



**Franklin City Council Agenda
February 13, 2023
Council Chambers
207 West Second Avenue
Franklin, Virginia 23851**

6:00 P.M.

Closed Session Pursuant to Virginia Code Section 2.2-3711-A-1 for the purpose of interviewing a candidate for the Franklin City Public School Board. Upon returning to open session City Council will receive an initial briefing on the Banks Street rezoning application.

7:00 P.M.

Regular Meeting

CALL TO ORDER. MAYOR BOBBY CUTCHINS
PLEASE TURN OFF CELL PHONES. MAYOR BOBBY CUTCHINS
PLEDGE OF ALLEGIANCE
CITIZEN'S TIME
AMENDMENTS TO AGENDA

1. CONSENT AGENDA:

- A. Approval of January 23, 2023 minutes
- B. Introduction of New Employees- Franklin Police Department
- C. Benefit Program Specialist Recognition Month 2023-1
- D. Future Business Leaders of America -Phi Beta Lambda Week 2023-2

2. OLD/ NEW BUSINESS:

- A. Social Services Discussion
- B. Banks Street Rezoning Discussion
 - a. Discussion of Revitalization Area Designation
- C. City Manager's Report

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

4. CLOSED SESSION

I move that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects: Industrial Development Authority, HRPDC Community Advisory Committee, and;

2.2-3711-A-5, Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's

interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, Downtown Franklin, Banks Street, and Franklin Regional Airport.

2.2-3711-A-7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body specifically regarding Sandford vs. City of Franklin, Council vs. City of Franklin, Ferguson vs. City of Franklin. Wellington vs. City of Franklin.

Motion Upon Returning to Open Session- I move that the City of Franklin, Virginia City Council certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on February 13, 2023, meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

5. ADJOURNMENT

FY 24 Agencies & Organization Work Session Meeting Minutes January 23, 2023

Call to order

The Franklin City Council held a Work Session for the FY24 Agencies & Organization Budget Request on January 23, 2023 at 6:00 P.M. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson (6:15 pm); Councilman Mark Kitchen; Councilwoman Jessica Banks; Councilman Gregory McLemore; Councilman Ray Smith.

Council Members not in Attendance:

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Vernie Francis, Chief of EMS; Sarah Rexrode, Director of Social Services

Mayor Bobby Cutchins called the January 23, 2023 Work Session meeting to order at 6:00 P.M.

Agencies & Organizations Fiscal Year 2024 Budget Request

City Manager Amanda Jarratt stated this will be the first of several budget sessions for the 2024 fiscal year. The budget calendar was previously distributed and a reminder will be sent with Friday email updates. Each of the listed organizations and agencies has sent all the required documents to request funds from the City of Franklin. Not all of the agencies and organizations will be present this evening to speak and is not required of them to do so. Those that are here, will present what their organization offers for the residents and what they are requesting. Staff did receive notice from the Cover 3 Foundation, which is not reflected in the coversheet provided to Council today. Cover 3 Foundation is requesting \$20,000.00 in funds for their organization to fight childhood hunger.

CITY OF FRANKLIN, VIRGINIA CONTRIBUTIONS TO AGENCIES & ORGANIZATIONS										
Name of Organization (City Council Budget)	Requested FY 2020-2021	Adopted FY 2020-2021	Requested FY 2021-2022	Adopted FY 2021-2022	Requested FY 2022-2023	Adopted FY 2022-2023	Requested FY 2023-2024	Requested Increase (Decrease)	Percent Increase (Decrease)	
Blackwater Community Events			\$ 6,500.00	\$ 6,500	\$ 6,500	\$ 6,500	6,500	-	0%	
Boys & Girls Club	7,500	4,500	7,500	4,500	7,500	4,500	7,500	3,000	67%	
Chesterfield County Fire & EMS Med Flight	200	-	100	-	500	-	900	800	NA	
Children's Center	8,400	-	8,400	-	8,400	-	8,400	8,400	NA	
Cover II	3,400	-	3,400	-	250,000	3,000	Not received	NA	NA	
Downtown Franklin Association	65,000	30,000	55,380	6,500	-	-	-	-	NA	
Independence	3,400	-	3,400	-	2,000	-	-	-	NA	
Irish District Ladies Program-Volunteers for Kids	3,000	1,600	3,000	1,600	3,000	3,800	15,000	13,200	753%	
Franklin Experience Inc.	-	-	6,500	5,000	6,500	5,000	6,500	1,500	30%	
Genesis Shelter	10,000	4,500	10,000	4,500	10,000	4,500	15,000	10,500	233%	
Irish Military & Federal Facilities Alliance	4,154	9,111	4,151	4,151	4,151	4,151	4,081	699	-2%	
Hampton Roads Workforce Council (Opportunity Inc.)	2,113	1,911	2,113	2,113	2,036	2,036	2,036	-	0%	
P. D. C. C.	13,000	10,000	13,000	13,000	13,000	13,000	13,650	650	5%	
Randall Museum Arts - Not Grant	10,000	4,500	10,000	5,000	10,000	5,000	10,000	10,000	200%	
Senior Services of Virginia	9,878	5,988	10,000	4,000	10,000	4,000	57,338	51,338	854%	
Smart Beginnings Western Tidewater	15,000	15,000	15,000	11,000	15,000	13,000	15,000	2,000	15%	
STDF Incorporated	10,000	900	8,148	1,000	1,000	1,000	1,000	-	0%	
Virginia Legal Aid Society, Inc.	4,434	-	4,434	-	5,000	-	-	-	NA	
Western Tidewater Free Clinic	41,600	1,600	40,800	1,600	43,900	3,600	48,981	45,381	1261%	
Totals	\$ 210,887	\$ 78,017	\$ 214,713	\$ 75,654	\$ 405,497	\$ 71,067	\$ 211,837	\$ 141,770	167%	
							Request Totals as of 1.28.23			
Other Agencies (Various Departments)										
5th District Court Serv- Juvenile Detention	\$ 104,408	\$ 81,728	\$ 104,788	\$ 81,000	\$ 104,600	\$ 200,000	6 410,000	230,000	110%	
Blackwater Regional Library	260,543	234,489	266,157	266,157	243,346	243,346	258,573	15,227	6%	
Community Corrections Program-5th Judicial District	11,506	9,589	12,491	8,600	16,214	16,214	23,024	6,790	42%	
Franklin Southhampton Econ. Development, Inc.	100,000	100,000	100,000	100,000	100,000	100,000	100,000	-	0%	
Franklin/Southampton Chamber	4,500	4,500	4,500	4,500	4,500	4,500	4,500	-	0%	
Hampton Roads Planning District Comm	19,444	19,444	19,997	19,997	19,504	19,504	19,726	172	1%	
Health Department	119,000	110,000	110,000	110,000	104,757	104,757	104,500	-2,248	-2%	
JOPH Operations - Southampton County	276,465	276,468	271,110	271,110	274,953	274,953	Not received	NA	NA	
Western Tidewater Community Services Board	54,666	33,263	49,187	33,263	42,469	33,263	42,469	9,207	28%	
Western Tidewater Regional Jail	1,021,052	1,021,052	1,021,052	1,021,052	970,437	970,437	Not received	NA	NA	
Totals	\$ 2,006,844	\$ 1,904,500	\$ 1,964,940	\$ 1,914,619	\$ 1,949,164	\$ 1,970,762	\$ 1,970,762	\$ 239,444	12%	
							Request Totals as of 1.28.23			

- * Mr. Karl Heck, President/CEO of the Franklin Southampton Economic Development, Inc. presented requesting \$100,000.00 in funds
- * Ms. Lorrie Whitehead of Smart Beginnings Western Tidewater presented requesting \$15,000.00 in funds.
- * Mr. Ben Neal, Library Director, and Ms. Stephanie Sproul, Franklin Manager of the Blackwater Regional Library presented requesting \$258,573.00 in funds.
- * Dr. Corey McCray, President of Camp Community College presented requesting \$13,650.00 in funds.
- * Ms. Sherri Dupart, Board Secretary of the Western Tidewater Free Clinic presented requesting \$48,981.00 in funds.
- * Mr. Gary Zalas of Senior Services of Southeastern Virginia presented requesting \$57,338.00 in funds.

No action taken at this time.

Adjournment

Mayor Bobby Cutchins adjourned the Work Session.

The January 23, 2023 Agencies & Organization Budget Request Work Session was adjourned at 6:57 P.M.

Mayor

Clerk to City Council

Regular City Council Meeting Minutes January 23, 2023

Call to order

The Franklin City Council held a regular City Council meeting on January 23, 2023 at 7:04 P.M. in the City Council Chambers located at 207 West Second Avenue, Franklin, Virginia 23851.

Council Members in Attendance: Robert “Bobby” Cutchins, Mayor; Wynndolyn Copeland, Vice-Mayor; Councilman Linwood Johnson; Councilwoman Jessica Banks; Councilman Mark Kitchen; Councilman Ray Smith; Councilman Gregory McLemore.

Council Members not in Attendance:

Staff in Attendance: Amanda Jarratt, City Manager; A’Risha Jones, Executive Assistant, recording minutes.

Other Staff in Attendance: Steve Patterson, Chief of Police; Vernie Francis; Chief of EMS; Sarah Rexrode, Director of Social Services; Carlee Gurskiy, Director of Community Development; Zach Wright, Director of Power & Light.

Citizen’s Time

Southampton County Sheriff Josh Wyche, Sr, wanted to congratulate Mayor Bobby Cutchins on his election. Sheriff Wyche, Sr., looks forward to the continued work with the City of Franklin.

Mayor Bobby Cutchins thanked Sheriff Wyche, Sr.

Amendments to Agenda

Mayor Bobby Cutchins asked if there any amendments to the agenda. No amendments at this time.

Consent Agenda:

- A. Approval of January 9, 2023 Meeting Minutes.

Mayor Bobby Cutchins asked if there were any corrections or additions for the January 9, 2023 meeting minutes.

Mayor Bobby Cutchins entertained a motion to approve the January 9, 2023 meeting minutes as presented. City Manager Amanda Jarratt pointed out the error of Councilman Gregory McLemore name being misspelled. That correction will be made. There were no other amendments to the agenda. Councilman Mark Kitchen made a motion to approve the January 9, 2023 meeting minutes with a second from Vice-Mayor Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson

Aye

- Councilman Mark Kitchen** **Aye**
- Councilwoman Jessica Banks** **Aye**
- Vice-Mayor Wynndolyn Copeland** **Aye**
- Mayor Bobby Cutchins** **Aye**
- Councilman Ray Smith** **Aye**
- Councilman Gregory McLemore** **Aye**

Mayor Bobby Cutchins affirmed the motion carried.

Financial Matters:

A. Budget Amendment 2023-14

City Manager Amanda Jarratt stated that the 2022-2023 City Budget is hereby amended to:

1. Transfer the remaining Farmer’s Market expenditure appropriations from the Parks & Recreation Department budget to the Tourism Department Budget; and
2. Recognize grant revenue from SERCAP, Inc. for the Laurel Street Revitalization Project and to appropriate such revenue for new use.

			2022-2023 BUDGET	AMENDED BUDGET	INCREASE (DECREASE)
#1					
100 GENERAL FUND EXPENDITURES					
Tourism	100-4-81600-7001	Farmers' Market Expenses	\$ -	\$ 5,500	\$ 5,500
Parks Recreation	100-4-71300-7001	Farmers' Market Expenses	9,715	4,215	(5,500)
				<u>\$ -</u>	<u>\$ -</u>
#2					
297 LAUREL STREET REVITALIZATION REVENUE					
	297-3-18990-0100	SERCAP Inc. Grant Revenue	\$ -	\$ 30,000	\$ 30,000
				<u>\$ 30,000</u>	<u>\$ 30,000</u>
EXPENDITURES					
	297-4-86000-8000	SERCAP Inc. Grant Expenditures	\$ -	\$ 30,000	\$ 30,000
				<u>\$ 30,000</u>	<u>\$ 30,000</u>

Councilman Linwood Johnson asked if the budget for the Farmer’s Market was under Parks and Recreation and the advantages of it being under Tourism. City Manager Jarratt stated after extensive discussion with staff and with everything Parks & Rec currently have, moving forward, it makes sense to move to Tourism. Both departments will continue to work hand in hand, it was always the plan when staff took over the Farmer’s Market. At that time, there was Tourism department.

Mayor Bobby Cutchins entertained a motion to approve Budget Amendment 2023-14. Vice-Mayor Wynndolyn Copeland made a motion to approve Budget Amendment 2023-14 with a second from Councilman Linwood Johnson.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Bobby Cutchins affirmed the motion carried.

Old/New Business:

A. City of Franklin Transit Feasibility Study

City Manager Amanda Jarratt stated the consultant from Michael Baker International was here at the previous meeting, Mr. Nick Britton has returned with an updated presentation. At this time, staff will need guidance from Council if staff should move onto the next phase.

Mr. Nick Britton stated the service options for the City of Franklin. The next steps, staff will need to apply for a demonstration project assistance grant with DRPT, work with DRPT to procure contractor, if successful, grant would be awarded July 1, 2023.

Option 1: Fixed Route Service:

- Route is approximately 11 mile long
- Loop would take about 45-50 minutes to complete
- Would plan for hourly service so each stop was the same during any hour (i.e., YMCA always at :13)
- Stop locations are based on survey feedback
- Expansion potential

Option 2: On-Demand Microtransit:

- Technology-enabled and demand response
- Usually curb-to-curb service
- Similar to ridesharing services like Uber or Lyft but there's no guarantee of a private trip
- Fares tend to be higher than fixed route
- Zone-based; trips must begin and end in zone.

Service assumptions: hours Monday-Friday 7:00 am to 6:00 pm, Saturday 10:00 am to 5:00 pm, Sunday no service, 62 operating/revenue hours per week. Operations service would be fully contracted out (vehicles, drivers, etc.).

Service Cost Estimates Alternative 1 (Fixed Route Service), estimated per-hour cost of contracting out service \$35/hour, assumes 50/30/20 split for FTA 5311 funding (operating):

- Annual operating hours 3,224
- Estimated total annual operating cost \$112,840
- Federal \$56,420
- State \$33,852
- Local \$22,568

Alternative 2 (On-Demand Microtransit), assumes 50/30/20 split for FTA 5311 funding (operating), transportation-as-a-service:

- Annual revenue hours 3,224
- Estimated hourly cost (range) \$50-\$75
- Total annual cost (range) \$161,200-\$241,800
- Federal (range) \$80,600-\$120,900
- State (range) \$48,360-\$72,540
- Local (range) \$32,240-\$48,360

Councilman Ray Smith asked if the vehicles would be housed within the City. Mr. Britton stated that more than likely they will be. Councilman Mark Kitchen asked if someone gets on board intoxicated or with a firearm, how will that be handled. Mr. Britton stated that they would fully cooperate with law enforcement if a situation was to arise.

City Manager Amanda Jarratt stated that staff will need direction from the Council whether to move forward with submitting the applicant for the grant. Mayor Bobby Cutchins entertained a motion to pursue with the application for the grant. Councilman Mark Kitchen made a motion to pursue the application grant for the feasibility study, with a second from Councilman Linwood Johnson.

Councilman Ray Smith asked what the motion was for. Mayor Bobby Cutchins stated the motion would be to pursue action on applying for the grant for the Transit Feasibility Study. Councilwoman Jessica Banks stated that she is in favor of Option 1, this could be beneficial for students attending Camp Community College. Vice-Mayor Wynndolyn Copeland concurred with Councilwoman Banks.

Councilman Ray Smith would like to amend the motion to approve under option 1 to pursue the grant application. Vice-Mayor Wynndolyn Copeland seconded that motion.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye

Councilman Gregory McLemore **Aye**

Mayor Bobby Cutchins affirmed the motion carried.

City Manager Amanda Jarratt asked Mr. Britton if the application will be submitted before Wednesday. Mr. Britton will get with DRPT to get that processed.

B. Isle of Wight Revenue Sharing Discussion

City Manager Amanda Jarratt stated the City of Franklin has a revenue sharing agreement with Isle of Wight County that has been in effect since the 1980's. Most recently, Isle of Wight County was ordered to pay back International Paper \$3.8 million, which includes principal and interest. The principal amount is \$5.5 million. The City of Franklin's portion of the principal amount that we are required to reimburse Isle of Wight County is \$1.2 million. Isle of Wight County has agreed to allow the City of Franklin to have a reduction in our contribution from them in the amount of \$300,000 per year over a four year period to lessen the financial burden on the City of Franklin. The other option available to the City, is pay Isle of Wight County the full amount. Staff would recommend a repayment over time to lessen the financial burden on the City.

Councilman Ray Smith asked how that would affect the revenue for fiscal year 2024. City Manager Amanda Jarratt stated that it would start out \$300,000.00 less, typically, they would provide \$1 million and the check would be paid to the City in the \$700,000.00 range. Councilman Linwood Johnson asked is everything final through International Paper and Isle of Wight. City Manager Jarratt stated that is will be, this matter has been heard in front of every court available in the Commonwealth of Virginia, Virginia Supreme Court is the one that made the final decision. There is no other appeal available, this started in the local circuit court and worked its way up.

Mayor Bobby Cutchins entertained a motion to approve Option 1 to pay Isle of Wight County in the lump sum of \$1.2 million or a motion to approve Option 2 to pay Isle of Wight County in the reduction rate of \$300k over the next 4 years.

Councilman Linwood Johnson made a motion to approve Option 2 to pay Isle of Wight County in the reduction rate of \$300k over the next 4 years with a second from Councilman Mark Kitchen.

The motion carried the vote 6-1-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Abstained

Mayor Bobby Cutchins stated the motion carried.

C. Code of Ethics

City Manager Amanda Jarratt stated this matter was discussed in May of 2022 and July of 2022. At that time it was discussed by Council that it would be preferable to wait until the new Councilmember was seated. During the last meeting, Councilman Kitchen asked if this could be placed on the upcoming agenda. This is solely a matter for Council discussion, Council will just provide direction to staff if there is anything you would like drafted or changed.

Mayor Bobby Cutchins asked Council for any discussion on the Code of Ethics. Councilman Mark Kitchen asked if Council is agreeing to adopt the entire document as it reads tonight. City Manager Jarratt stated that would be for Council to discuss.

Councilman Linwood Johnson stated that the Council currently has the U.S. Constitution, the Commonwealth of Virginia Constitution, and the City Charter drafted by the forefathers of the City of Franklin. There are 3 governing bodies of constitutional officers in the City of Franklin. The Code of Ethics is not needed at this time, to add a fourth would be redundant.

Councilman Gregory McLemore stated looking at number 3 (Conduct of Members), “the professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety.” First sentence, that is speculative in regards to what we feel as though the appearance. Councilman McLemore stated that he supports what Councilman Kitchen wants, if we can cooperate with each other and work together, that would be the strongest Code of Ethics Council could have.

Councilman Mark Kitchen stated that number 8 (Conflict of Interest), when saying that no member can use their personal business to influence any Council decision, is the only issue, everything else listed is fine. It is in our hearts how we treat each other and the citizens.

Mayor Bobby Cutchins stated he conducted some research on this topic, the Code of Ethics is truly a foundation to build upon for the citizens to have trust in what Council is doing, in the way you carry yourself and the way they will carry themselves when they come before Council. In the Federal Government, just about every agency has a Code of Ethics or Code of Conduct, the Supreme Judge does not. It is who we are and what we want to be. Councilman Gregory McLemore stated he has an issue with number 9 (Gifts and Favors), “a member should never accept for himself/herself or for family members, favors, or benefits under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties.” Council had a previous employee, who felt as though Council could not receive a jacket, hat, or t-shirt as councilmembers, because it was perceived as getting gifts. Would something of this nature be considered a gift, Mayor Cutchins stated not if it is promoting the City.

City Attorney Lockerman stated it is fact-specific and would refer Council to the COIA law which trumps any Code of Ethics. If it’s not permitted under COIA, regardless of what the City Code of Ethics may say, then you won’t be able to do that. Councilman McLemore stated then there is no need to adopt a Code of Ethics. City Manager Amanda Jarratt stated this is just a draft and Council can change however they see fit before approval. Councilman McLemore stated the collectively Council should create our own. Councilwoman Jessica Banks suggested to table the conversation and work on the draft and discussion later, Council agreed.

No action taken at this time.

D. City Managers Report

City Manager Amanda Jarratt stated there were several items that arose since the update was sent out. The first being the Juvenile Dentition, this will be time consuming for the 4 localities over the next few weeks. Currently we send our juveniles to the Chesapeake facility, we received notice from them that no additional juveniles can be sent after January 31st. And the current juveniles there must be relocated by April. There will be a conference call on Thursday with the localities to work on solutions for this matter. Council is scheduled to interview the School Board nominated candidate on February 13th at 6:00 pm. The City of Franklin received a rezoning application for the property on Banks Street, formally where Suburban Gardens used to be. It will be for a low income tax credit apartment complex is the intent to be developed there.

Franklin Redevelopment Housing Authority is working with the private developer who is planning to submit an application to HUD for low income tax credit to build that apartment complex. The zoning must be correct, this previously was a multi-family development, the deadline for the HUD application is March 1st. The only way to meet the deadline for the zoning, is to have the public hearing at the Planning Commission meeting on February 23rd and then the public hearing and any action at the Council's meeting on February 27th. There will be a briefing for Council on the February 13th meeting followed by an additional briefing and the public hearing at the February 27th meeting. If the zoning is denied for whatever reason, the application to HUD would not be eligible to be submitted.

City Manager Jarratt wanted to thank Ms. Tracy Spence for all her assistance over the last few years, it has been wonderful to have her on staff. She will be missed, we will have a small gathering for her tomorrow during the staff meeting to recognize her service. Also would like to thank her staff in the Finance Department, which has stepped up to work with us on a plan to get through the budget process.

The City has been working with Old Dominion University with their mobile health trailer and the nursing staff, a bus would provide free medical services to the residents of Franklin. There will be a press release before the scheduled dates for them to come. They will provide medical, dental, and pediatric care. This being paid for by a Federal health care grant that ODU has applied for.

Councilman Gregory McLemore asked regarding the rezoning, that the property was going to single family homes in that area, has it changed. City Manager Jarratt stated during Ms. Frazier's tenure, they developed an application with HUD to have a mix of townhouses and single family homes. What will be built are apartments for multi-family. City Manager Jarratt stated the property is currently R-2, it needs to be R-1a by March 1st.

Councilman Gregory McLemore asked if a work session to discuss further could be added to the February 13th meeting, Council also agreed.

General Updates

- Staff continues to work on the various capital projects approved by City Council.
 - The staff committee for the Armory Project consists of Chad Edwards, Sammara Green, and Lin Darden. Carlee Gurskiy will also be involved. Camp Community College and other community partners will offer feedback throughout the design process.
 - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lind Darden. The judges, Clerk of Court, and Sheriff's

Department in addition to other stake holders will be consulted throughout the design process.

- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention. A briefing on the radio system findings is scheduled for February 27, 2023.
- Staff is working to schedule a retreat for City Council to discuss the City’s vision, goals, and objectives. Additional details will be provided in the coming weeks.
- City Office’s will be closed on Monday, February 20, 2023 in observance of President’s Day. Trash collection for Monday’s route will occur on Tuesday, February 21, 2023.

No action taken at this time.

Council/Staff Reports on Boards/Commissions:

Councilman Linwood Johnson gave Council information from the Virginia Municipal League Local Government Day conference held on January 19, 2023.

Closed Session:

Councilman Mark Kitchen moved that the City of Franklin, Virginia City Council adjourn into a closed meeting pursuant to Virginia Code Section 2.2-3711-A-1, 1. Discussion of appointments to boards and commissions, and discussion of performance of employees of the public body to discuss the following subject or subjects; Industrial Development Authority, HRPDC Community Advisory Committee; and

2.2-3711-A-5, discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community specifically along Pretlow Industrial Park, Armory Drive, Downtown Franklin, and Franklin Regional Airport.

2.2-3711-A-7, consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body specifically regarding Sandford vs. City of Franklin, Council vs. City of Franklin, Ferguson vs. City of Franklin, and Wellington vs. City of Franklin.

The motion was seconded by Councilwoman Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye

Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Bobby Cutchins confirmed the motion carried the vote.

Motion Upon Returning to Open Session

Councilman Mark Kitchen move that the City of Franklin, Virginia City Council certify that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting held on January 23, 2023; (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the City of Franklin, Virginia City Council; and (iii) no action was taken in closed meeting regarding the items discussed.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye
Vice-Mayor Wynndolyn Copeland	Aye
Mayor Bobby Cutchins	Aye
Councilman Ray Smith	Aye
Councilman Gregory McLemore	Aye

Mayor Bobby Cutchins confirmed the motion carried the vote.

Adjournment

Councilman Mark Kitchen made a motion to adjourn the January 23, 2023 City Council meeting with a second from Councilwoman Wynndolyn Copeland.

The motion carried the vote 7-0

The vote was as follows:

Councilman Linwood Johnson	Aye
Councilman Mark Kitchen	Aye
Councilwoman Jessica Banks	Aye

Vice-Mayor Wynndolyn Copeland **Aye**

Mayor Bobby Cutchins **Aye**

Councilman Ray Smith **Aye**

Councilman Gregory McLemore **Aye**

Mayor Bobby Cutchins stated the meeting stands adjourned.

The January 23, 2023 City Council meeting was adjourned at 8:30 P.M.

Mayor

Clerk to City Council



BENEFIT PROGRAMS SPECIALIST APPRECIATION MONTH
Resolution of Appreciation
RESOLUTION #2023 – 1

WHEREAS, Virginia has provided a level of economic sustainability to the most vulnerable citizens of the Commonwealth by administering the benefit programs of Supplemental Nutrition Assistance (SNAP), Temporary Assistance for Needy Families (TANF), Medical Assistance, Child Care, General Relief, Auxiliary Grant, Refugee Cash Assistance, Employment Service Programs and Energy Assistance by local departments of social services; and

WHEREAS, Virginia’s legislation continues to create opportunities to reach more families that may be eligible for benefit programs, and have significantly impacted the services provided by local Benefit Programs Specialists, calling upon them to creatively promote individual self-sufficiency and personal responsibility; and

WHEREAS, Virginia’s 3,883 Benefit Programs staff (3,376 Specialist, 462 supervisors, and 45 managers), 322 Child Care Specialists, 316 Virginia Initiative for Education and Work (VIEW) Specialists and 38 local departments of Social Services administering the SNAP Employment & Training program, have all been at the forefront of public efforts to meet that need, steadily maintain a high rate of application processing, service delivery and case management to ensure that those qualified for social services receive and continue to receive them; and

WHEREAS, 51,613 TANF recipients, 5,511 VIEW participants, 4,100 TANF Emergency Assistance recipients, 2,676 TANF Diversionary Assistance recipients, 824,996 SNAP recipients, 4,901 SNAP E & T participants, 2,030,530 Medical Assistance recipients, 394 General Relief recipients, 2,778 Auxiliary Grant recipients, 111,335 Energy Assistance households, 19,525 Child Care households, 1,889 IV-E children under 17 in Foster Care and 458 IV-E young adults (18-21 years old) are served through benefit programs and depend on the dedication and commitment of Benefit Programs Specialist who handle their cases in an accurate and timely manner; and

WHEREAS, Benefit Programs Specialist are continually faced with reconciling an environment of rapidly changing policies, procedures, and chronological advances with quality control requirements; and

WHEREAS, Benefit Programs Specialists provide ethical public service, respect human dignity, demonstrate personal integrity, promote professional excellence, and are responsible for the application of current policy and guidance.

NOW THEREFORE BE IT RESOLVED, on this 13th day of February 2023, the Franklin City Council does hereby commend all Benefit Programs Specialists across the City of Franklin and the Commonwealth of Virginia, for a job well done and recognizes the month of February 2023 as Benefit Programs Specialist Appreciation Month, calling upon all citizens to join in acknowledging their public service contributions.

Franklin High School

FBLA

**310 Crescent Drive
Franklin, VA 23851**

Adviser: Shonna Rawlings

President: Naziyah Turner Vice President: JaNaya Lee

FBLA Proclamation #2023-2

WHEREAS, Future Business Leaders of America-Phi Beta Lambda is a nonprofit educational organization whose first chapter was established in Johnson City, Tennessee, in 1942; and

WHEREAS, this organization has grown now to encompass over 250,000 members and advisers nationwide in middle schools, high schools, colleges, universities, career and technical schools, and private business schools; and

WHEREAS, FBLA-PBL inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences; and

WHEREAS, members perform community service activities and strive to build a student's understanding of the realities of the modern business world; and

WHEREAS, FBLA teaches high school students basic business and leadership principles; and PBL helps university, college, technical, and business school students to make the transition from school to work;

NOW, THEREFORE, I, Robert "Bobby" Cutchins, Mayor of the City of Franklin, do hereby proclaim February 5th through February 11th of 2023, as NATIONAL FBLA-PBL WEEK in the City of Franklin.

Robert "Bobby" Cutchins
Mayor, City of Franklin



*Office of the City Manager
Amanda C. Jarratt*

February 7, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Social Services Discussion

Background Information

Over the last few months there have been numerous conversations regarding the poverty level within the City of Franklin and available services through the Department of Social Services. Ms. Rexrode has prepared a power point presentation that provides a historical statistical overview of needs and services within the City of Franklin.

Needed Action

None at this time.



Department of Social Services

Why Does DSS Exist?

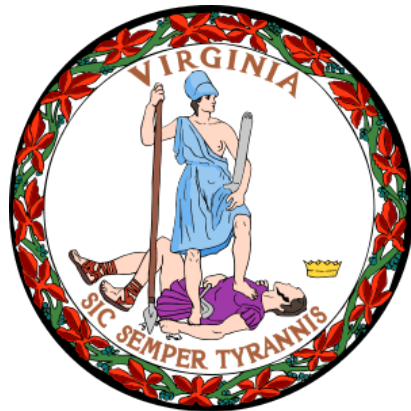
- **Protect the vulnerable**
- **Promote self-sufficiency**
- **Provide work and education focus**
- **Develop community safety nets**

How is DSS governed?

- Virginia law (Code of Virginia, §63.2) mandates that every political subdivision of the state have a Local Department of Social Services and specifies duties and responsibilities of the Local Director and Local Board.
- The Virginia Department of Social Services provides oversight and guidance and support to 120 LDSS statewide that is consistent with federal and state regulation and policy.
- We are state supervised and locally administered, meaning we are managed at the local level by the Director, Board, and local governing body.

Legislation and Policy

- State legislature passes social services regulation
- State Board of Social Services adopts regulations necessary to carry out the Code of Virginia, §63.2
- VDSS is Virginia's single state agency for the administration of social service programs, excluding Medical Assistance and Adult Service Programs. (DMAS and DARS)
- LDSS determine eligibility for benefits and Medical Assistance per Code of Virginia, §63.2-405 et al



Advisory Board

- Comprised of 7 Members
- One permanent member, City Manager
- Appointed by City Council
- Meets bi-monthly on 2nd Thursday at 3:30pm
- Interests itself in public assistance and social services for those served
- Monitors formulation and implementation of social service programs



How are we funded?

In Fiscal Year 2022, nearly all DSS expenditures were matched by Federal and State funds:

Staff, Administrative and Operational Overhead

- ❖ Federal: 51.05%
- ❖ State: 26.23%
- ❖ Local: 22.71%

Benefit Payments to Clients (Auxiliary Grant, Title IV-E Foster Care, Adoption Assistance)

- ❖ Federal: 30.39%
- ❖ State: 61.48%
- ❖ Local: 8.13%

Client Services Purchased by LDSS (Adult Welfare Services, Child Welfare Services)

- ❖ Federal: 50.28%
- ❖ State: 38.91%
- ❖ Local: 10.80%

Central Services Cost Allocation:

- ❖ Federal: 50%
- ❖ State: 0%
- ❖ Local: 50%

State, Federal & Local Paid Benefits (Children's Services Act, SNAP, TANF, Medicaid, Child Care, Energy Assistance)

- ❖ Federal: 57.55%
- ❖ State: 42.16%
- ❖ Local: 0.29%

Social Services Spending, FY 2021 Franklin City	Federal	State	Local	NER	Special Funds*	All Sources
Administrative costs	\$733,196	\$383,172	\$309,767	\$42,555	\$0	\$1,468,689
Staff and operations ¹	\$703,868	\$383,172	\$280,440	\$4,337	\$0	\$1,371,817
Other expenses ²	\$29,327	\$0	\$29,327	\$38,217	N/A	\$96,872
<i>Admin costs - % by Funding Source</i>	50%	26%	21%	3%	0%	100%
<i>Admin costs - % Total SS spending</i>	3%	2%	75%	100.0%	0.0%	3.1%
Services purchased for clients³	\$6,085	\$20,294	\$4,761	\$0	\$0	\$31,140
<i>Services - % by Funding Source</i>	20%	65.2%	15.3%	0.0%	0%	100%
<i>Services - % Total SS spending</i>	0.0%	0.1%	1.2%	0%	0%	0.1%
Client Benefits Spending⁴	#####	#####	\$99,114	\$0	\$900	\$45,860,282
Medicaid & FAMIS ⁵	\$19,638,906	\$19,283,355	\$14,987	N/A	N/A	\$38,937,248
SNAP	\$5,671,156	N/A	N/A	N/A	N/A	\$5,671,156
TANF	\$92,727	\$143,493	\$0	\$0	N/A	\$236,220
Energy Assistance	\$331,380	N/A	N/A	N/A	\$900	\$332,280
Foster care/adoption ⁶	\$114,562	\$97,937	\$0	\$0	N/A	\$212,499
Children's Services Act ⁷	\$0	\$131,075	\$74,612	\$0	N/A	\$205,688
Child Care ⁸	\$176,720	\$40,897	N/A	N/A	\$0	\$217,617
Other Benefits ⁹	\$0	\$38,059	\$9,515	\$0	N/A	\$47,574
<i>Benefits - % by Funding Source</i>	57%	43%	0.2%	0.0%	0%	100%
<i>Benefits - % Total SS spending</i>	97%	98%	24%	0%	100%	97%
Total SS Spending	#####	#####	\$413,642	\$42,555	\$900	\$47,360,111
SS Funding - % by Funding Source	57%	43%	1%	0%	0%	100%

\$47,360,111

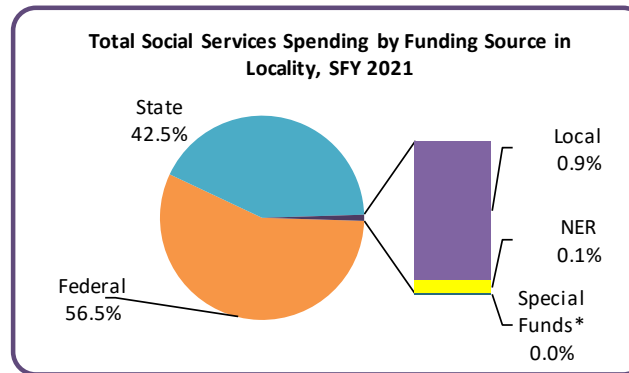
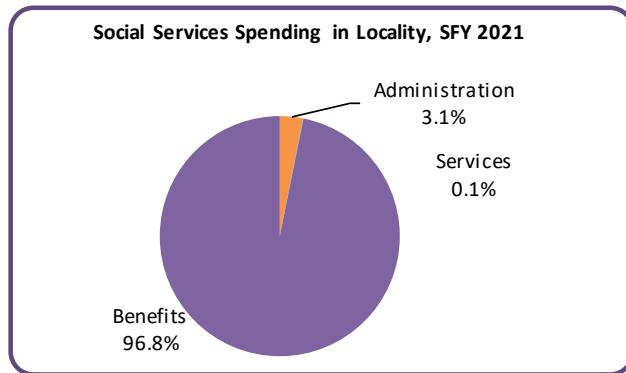
Total amount (incl. NER costs & Special Funds) spent on Social Services in the Locality (SFY 2021)

\$456,197

Total amount (incl. NER costs) spent on Social Services contributed by the Locality (incl. NER costs) in FY 2021

Source: LASER, Statewide Summary. NER = Local non-reimbursable costs. Costs rounded to whole dollars.

* Special federal funding for the Coronavirus Aid, Relief, and Economic Security Act (CARES) and/or Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)



What do we do?

Benefit Programs

- TANF (Temporary Assistance for Needy Families)
- VIEW (Virginia Initiative for Education & Work)
- SNAP (Supplemental Nutrition Assistance Program)
- Medical Assistance Programs
- Emergency Assistance
- Energy Assistance Programs
- Child Care & Early Childhood Development
- Fraud Prevention

Family Services Programs

- Foster Care Services for Children
- Adoption Services
- Child Protective Services
- Adult Protective Services



Children's Services Act

We also house the Children's Services Act Coordinator position, who "coordinates" the decision making with families to provide cost-effective, family-focused, community-based services for at-risk youth and their families.

Managed by 2 teams:

- Community Policy & Management Team (CPMT)
- Family Assessment & Planning Team (FAPT)

Local Stats

January 2019

- Medical Assistance = 1651
- SNAP = 1150
- TANF = 61
- Child Care = 33

January 2023

- Medical Assistance = 2436
- SNAP = 1378
- TANF = 71
- Child Care = 47

More Local Stats

Fraud Prevention

- Claims established between Oct. 2020 – Jan. 2023 = 21 in the amount of **\$29,574**
- Fraud Investigations in 2022 = 26 with **\$3,290** in repayments
- Fraud Investigations in 2021 = 18 with **\$4,158** in repayments

CPS Referrals

2019

- 172 Received
- 110 Valid

2022

- 262 Received
- 120 Valid

Just a Few More Stats...

Foster Care

- December 2019 = 5
- December 2020 = 5
- December 2021 = 8
- November 2022 = 17

Adult Welfare

2021

- APS = 57
- AS = 19
- Guardianship = 14

FY '21-'22

LTSS = 95

2022

- APS = 42
- AS = 36
- Guardianship = 8

Who Does All of This Work?

Benefit Programs Unit

- Supervisor
- BPS IV
- 2 BPS III's
- BPS II/Fraud Investigator
- 3 BPS II's
- 2 BPS I's (1 Vacancy)
- *1 P/T Contract Staff

Family Services Unit

- Supervisor (Vacant)
- FSS III (Vacant)
- 2 FSS II's (Vacant)
- 3 FSS I's
- *3 P/T Contract Staff

Administrative Unit

- Administrative Services Manager
- Administrative Programs Asst. II
- 3 HAS III's
- Children's Services Act Coordinator

thank you!





Department of Community Development
Planning – Building Inspections – Zoning

Date: February 7, 2023

To: Mayor Cutchins, Vice-Mayor Copeland, City Council, City Manager Jarratt

From: Carlee Smith, Director of Community Development

Re: Staff Report of Rezoning request of 0 Banks Street, Tax Parcel 154-83-B1

Request

The applicant for the rezoning request is the owner, Franklin Redevelopment & Housing Authority (FRHA). The request includes an amendment of the zoning designation, R-2, General Residence, to R-1A, General Residence. The property is currently a vacant 9.780 acre lot, located to the west of the intersection of Banks Street and Dorchester Street. This property was formerly developed as Suburban Gardens to have town houses in the 1970's, but has been vacant since the townhouses were torn down.

The purpose of rezoning the property to R-1A is to allow for the development of townhouses as a principal permitted use. The application proposed (50) 3-story units accompanied with 92 designated parking spaces.

The FRHA has a goal to submit the Low Income Tax Credit application by the middle of March, and are required to have the appropriate zoning prior to application submission.

Proffers

No voluntary proffers were submitted with the application.

Public Notice

In accordance with Virginia Code Section 15.2-2204, newspaper ads are scheduled for February 8th and 15th, and the adjoining property owners will be mailed a notice a minimum of 5 days prior to the public hearing.

Comprehensive Plan

CITY OF FRANKLIN
DEPARTMENT OF COMMUNITY DEVELOPMENT
207 WEST SECOND AVENUE, FRANKLIN VIRGINIA 23851
OFFICE: 757-562-8580 FAX: 757-562-0870

The City of Franklin 2015 Comprehensive Plan Current and Future Land Use Map designates this property as multi-family, however, the current R-2 zoning does not allow townhouses as proposed.

Staff Comments

City Staff are currently reviewing the preliminary rendering, as provided.

Recommended Action

Review the rendering for questions and discussion. Please express any concerns or comments that can be discussed prior to the public hearing on February 27th.

Attachment(s):

- Rezoning Application
- Aerial Map of the Site
- Conceptual Rendering of Site Plan
- Conceptual Rendering of Building
- One-page resume of Woda Cooper Companies



DEPARTMENT OF COMMUNITY DEVELOPMENT

PLANNING AND ZONING
207 WEST SECOND AVENUE
Franklin, Virginia 23851
(757) 562-8580 Fax 757-562-0870

CASE # RZ _____ - _____ Application for Rezoning DATE: 1/12/2003

ALL APPLICATIONS MUST BE ACCOMPANIED BY NO LESS THAN 8 COPIES OF THE PROPOSAL.

PROJECT TYPE (s): Residential; [X] Commercial; _____ Mixed Use; _____ Industrial _____
CURRENT ZONING: R-2 PROPOSED ZONING: R-1A CONDITIONAL: _____ YES; _____ NO
For Conditional Rezoning please list all proffers under separate cover complete with a narrative of the proposal.
TOTAL ACRES: 9.780; PROPOSED # OF HOUSING UNITS: 50; # OF HOUSING UNITS PER ACRE: _____
% OF OPEN SPACE AREA FOR RECREATIONAL USE OR COMMUNITY FACILITIES SUCH AS WALKING PATHS, BIKE AND EXERCISE TRAILS, PLAYGROUNDS, SWIMMING POOLS, GYMNASIUMS, PLAYING FIELDS, TENNIS OR BASKETBALL COURTS, GARDENS, LANDSCAPED AREAS AROUND DWELLINGS AND OTHER BUILDINGS OR SIMILAR USES. %.

Applicant Franklin Redevelopment & Housing Authority Phone Number 757-562-0384
Address 1343 Armory Dr. City Franklin State Va. Zip 23851
CHECK ONE: _____ Design Professional; [X] Owner; _____ Agent; _____ Contract Purchaser;

Owner Franklin Redevelopment & Housing Authority Phone Number 757-562-0384
Address 1343 Armory Dr. City Franklin State Va. Zip 23851

GENERAL DESCRIPTION OF PROPOSED DEVELOPMENT: 50 units mult. family dwelling (residential) (3 story apartment complex) per attached site plan

Enclosed: Fiscal Impact Analysis: Traffic Impact Analysis

PROJECT TITLE: Bank St Estates Design Professional: Wooda Cooper Companies Inc. Ph#
THE REZONING REQUEST MUST BE ACCOMPANIED BY THE APPROPRIATE FEE. (614) 396-0018
REZONING FEE: \$500 PLUS THE COST OF THE REQUIRED ADVERTIZING
CONDITIONAL REZONING \$600 PLUS THE COST OF THE REQUIRED ADVERTIZING

APPLICANT'S NAME (PRINT): Franklin Redevelopment & Housing Authority
APPLICANT'S SIGNATURE: Aedra C. Caruth DATE: 1/12/2003

FOR OFFICE USE ONLY CHECKS ARE TO BE MADE PAYABLE TO: TREASURER CITY OF FRANKLIN

(Comments) _____
Submittal Received by: _____
Community Development Staff

Date Received: _____

#2 Applicant Name - Wooda Cooper Companies, Inc

City of Franklin, Virginia

Legend

-  City Boundary
-  Parcels
-  Roads
-  Road Labels
-  Landmarks

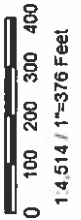


Title: Banks Street Rezoning

Date: 1/20/2023

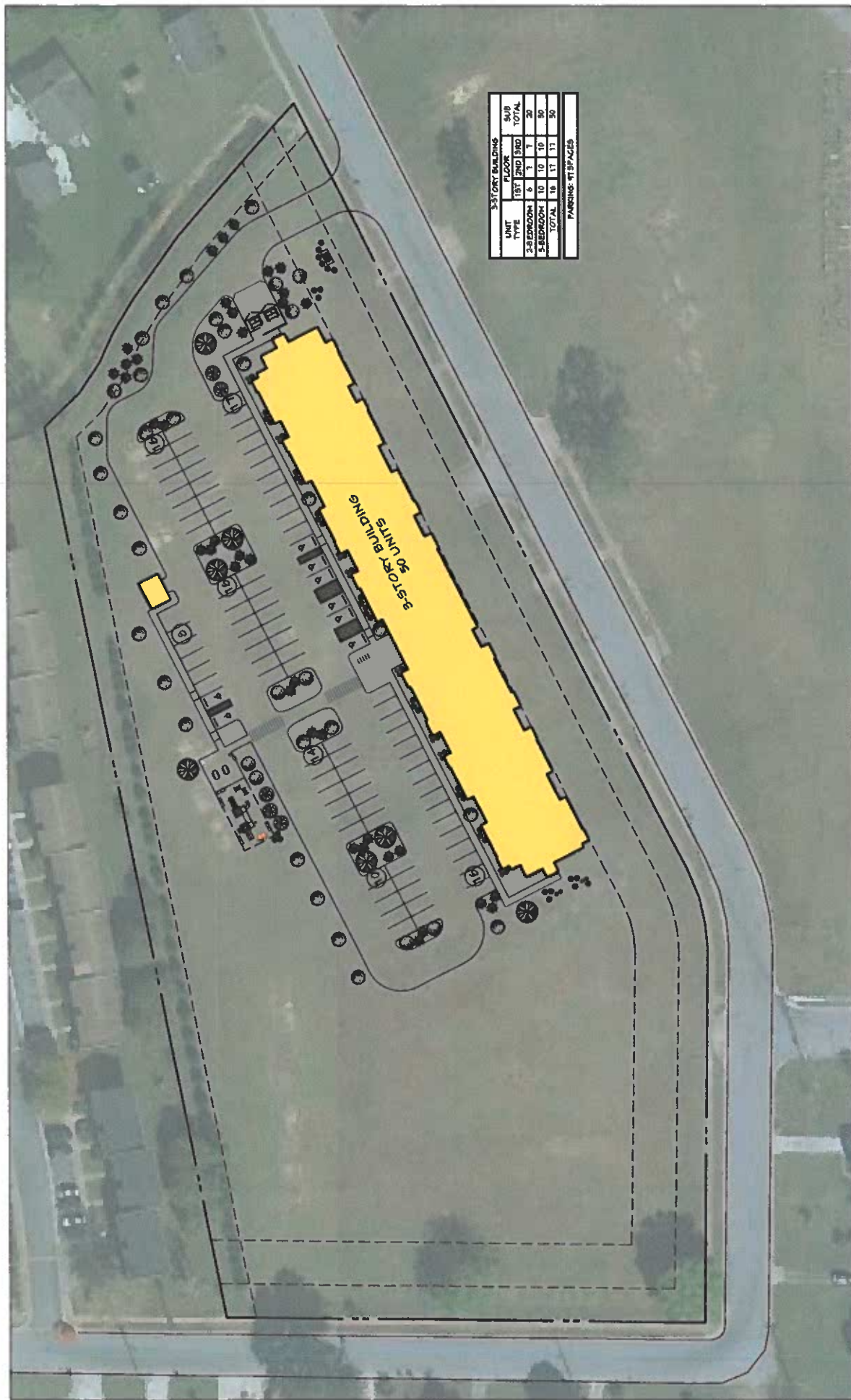
DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and City of Franklin is not responsible for its accuracy or how current it may be.

Feet



1/20/23

UPDATED : 50 UNITS



ARCHITECT OF RECORD: **PCI DESIGN GROUP, INC.**
 500 SOUTH BROAD STREET, SUITE 875
 COLUMBUS, OHIO 43215

PROJECT TYPE: **MULTI-FAMILY HOUSING**

MARKET / TALE: **SITE PLAN**

DATE: **01-26-2023**
ISSUED FOR PERMIT

PROJECT TITLE: **HARRISON POINTE
 CITY OF FRANKLIN, VIRGINIA**

SHEET: **A2.0**

2023 VIRGINIA LIHTC APPLICATION



ELEVATION GENERAL NOTES

- 1. MATERIALS, FINISHES, AND COLORS TO BE SHOWN AT ALL CORNER POINTS, AND ALL AS NOTED ON THE ELEVATIONS.
- 2. FINISHES TO BE SHOWN AT ALL CORNER POINTS, AND ALL AS NOTED ON THE ELEVATIONS.
- 3. FINISHES TO BE SHOWN AT ALL CORNER POINTS, AND ALL AS NOTED ON THE ELEVATIONS.
- 4. ALL WORK SHALL BE IN ACCORDANCE WITH ALL APPLICABLE CODES AND REGULATIONS.
- 5. ALL WORK SHALL BE IN ACCORDANCE WITH ALL APPLICABLE CODES AND REGULATIONS.
- 6. ALL WORK SHALL BE IN ACCORDANCE WITH ALL APPLICABLE CODES AND REGULATIONS.

NOTATION LEGEND

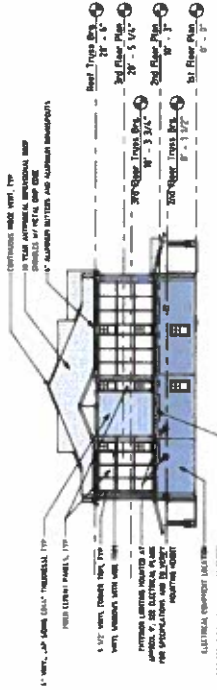
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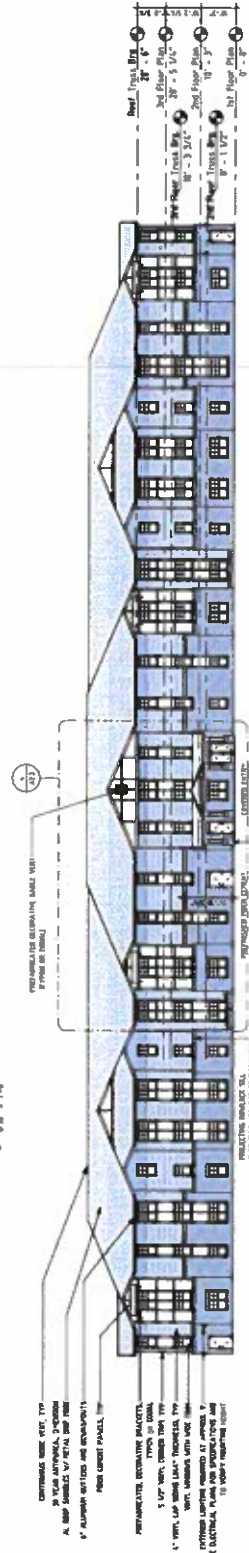
① Front Elevation
1/8" = 1'-0"



② Side Elevation
1/8" = 1'-0"



③ Side Elevation
1/8" = 1'-0"



④ Front Elevation
1/8" = 1'-0"

Woda Cooper Companies helps communities create high-quality, energy-efficient affordable housing

Our Affordable Housing

Woda Cooper Companies, Inc. and our affiliates develop, design, construct, and manage affordable housing communities. Our work in affordable housing began in 1990 and our talented team has broad expertise across the spectrum of communities: urban and rural; senior and general occupancy; mid-rise, garden, patio homes, townhomes, and single-family homes. We create affordable housing through new construction, acquisition rehabilitation, and adaptive reuse developments. Our work doesn't end when our construction trailers are rolled away. We manage the communities we create and work hard to keep our promise to make a positive contribution to every village, town, and city where our housing is located. We offer modern, amenity-packed, and energy-efficient affordable communities that residents are proud to call home.

7 DEVELOPMENT OFFICES

OUR GOAL IS TO MAINTAIN OUR COMMUNITIES SO THEY LOOK BRAND NEW TEN YEARS AFTER CONSTRUCTION.



16 STATES

Woda Cooper Companies owns and manages affordable housing communities in the Midwest, Mid-Atlantic, Mid-South, and the Southeast. We have offices in Savannah, GA; Indianapolis, IN; Shelbyville, KY; Queenstown, MD; Mackinaw City, MI; Columbus, OH; and Norfolk, VA.

GREEN COMMUNITIES

LEED for Homes • Enterprise Green • EarthCraft • Passive House
Zero Energy Ready Homes • ENERGY STAR • EPA Indoor airPLUS

PROGRAMS:

- Low-income Housing Tax Credits (LIHTCs)
- Tax exempt bonds with 4% LIHTCs
- FHA insured loans, 221 (d)(4) and 223(f)
- USDA Rural Development 538 guaranteed loans
- USDA Rural Development 515 direct loans
- Public Housing Replacement Housing Factor Funding
- HOME Investment Partnerships Program
- State trust funds
- Federal historic tax credits
- State historic tax credits
- Brownfield credits
- Federal Home Loan Bank (FHLB) Affordable Housing Program funds
- FHLB match funds
- HUD Market to Market
- Tax Credit Assistance Program funds
- Exchange funds or 1602 funds
- Contract-based Section 8 housing assistance
- Project-based rental assistance
- Rental Assistance Demonstration (RAD)
- 811 contracts
- National Housing Trust Fund
- Energy Credits
- New Markets Tax Credits
- CDFI Funding

ACCOMPLISHMENTS:

- Consistently ranked among largest affordable housing developers in the country
- Leadership roles in national affordable housing organizations
- Repeated winner in prestigious industry awards for excellence in development, construction, and management
- Certified Brownfield Redevelopment sites in ten states
- More than 20 historic renovations
- Company-wide Employee Stock Ownership Plan (ESOP) since 2018



**WODA COOPER
COMPANIES**



GENERAL OCCUPANCY

Brennan Pointe I
Newport News, VA

44 affordable units

2 and 3 BR apartments in four-story building with elevator, community room with kitchenette plus outside playground.

EarthCraft



GENERAL OCCUPANCY

Brennan Pointe II
Newport News, VA

43 affordable units

2 and 3 BR apartments in four-story building with elevator, community room with kitchenette, central laundry, plus outside playground.

EarthCraft



GENERAL OCCUPANCY

City View Place
Richmond, VA

32 affordable units

2 and 3 BR apartments in three-story building with elevator, community room with kitchenette, BBQ/picnic area, computer room, fitness center, central laundry, and playground.

EarthCraft



GENERAL OCCUPANCY

Freedman Point
Hopewell, VA

68 affordable units + commercial space

Community Transformers Foundation

2 and 3 BR apartments in four-story building with elevator and indoor parking, community room with kitchenette, and rooftop terrace.

EarthCraft



GENERAL OCCUPANCY

Holley Point
Portsmouth, VA

50 affordable units + commercial space

2 and 3 BR apartments in four-story building with elevator, community room with kitchenette, computer room, central laundry, park benches, and bike racks.

EarthCraft



GENERAL OCCUPANCY

The Banks at Berkley
Norfolk, VA

68 affordable units + commercial space

Sentara Community Care Center

2 and 3 BR apartments in four-story building with elevator, community room with kitchenette, BBQ/picnic area, library, outdoor playground.

EarthCraft Platinum



**WODA COOPER
COMPANIES**

www.wodagroup.com

614.396.3200



*Office of the City Manager
Amanda C. Jarratt*

February 7, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: Banks Street Revitalization Zone Designation Discussion

Background Information

Woda Cooper Companies in conjunction with their rezoning application has asked Franklin City Council to adopt a Revitalization Zone Resolution to be submitted to HUD. Section 36-55.30:2 below outline the criteria for these zones.

§ 36-55.30:2. Housing revitalization areas; economically mixed projects.

A. For the sole purpose of empowering the HDA to provide financing in accordance with this chapter, the governing body of any city or county may by resolution designate an area within such city or county as a revitalization area if such governing body shall in such resolution make the following determinations with respect to such area: (i) either (a) the area is blighted, deteriorated, deteriorating or, if not rehabilitated, likely to deteriorate by reason that the buildings, improvements or other facilities in such area are subject to one or more of the following conditions: dilapidation; obsolescence; overcrowding; inadequate ventilation, light or sanitation; excessive land coverage; deleterious land use; or faulty or inadequate design, quality or condition; or (b) the industrial, commercial or other economic development of such area will benefit the city or county but such area lacks the housing needed to induce manufacturing, industrial, commercial, governmental, educational, entertainment, community development, healthcare or nonprofit enterprises or undertakings to locate or remain in such area; and (ii) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in such area and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area. Any redevelopment area, conservation area, or rehabilitation area created or designated by the city or county pursuant to Chapter 1 (§ 36-1 et seq.) of this title, any census tract in which 70 percent or more of the families have incomes which are 80 percent or less of the statewide median income as determined by the federal government pursuant to Section 143 of the United States Internal Revenue Code or any successor code provision on the basis of the most recent decennial census for which data are available, and any census tract which is designated by the United States Department of Housing and Urban Development and, for the most recent year for which census data are available on household income in such tract, either in which 50 percent or more of the households have an income which is less than 60 percent of the area median gross income for such year or which has a poverty rate of at least 25 percent shall be deemed to be designated as a revitalization area without adoption of the above described resolution of the city or county. In any revitalization area, the HDA may provide financing for one or more economically mixed projects and, in conjunction therewith, any nonhousing buildings that are incidental to such project or projects or are determined by the governing body of the city or county to be necessary or appropriate for the revitalization of such area or for the industrial, commercial or other economic development thereof.

B. The HDA may finance an economically mixed project that is not within a revitalization area if the governing body of the city or county in which such project is or will be located shall by resolution determine (i) either (a) that the ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units therein are occupied or held available for occupancy by persons and families who are not of low and moderate income or (b) that the surrounding area of such project is, or is expected in the future to be, inhabited predominantly by lower income persons and families and will benefit from an economic mix of residents in such project and (ii) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in such area and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.

C. In any economically mixed project financed under this section, the percentage of units occupied or held available for occupancy by persons and families who are not of low and moderate income, as determined as of the date of their initial occupancy of such units, shall not exceed 80 percent.

1979, c. 374; 1996, cc. 77, 498; 2004, c. 187; 2006, c. 784.

Needed Action

Determine whether this property meets the definition of a Revitalization Zone based on the Code of Virginia and if so, instruct staff to draft a resolution to be considered at the February 27, 2023 City Council meeting.



*Office of the City Manager
Amanda C. Jarratt*

January 18, 2023

To: Franklin City Council

From: Amanda C. Jarratt, City Manager

Reference: City Manager's Report

General Updates

- Staff continues to work on the various capital projects approved by City Council.
 - The staff committee for the Armory Project consists of Chad Edwards, Sammara Green, and Lin Darden. Carlee Gurskiy will also be involved. Camp Community College and other community partners will offer feedback throughout the design process. We are in a holding pattern waiting for demolition and waiting for our official grant award letter from HUD. Staff is in the process of interviewing architects.
 - The staff committee for the courthouse renovation project will consist of Chief Steve Patterson, Chad Edwards, and Lin Darden. The judges, Clerk of Court, and Sherriff's Department in addition to other stakeholders will be consulted throughout the design process. A meeting with staff is scheduled for February 10, 2023. A meeting with other stakeholders and a security review is scheduled for February 17th.
 - The staff committee met regarding Riverwalk Park. The kayak design is underway and in addition, the consultant is providing an updated timeline for completion.
- Staff continues to work with DHCD and Summit Engineering on the Laurel Street CDBG Grant. Client intake and income verifications have begun.
- Staff continues to meet with regional partners to discuss next steps on the regional radio system as well as violence and crime prevention. A briefing on the radio system findings is scheduled for February 27, 2023.
- Staff is working to schedule a retreat for City Council to discuss the City's vision, goals, and objectives. Additional details will be provided in the coming weeks. The retreat is scheduled for March 2, 2023 at the Wakefield 4-H Conference Center.
- City Office's will be closed on Monday February 20, 2023 in observance of Presidents Day. Trash collection for Monday's route will occur on Tuesday February 21, 2023.

Upcoming Community Events

- April 21st & 22nd - Circus & Spring Fest
- TBD - Car Show Grand Opening
- May 6th - Lumberjack Festevent
- June 17-19th - Juneteenth Cultural Festival aka Virginia Mardi Gras
- June 28th - Independence Day Celebration
- Dec 2nd - Elf Parade & Holiday Market

Spring into life.

Give blood.



American
Red Cross

City of Franklin Blood Drive

Tuesday, April 11, 2023
10:00 AM- 3:00 PM

Franklin Business Center
601 N. Mechanic St.
Conference Room

*Kindness is in your blood.
Schedule your blood donation appointment today.*

For an appointment, please visit redcrossblood.org
Or call A'Risha Jones @ 757.562.8503