Signature _____

I certify that all information presented by me in this application is accurate to the best of my knowledge, information, and belief.

APPLICANT INFORMATION – *If not property owner, a Special Limited Power of Attorney form is required from the property owner.*

Name _____ Phone Number _____

Address _____

Email _____

Applicant Signature _____

I certify that all information presented by me in this application is accurate to the best of my knowledge, information, and belief.

Please summarize your request below. (Attach additional pages if necessary.)



FACTORS RELEVANT TO THE ISSUANCE OF A VARIANCE

The Board of Zoning Appeals does not have unlimited discretion in deciding whether to grant a variance. Under State Code 15.2-2309t, the Board is required to reach five conclusions before it may issue a variance. Please answer the questions below to the best of your ability to assist the Board to reach the proper conclusion.

- 1) HOW WOULD THE STRICT APPLICATION OF THE ZONING ORDINANCE REQUIREMENT UNREASONABLY RESTRICT THE UTILIZATION OF THE PROPERTY?

- 2) HOW WOULD GRANTING A VARIANCE ALLEVIATE A HARDSHIP DUE TO A PHYSICAL CONDITION RELATING TO THE PROPERTY OR ITS IMPROVEMENTS? (Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.)

- 3) WOULD GRANTING THE VARIANCE BE OF SUBSTANTIAL DETRIMENT TO ADJACENT PROPERTY OR THOSE IN GEOGRAPHICAL AREA?

- 4) IS THE CONDITION OR SITUATION OF THE PROPERTY NOT OF SO GENERAL OR RECURRING IN NATURE AS TO MAKE REASONABLY PRACTICABLE THE FORMULATION OF A GENERAL REGULATION TO BE ADOPTED AS AN ORDINANCE AMENDMENT?

- 5) WOULD THE GRANTING OF THE VARIANCE RESULT IN ALLOWING A USE THAT WOULD NOT OTHERWISE BE PERMITTED OR CHANGE THE ZONING CLASSIFICATION OF THE PROPERTY?
