

AGENDA

FRANKLIN CITY COUNCIL

MONDAY, January 11, 2015 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.**Regular Meeting**

CALL TO ORDER MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEASE TURN OFF CELL PHONES MAYOR RAYSTINE D. JOHNSON-ASHBURN

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

- A. Minutes: December 14, 2015 Regular Meeting
- B. Departmental Reports: November, 2015 (Separate File)

2. FINANCE

- A. Financial Report: November, 2015
- B. FY 2015 – 2016 City Budget Ordinance Amendment # 2016 – 11

3. OLD/NEW BUSINESS

- A. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS5. CLOSED SESSION

Closed Session - I move that the Franklin City Council meet in Closed Session to discuss and consider appointments to boards and commissions; a discussion of the disposition of publicly held real property, where discussion in an open meeting would affect the bargaining position or negotiating strategy of the public body; and consultation with the City Attorney pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1), (3) and (7).

Motion Upon Returning to Open Session- I move that the only matters discussed during the session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.

6. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

SUBJECT**TENTATIVE TIME LINE****City Council/School Board Joint Meeting****Tuesday, January 12, 2016 @ 5:30
P.M. at Paul D. Camp Workforce
Development Center****Joint City/County Utility Study Presentation****TBD**

CONSENT AGENDA

- A. Minutes: December 14, 2015 Regular Meeting**
- B. Departmental Reports: November, 2015**

The Franklin City Council held its regular meeting on Monday, December 14, 2015 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Raystine D. Johnson-Ashburn Barry Cheatham, Vice-Mayor; Benny Burgess, Mary Hilliard, Frank Rabil, Mona Murphy and Greg McLemore.

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Chief Vince Holt, Director of Emergency Services; Melissa Rollins, Finance Director; Russ Pace, Director of Public Works; Carolyn Joyner, Human Resource Manager; Jennifer Maynard, Voter Registrar; Alan Hogge, Director of Social Services; and Chief Phil Hardison, Police Department.

Others in Attendance: Officer Brian Snow, Franklin Police Department and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

No one signed up for Citizens' Time.

SPECIAL RECOGNITION: CITY EMPLOYEE RETIREMENT RECOGNITION

Mayor Johnson-Ashburn recognized the contributions to the City of Ms. Elma Smith and Mr. Donnie Cagle who both recently retired from the City of Franklin. Ms. Smith was a Custodial Worker in the Public Works department. Mr. Donnie Cagle was the Wastewater Treatment Plant Manager.

Vice-Mayor Cheatham read the resolution of appreciation for Mr. Cagle and Councilwoman Murphy read the resolution for Ms. Smith. Councilman McLemore made the motion to approve the resolutions of appreciation and Vice-Mayor Cheatham seconded the motion.

The motion was approved by 7 – 0 vote.

Mayor Johnson-Ashburn thanked the retiree's for their service and congratulated them on their accomplishment. Mayor Johnson-Ashburn and Director Pace of the Public Works department presented Mr. Cagle with his plaque and took a picture with him. All in attendance gave Mr. Cagle a round of applause. Ms. Smith was not in attendance.

AMENDMENTS TO AGENDA

There were no amendments to the agenda.

Consent Agenda**Minutes: November 23, 2015 Regular Meeting**

Mayor Johnson-Ashburn asked if there were any corrections or changes to the minutes. Vice-Mayor Cheatham made note of a correction to page 7 of the minutes. In the Adjournment section Mayor Johnson-Ashburn declared the meeting adjourned at 8:33 p.m. not Vice-Mayor Cheatham.

Vice-Mayor Cheatham made the motion to approve the minutes with the noted correction made and Councilwoman Hilliard seconded the motion.

The motion was approved by a vote of 7 – 0.

Finance**FY 2015 – 2016 City Budget Ordinance Amendment # 2016 – 10**

Mayor Johnson-Ashburn recognized Director Rollins to present budget ordinance amendment # 2016 – 10. In order to maintain the required operational permits from the Virginia department of Environmental Quality (DEQ) for the City's Wastewater Treatment Plant Facility, Public Works will be using contractual services to cover the cost of a licensed Class I Wastewater Treatment Plant operator. The request is to transfer \$20,000 available from the full time salary and wages line item to contractual services to cover the cost for the remainder of the fiscal year.

Councilwoman Murphy made the motion to authorize the transfer of funds by approving Budget Ordinance Amendment #2016 – 10 and Vice-Mayor Cheatham seconded it.

Mayor Johnson-Ashburn asked if there were questions or comments and hearing none Council voted.

The motion passed by a 7 – 0 vote.

Monthly Financial Report: October, 2015

Mayor Johnson-Ashburn recognized Director Rollins to present the monthly Financial Report. Director Rollins reviewed highlights of the Financial Report for October, 2015.

General Fund Revenue Summary

- Collections for delinquent real estate tax revenues have improved over prior year period.
- Current real and personal property tax collections are tracking similar in comparison to the prior year.
- Other local taxes revenue including economic indicators has remained consistent with the prior year period and meal taxes show some economic growth.
- Year to date revenue is on target with budgeted projections.
- Estimated sales tax revenue is tracking nearly the same as the prior year period with 15.3% of the budget realized at the end of the month.

Overall General Property Taxes collected are \$755,421(10.2% of budget); which is a 15% increase over FY15 collections of \$655,000 (9.1% of budget).

- **Current Real Estate taxes** - \$278,000 (5.1% of budget) are 8.0% higher than FY15 collections of \$256,000.
- **Delinquent Real Estate taxes** - \$85,000 higher than the prior year reaching over 100% of the total budgeted projections.
- **Delinquent Personal Property taxes** – Nearly \$15,000 less than the prior year period.
- **Penalty and Interest** – revenue is consistent with the prior year period.

Other Significant Revenue Events for FY 15 – 16

- Fees from Inspections and Planning Services decreased as anticipated.
- Increased miscellaneous revenue real estate sales transactions and late penalty fees.
- Boost in Isle of Wight Annexation Payment (\$80,000 more than the prior year period)
- Boost in revenue from ambulance billing

Revenue Summary

Overall, total current general fund revenue reported at \$4.48 million (22.3% of budget) is \$203,000 or 5.0% more when compared to the \$4.28 million (21.5% of budget) realized at 10/31/14.

General Fund Expenditure Highlights

- General Fund expenditures overall are 7.8% higher than the prior year period at 10/31/15 with \$4.55 million or 29.0% of the budget spent compared to \$4.21 million or 26.6% of the budget spent at 10/31/14.
- Increases are primarily the result of increased capital project expenditures, jail administration costs and grant funded expenditures in public safety.

Enterprise Funds

Airport Fund Summary

- Fuel sales of nearly \$17,000 at 10/31/15 are less than the prior year period.
- Other local revenue consists primarily of airport rental fees and is also slightly less than the revenue realized during the prior year period.
- Operating Expenditures at 10/31/15 are tracking the same as the prior year period.

Water & Sewer Fund

Revenue Analysis

- Revenue from the sale of water and sewer service charges of \$934,240 at October 31 is less than the prior year period.
- October 2015 billed revenue of \$239,816 is comparable to the prior year period.

Expenditure Analysis

- Expenditures in the Fund are significantly less than the prior year as a result of higher cost sewer system improvements made in the prior fiscal year.

Cash Balance

- The cash balance in the Fund at the end of the month is \$1.96 million, a slight increase from the \$1.91 million reported at October 2014.

Solid Waste Fund**Revenue Analysis**

- Revenue for the Solid Waste Fund is on target with projections reaching 33% of budget and is comparable to the prior year period.

Expenditure Analysis

- Total expenditures of \$187,298 are slightly higher than the prior period expenses and represents 22.5% of the total budget.

Electric Fund Summary**Revenue Analysis**

- Revenue from energy sales is \$4.3 million or 30% of budget; FY 14 – 15 revenue was \$3.99 million or 28.3% of budget

Expenditure Analysis

- Expenditures associated with the sale of energy (excluding fuel adjustment) at \$2.98 million are 10.8% higher than the prior year period costs of \$2.69 million. Cost is within the budgeted projections.

Cash Balance

FY 2015 – 2016 Cash Balance as a percentage of Annual Revenues (excluding fuel adjustment) at FYE 10/31/15 was \$956,592 million or 6.6%. This shows a minimum gain increasing by \$14,000 from the prior month period. Cash is below minimum policy guideline of \$1.44 million by \$484,000 and is below the cash position at 10/31/14 by \$317,000.

Mayor Johnson-Ashburn left the meeting at 7:26 p.m. due to illness.

Vice-Mayor Cheatham assumed the duties of the Mayor and asked if there were any questions or comments concerning the monthly finance report and there were none.

OLD/NEW BUSINESS**Voting Machine Equipment Replacement**

Vice-Mayor Cheatham recognized Manager Martin; who commented briefly on the recommendation before recognizing Voter Registrar, Jennifer Maynard to discuss the recommendation that the City purchase new voting machines.

Ms. Maynard addressed Council with serious concerns about the condition of the City's current voting equipment. During the past two General Elections, there have been technical issues with machines and she has lost confidence in the voting machines that we currently use specifically based upon problems experienced during the November, 2015 election.

The current Direct Recording Electronic (DRE) machines were purchased in March of 2005. Since that time the Virginia General Assembly has essentially banned the future purchase of DRE voting equipment. The Code of Virginia § 24.2-659 states (in part) that, "On or after July 1, 2007, no county or city shall acquire any direct recording electronic machine (DRE) for use in elections in the county or city except as provided herein: 1: DREs acquired prior to July 1, 2007, may be used in elections in the county or city for the remainder of their useful life." In subsequent years, legislation has been introduced to totally ban DREs, but has failed in large part due to the potential financial impact on individual localities. The idea behind this ban is that DREs do not leave a paper trail like an Optical Scan system does.

During the FY 2014 – 2015 Budget Cycle, Ms. Maynard submitted a Capital Improvement Project (CIP) request form to prepare for the eventual replacement of our DRE equipment. Ms. Maynard was able to sit in with Southampton County for the Optical Scan demonstrations in May 2015. Southampton County had to replace their machines when the State Board of Elections decertified the WINVote; which is a type of DRE, back in April, 2015. This decision affected 30 localities in Virginia including Southampton.

Ms. Maynard stated that she, the members of the Electoral Board, and the Assistant Registrar have looked at three different Optical Scan voting solutions. They have selected to pursue a contract with Printelect/Election Systems & Software (ES&S) for the purchase of nine DS200 Precinct Scanners and 8 ExpressVote ADA units. This is the same system currently in use in Fairfax County, Virginia Beach, Chesterfield County, Richmond, Clarke County, Harrisonburg and Southampton County.

The fiscal impact is \$88,809.45. ES&S has agreed to allow the City to pay for it in two payments to be remitted in July 2016 and July of 2017. This payment plan will not incur any interest, financing or additional service charges. The first year's warranty, firmware maintenance, and support are included in the price. Printelect has offered other considerations such as discounted programming or ballot printing services for the first year of use.

The floor was opened for Council to ask Ms. Maynard questions or make comments on this item.

Councilwoman Murphy questioned why we are going back to a paper ballot versus the touch screen.

Ms. Maynard answered that in 2007 the General Assembly essentially banned the purchase of new electronic machines. The paper based system will allow there to be a paper trail in case there are any

instances that arise with having to do recounts or if there are any challenges that occur during an election at any point.

Vice-Mayor Cheatham asked if the new system would be quicker for the people within the voting process.

Ms. Maynard answered and said yes in time this process will expedite voting process.

After some discussion and comments by Councilman McLemore, Vice-Mayor Cheatham asked Council for a motion.

Councilman McLemore made the motion to approve the recommended purchase of nine DS200 Precinct Scanners and 8 ExpressVote (ADA) units as proposed and Councilwoman Hilliard seconded the motion.

The motion was approved by a 6 – 0 vote (Mayor Johnson-Ashburn absent).

SPSA Post 2018 Use & Support Agreement

Vice-Mayor Cheatham recognized Manager Martin; who recognized City Attorney Williams to update Council on the Post 2018 proposed Use and Support Agreement for Solid Waste disposal.

Attorney Williams reported to Council that for quite some time SPSA has been wrestling with various aspects of a proposed Use and Support Agreement to replace the Use and Support Agreement the City signed with SPSA date April 7, 1983. This agreement will expire on January 24, 2018.

A new use & support agreement will need to be in place on or before January 25, 2018 or the City will not have a place to put its trash unless some other alternative plan is adopted.

What is different about this use & support agreement from the one signed in 1983?

1. All the use & support agreements are the same. There are no special provisions for any member community so what is good for one is good for all and what is bad for one is bad for all.
2. Every member will pay the same tipping fee per ton of trash collected.
3. The use & support agreement can be amended by a vote of at least 75%. There are 16 members on the board. 12 of the 16 board member's would have to agree to any amendment of the use & support agreement.
4. The term of this agreement will either be 10 years or will be 15 years. That has not been determined yet. It is still dependent upon the procurement process and is being negotiated. If the longer term is selected it will probably result in a lower tip fee.
5. There will be an early termination provision if a locality decides it wants to end the relationship with SPSA before the scheduled end date 10 years or 15 years from 2018. There is no termination fee if a locality decides not to sign the next use & support agreement after this one expires.
6. The Early Termination language is found in Schedule II of the Use & Support agreement. The Notice of termination must be given at least 2 years in advance of the termination effective date.
7. There is a formula to calculate the termination payment. The member seeking to terminate early would pay its share of outstanding debt & closure & post closure expenses minus any cash on hand to pay the financial obligations and minus monies in the closure & post closure funds. Then

divide the % total number of tons of trash to be delivered 60 months before the termination date and that equals the early termination fee.

8. Following termination – the exiting member cannot & will not accept any solid waste delivered by or on behalf of any other city or county that is a SPSA member while continuing to be a member of SPSA. If someone else also does the early termination then once both are terminated they could contract together to dispose of solid waste.

Things that have not changed:

1. There are 8 member localities & each member locality will continue to have a representative appointed by the governor and a representative (non-elected) appointed by the locality.
2. Each appointee has an equal vote.
3. It is planned under current & foreseeable budgets that all SPSA debt will be paid off before the January 24, 2018 termination of the current use & support agreements.
4. It is planned that the landfill will have capacity to carry it to sometime between 2027 and 2031 under proposed procurement options. If SPSA determines to go straight landfill SPSA will need to invest in expansion of the landfill by building a new cell before 2027. Building a new cell may result in new debt, because the plan is to build into the new tip fee an amount to be set aside for construction of the new cell as a pay as you go plan.
5. What everyone really is interested in knowing is what will the tip fee with the new use & support agreement? That amount is not yet known because SPSA is still negotiating with all three vendors for disposal options. It will be a sum that is less than the current rate of \$125 a ton. With Suffolk & Virginia Beach paying the same tip fee as everyone else, the new rate should be substantially less, but everyone has a different definition of what constitutes “substantially” less. We need another 90 – 120 days to get to a calculated tip fee to begin January 2018. The amount will be influenced by the SPSA expected waste stream, the selected vendor, the expected life span of the current cell capacity at the landfill, fuel costs and who knows what else.

2 Things we do know:

1. The clock is ticking. When we have the next SPSA board meeting on January 27, 2016, the end date for the current use & support agreement will be less than 2 years away.
2. If we do not have an agreement with SPSA or have some other plan for the disposal of our trash, we will have trash piling up in the streets within a week.

After considerable discussion on this matter it was suggested that all members of Council take time to review the Board – Reviewed Draft of the 2018 Post Use & Support Agreement that has been sent to each Council member. There is no action to be taken on this matter at this time; this is strictly for informational purposes. The length of the term of the proposed Use and Support Agreement is still an unknown because a final vendor has not yet been selected by SPSA. It is anticipated the proposed agreement will not be considered for a vote by Council until at least the second meeting in January of 2016.

Vice-Mayor Cheatham recognized Mr. Everett Williams who is the Governor appointed SPSA Board Representative for the City of Franklin. Mr. Everett Williams assured members of Council that he is working diligently on this matter to make sure that the citizens of Franklin are represented and get the best possible outcome in this new agreement. He has been working on this committee for six years. Members of Council expressed their appreciation for his service.

City Manager's Report**Financial System Upgrade – Status Update**

In the City Manager's Report, Mr. Martin advised Council of the handout they were given from Director Rollins. Due to time constraints, Manager Martin said that in January several of the systems will be going live; Payroll and financial software associated with Payroll. Manager Martin asked Council to read over it and if there were any questions or comments, please feel free to contact him. Hearing none he continued with his report.

December 2015 Virginia Business Magazine Issue

Manager Martin advised Council of a magazine that was distributed to each member. He mentioned that there was an article on pages 92 – 96 about the Community Profile section that features Franklin/Southampton/Isle of Wight with contributions from Amanda Jarratt, CEO of Franklin Southampton Economic Development and her staff as well as staff of Isle of Wight County.

Economic Statement Disclosure Forms

Manager Martin reminded Council that the Economic Statement Disclosure forms deadline is December 2015. He asked that everyone turn those in so that we are compliant with the requirements.

City Council/School Board Joint Meeting

Manager Martin stated that he and the Mayor had approached the Chair of the School Board and the Superintendent of Schools about a date for the joint meeting of the City Council and the School Board concerning team building. Manager Martin stated that the only date they were given was January 7, 2016 and he was asking Council for feedback on the date for a two to three hour work session. Manager Martin stated that there was a City/County Utility Study meeting on that date so he and Councilman Burgess would not be able to attend on that date. Manager Martin asked if the consensus of the Council was to continue to work with the Schools on other dates for scheduling this meeting. The Council consensus was to further pursue scheduling the joint meeting.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Councilman Burgess informed Council of the Shared Services City/County Utility Study water/sewer update. He stated that they had a meeting scheduled for January 5, 2016 and they would be introducing the engineering report to the Management Committee on January 7, 2016. He advised Council that the committee was looking at scheduling a joint meeting with the City and the County to present the report to elected officials in the near future.

Councilman Rabil advised Council that Dan Howe, Executive Director of the Downtown Franklin Association, Mother passed away on Saturday, December 12, 2015. He asked that everyone keep Mr. Howe and his family in their thoughts and prayers.

Vice-Mayor Cheatham talked about the meeting of the Western Tidewater Regional Jail Authority. He stated that the rehabilitation activities for energy efficiency of the building are going better than expected. The City of Suffolk is working on the rehabilitation of the Magistrate's office to make it more functional.

Vice-Mayor Cheatham stated that the jail has more federal inmates than what was budgeted. Vice-Mayor Cheatham informed Council that the employees of the jail opted not to have a Christmas party this year and take those funds to buy Christmas meals for 16 families in the Franklin/Southampton/Isle of Wight and Suffolk areas that they represent. Vice-Mayor Cheatham stated that they showed the true meaning of Christmas in their selfless actions.

Councilman McLemore reminded Council of the employee appreciation luncheon on Wednesday, December 16, 2015 at the Paul D. Camp Workforce Development Center at 11:30 a.m.

Councilman Burgess stated that the Franklin Community Christmas Parade held on Friday, December 5, 2015 was great. He said that it was a beautiful night, some amazing floats; the music was good and the parade was very well attended. He stated that if we could keep the train from coming in the middle of the parade that would be even better.

Closed Session

Councilwoman Hilliard made the motion that the Franklin City Council meet in Closed Session to discuss and consider appointments to boards and commissions and consultation with the City Attorney pertaining to actual litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1) and (7) and Councilman Burgess seconded the motion.

The motion was approved by a 6 – 0 vote (Mayor Johnson-Ashburn absent).

The Council entered into closed session at 8:44 p.m.

Vice-Mayor Cheatham reconvened the open session at 8:58 p.m. and asked for a motion certifying the closed session.

Councilman Rabil made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilwoman Hilliard.

The motion was approved by a 6 – 0 vote (Mayor Johnson-Ashburn absent).

Action #1

The motion was made by Councilman Rabil to appoint the following Ward Representatives to fill vacancies on the Franklin Redevelopment Housing Authority (FRHA) Board and Councilwoman Hilliard seconded it.

The appointees are as follows:

Ms. Audrey Lee as the Ward 1 Representative
Ms. Cynthia Dunkoh as the Ward 5 Representative
Mr. Robert Petty as the Ward 6 Representative

The motion was approved by a 6 – 0 vote (Mayor Johnson-Ashburn absent).

Adjournment

Councilwoman Murphy made a motion to adjourn the meeting which was seconded by Councilwoman Hilliard.

The motion was approved by a 6 – 0 vote (Mayor Johnson-Ashburn absent).

Vice-Mayor Cheatham declared the meeting adjourned at 9:01 p.m.

These Minutes for December 14, 2015 City Council Meeting were adopted on the 11th day of January, 2016.

Mayor

Clerk to City Council

FINANCE

A. Finance Report: November, 2015

B. FY 2015 – 2016 City Budget Ordinance Amendment # 2016 – 11



For the period ending November, 2015

Based on Unaudited Financial Data

Basis of Reporting

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- The information enclosed in the City's Financial Report for period ending November 30, 2015.
- The report contains provisions for **most** revenue and expenditure accruals.
 - ▣ Reflects 5 months of revenue & expenditures in most cases (where noted, the 5th month has been estimated)
- Financial Report presentation is consistent with department's objectives to:
 - ▣ Report timely, relevant and accurate financial data
 - ▣ Promote accountability through monitoring, assessment and reporting

Financial Report Summary - Revenue

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- ❑ Collection of delinquent real estate tax revenues has improved significantly over prior year period
- ❑ Current real and personal property tax collections are tracking similar in comparison to the prior year.
- ❑ Other local tax revenue including economic indicators have remained consistent with prior year period (some economic growth in meals taxes; lodging taxes is down).
- ❑ Year to date revenue is on target with budgeted projections.

Revenue Highlights

- 4 Overall General Property Taxes collected - \$2.44 mil, 33.1% of budget – 21 % increase over FY15 collections of \$2.01 mil which was 28.2% of budget.
 - Current Real Estate taxes** - \$1.15 mil, 21.2% of budget and 11.0% higher than FY15 collections of \$1.04 mil.
 - Delinquent Real Estate taxes** - \$348,000 significantly higher than the prior year reaching over 100% of the total budgeted projections.
 - Delinquent Personal Property taxes** at nearly \$19,000 is less than the prior year period
 - Penalty and Interest** revenue is slightly higher than the prior year period reaching 39.0% of the total budget.

General Property Taxes- Overall BUDGET COMPARISON

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REVENUE SOURCE	2015-2016 BUDGET	ACTUAL 11/30/2015	BUDGET %	2014-2015 BUDGET	ACTUAL 11/30/2014	BUDGET %
Real Estate Taxes-Current	\$ 5,456,874	\$ 1,157,663	21.2%	\$ 5,283,742	\$ 1,046,443	19.8%
Real Estate Taxes-Delinquent	190,000	348,160	183.2%	190,000	151,767	79.9%
Personal Property Taxes-Current	1,450,000	804,730	55.5%	1,367,446	701,004	51.3%
Personal Property Taxes-Delinquent	65,000	17,200	26.5%	65,000	36,871	56.7%
Machinery & Tools	23,577	3,452	14.6%	65,000	10,086	15.5%
Penalties & Interest Taxes	145,000	56,580	39.0%	135,000	46,466	34.4%
Public Service Corporation Taxes	66,863	61,050	91.3%	61,818	25,881	41.9%
GENERAL PROPERTY TAX	\$ 7,397,314	\$ 2,448,835	33.1%	\$ 7,168,006	\$ 2,018,518	28.2%

Current	2,448,835
Prior Year	<u>\$ 2,018,518</u>
Net Change \$	430,317
Net Change %	21.3%

Local Tax Revenue (Budget per Actual Comparison)

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	FY 15-16 Budget	11/30/2015	% of Budget Realized
Local Sales & Use*	\$ 1,800,000	\$ 710,271	39.5%
Cigarette Taxes	\$ 325,000	\$ 158,258	48.7%
Meals Taxes*	\$ 1,350,000	\$ 600,942	44.5%
Lodging Taxes*	\$ 150,000	\$ 56,037	37.4%
Total Local Tax Revenue	\$ 3,625,000	\$ 1,567,846	43.3%

*estimated actual to reflect 5 months of revenue

Local Tax Revenue (Prior Year Comparison)

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	Meals Taxes	Lodging Taxes	Cigarette Taxes	Sales Taxes	Total
Nov-14	586,159	73,850	168,581	706,009	1,534,599
Nov-15	600,942	56,037	158,258	710,271	1,525,508
Change \$	14,783	(17,813)	(10,323)	4,262	(9,091)
Change %	2.46%	-31.79%	-6.52%	0.60%	-0.60%
% of Budget	44.50%	37%	48.70%	39.50%	

Other Significant Revenue Events for FY 15-16

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- ❑ Fees from Inspections and Planning Services decreased as anticipated
- ❑ Increased miscellaneous revenue real estate sales transactions and late penalty fees
- ❑ Boost in Isle of Wight Annexation Payment (\$80,000 more than the prior year period)
- ❑ Boost in revenue from ambulance billing

NO SIGNIFICANT CHANGE FROM PRIOR MONTH

Revenue Summary

- Overall, total current general fund revenue reported at **\$7.63 mil** (38.2% of budget) is \$473,000 or 7.0% more when compared to the **\$7.15 mil** (36.0% of budget) realized at 11/30/15. The increase is primarily associated

with:

Revenue Sharing IOW County (Increase) -	80,000
Permits, Fees & Fines (Decrease) -	(\$42,000)
Misc. Revenue (Increase)-	\$ 50,000
Taxes & Licenses (Increase) -	\$412,000
Categorical Aid (Increase) -	25,000
Federal Revenue (Decrease)	(\$61,000)
Net Increase	\$464,000



GENERAL FUND EXPENDITURES

For the period ending November 30, 2015



General Fund Expenditure Highlights

- General Fund expenditures excluding transfers overall are \$454,000 higher than the prior year period (excludes the revenue sharing payment to the County of \$500,000 made in 11/14 but as of 11/15). Expenditures of \$5.86 mil is 39.1% of the current budget compared to \$5.4 mil or 35.8% of the budget spent at 10/31/14.
- **Increases** are primarily the result of increased capital project expenditures, jail administration costs and grant funded expenditures in public safety.

<u>Category of Expenditure</u>	<u>11/30/2015</u>	<u>11/30/2014</u>	<u>Variance</u>	<u>Primary Reason for Increase</u>
Elections, Courts & Sheriff	520,102	480,970	39,132	Increased payment for detention care
Health	55,000	-	55,000	Timing of Payment to HealthDistrict
Streets	1,029,738	727,059	302,679	Vehicle Acquisition & Drainage Expenditures
Legislative, Gen. & Finance	897,745	772,104	125,641	Information Technology One Time Expenditures
Fire & Rescue	893,080	860,037	33,043	
Law Enforcement	<u>1,400,547</u>	<u>1,531,105</u>	<u>(130,558)</u>	Grant funded projects in the prior year
Total	4,796,212	4,371,275	424,937	

General Fund Expenditures (current year actual to prior year actual comparison)

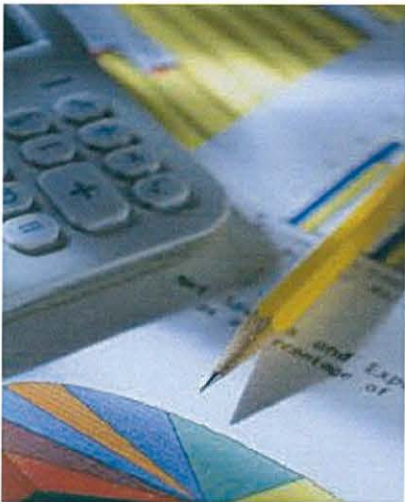
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EXPENDITURES:	ACTUAL 11/30/2015	ACTUAL 11/30/2014	Variance
Operating Expense:			
Legislative, General & Financial	\$ 897,745	\$ 772,104	125,641
Elections, Courts, Sheriff	520,102	480,970	39,132
Law Enforcement	1,400,547	1,531,105	(130,558)
Fire and Rescue	893,080	860,037	33,043
Community Development	191,742	172,056	19,686
Streets	1,029,738	727,059	302,679
Garage	83,512	83,470	42
Buildings and Grounds	365,469	365,977	(508)
Health	55,000	-	55,000
Parks and Recreation	183,307	183,514	(207)
Library	136,843	134,988	1,855
Planning & Beautification	78,679	70,333	8,346
Downtown Development	24,320	23,749	571
Subtotal- Operating Expenses	5,860,084	5,405,362	454,722
			-
Payments to Southampton Co.	\$ -	\$ 500,000	(500,000)
Non-Departmental Miscellaneous	18,250	13,880	4,370
Pass through Contributions	-	-	-
Total Operating Expense	\$ 5,878,334	\$ 5,919,242	\$ (40,908)



PRELIMINARY FINANCIAL REPORT **ENTERPRISE FUNDS**

For the period ending November 30, 2015



Based on Unaudited Financial Data

Airport Fund

14

□ Revenue Analysis

- Fuel sales of nearly \$23,000 at 11/30/15 are less than the prior year period.
- Other local revenue consists primarily of airport rental fees and is also slightly less than the revenue realized during the prior year period.

□ Expenditure Analysis

- Operating Expenditures are tracking the same as the prior year period with only 27% of the total budget expended.
- Minimum Aviation gas purchases (no jet fuel purchased as of 11/30/15)

□ Cash Balance

- A negative cash balance is shown at \$86,843 as the budgeted General Fund Transfer to support airport operations has not been transferred as of 11/30/15.

Water & Sewer Fund

15

□ Revenue Analysis

- Revenue from the sale of water and sewer service charges of \$1.13 mil at November 30 is less than the prior period.
 - An adjustment occurred in December of 2014 for the prior period (November 2015 billing).

□ Expenditure Analysis

- Expenditures in the Fund are slightly less than the prior year

□ Cash Balance

- The cash balance in the Fund at the end of the month is \$2.03 million, a slight increase from the \$1.98 million reported November 2014

Solid Waste Fund

16

□ Revenue Analysis

- Revenue for the Solid Waste Fund is on target with budgeted projections reaching nearly 41% of budget and is comparable to the prior year period

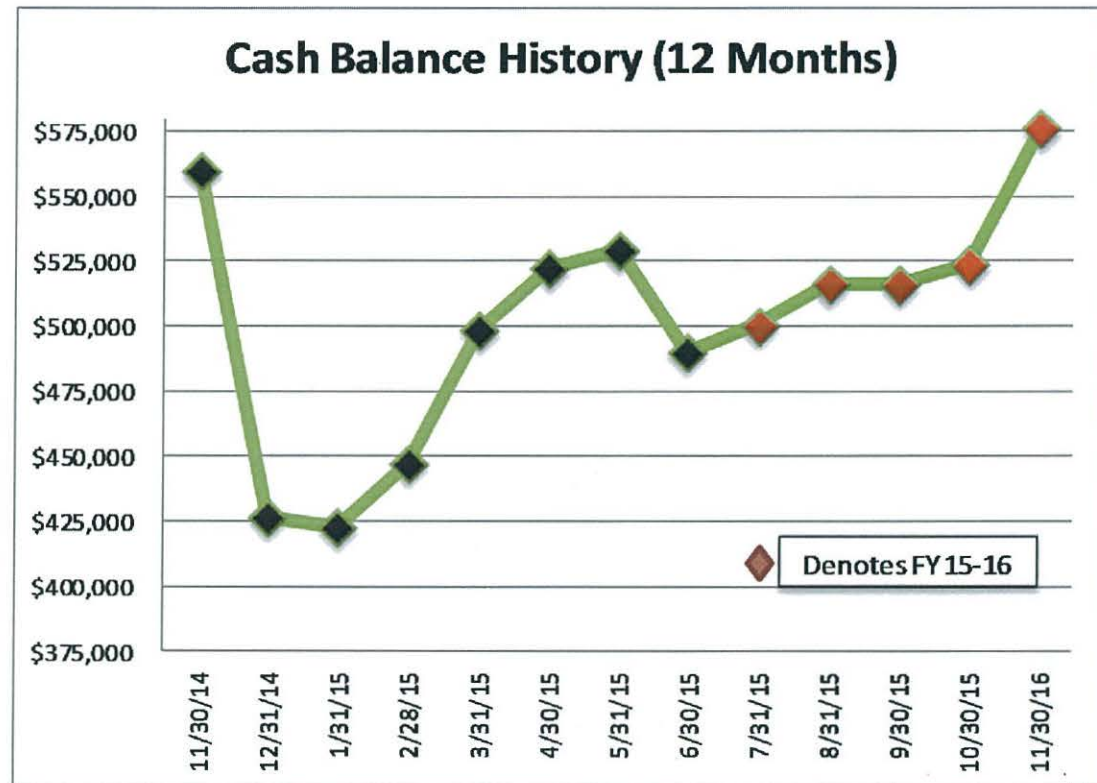
□ Expenditure Analysis

- Total expenditures as shown at \$258,763 is slightly less than the prior period expenses and represents nearly 26% of the total budget.

Solid Waste Fund – Cash Balance

- Cash balance at November 30, 2015 = \$576,079

FYE 6/30/16		
Month	Cash Balance	Variance
30-Jun	\$489,888	
31-Jul	\$500,732	\$10,844
31-Aug	\$516,372	\$15,640
30-Sep	\$516,226	(\$146)
31-Oct	\$523,758	\$7,532
30-Nov	\$576,079	\$52,321
31-Dec		
31-Jan		
28-Feb		
31-Mar		
30-Apr		
31-Aug		
30-Jun		
Net Change Since July 31, 2015		\$86,191



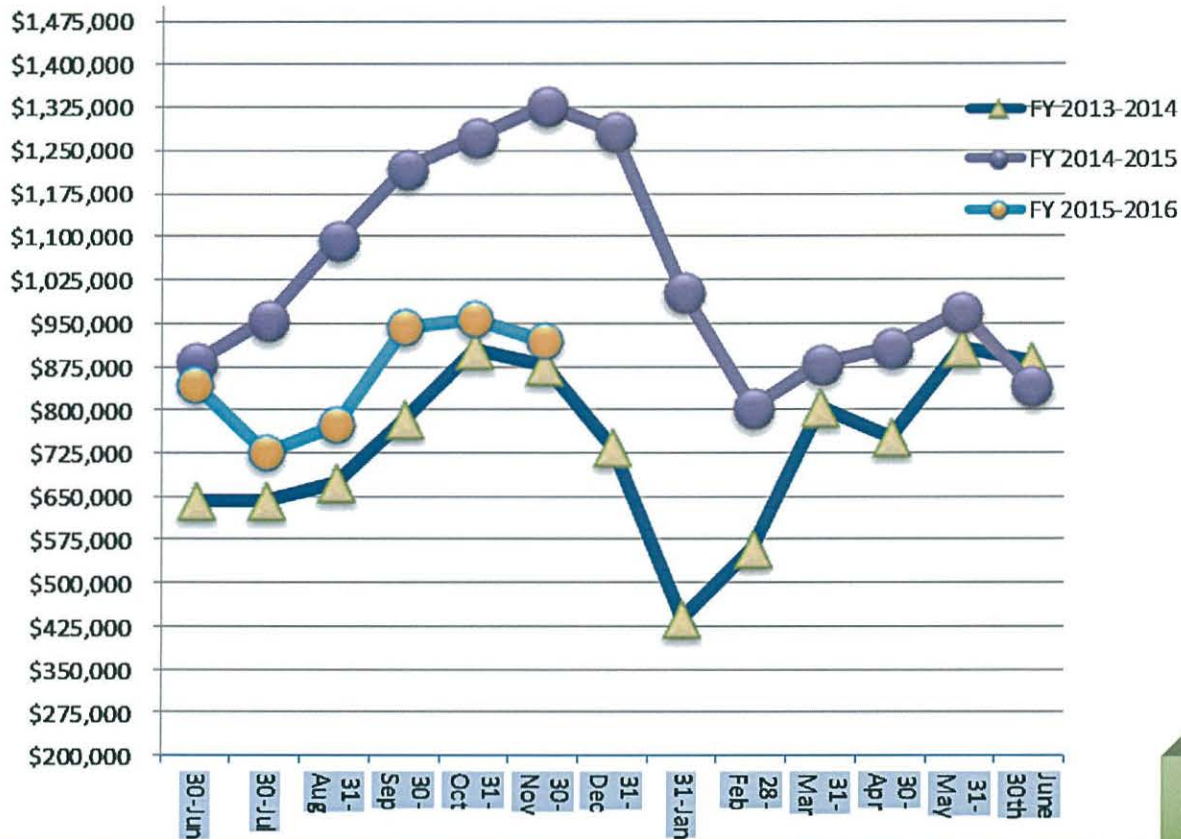
Electric Fund – Revenue Analysis

18

- **Revenue** from energy sales - \$5.25 mil or 36.9% of budget; FY14-15 revenue was \$4.99 mil – 35.4% of budget
- **Expenditures** associated with the sale of energy (excluding fuel adjustment) at \$3.6 mil are 6.7% higher than the prior year period costs of \$3.3 mil. Cost is within the budgeted projections.

ELECTRIC FUND CASH ANALYSIS

19



Policy Evaluation:
Cash is below minimum policy guideline of \$1.44 million by \$524,000.

Cash in the Electric Fund at \$919,275 decreased by \$37,000 from the prior month period.

FY 2015-16 Cash Balance as a Percentage of Annual Revenues (excluding fuel adjustment) at FYE 11/30/2015=\$919,275 mil or 6.4%.

Financial Report
Period Ending November 2015

(Unaudited)

CITY OF FRANKLIN						
FISCAL YEAR 2015-2016						
LOCAL TAX REVENUES						
	2015-2016	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUE SOURCE	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Real Estate Taxes-Current	\$ 5,456,874	\$ 1,157,663	21.2%	\$ 5,283,742	\$ 1,046,443	19.8%
Real Estate Taxes-Delinquent	190,000	348,160	183.2%	190,000	151,767	79.9%
Personal Property Taxes-Current	1,450,000	804,730	55.5%	1,367,446	701,004	51.3%
Personal Property Taxes-Delinquent	65,000	17,200	26.5%	65,000	36,871	56.7%
Machinery & Tools	23,577	3,452	14.6%	65,000	10,086	15.5%
Penalties & Interest Taxes	145,000	56,580	39.0%	135,000	46,466	34.4%
Public Service Corporation Taxes	66,863	61,050	91.3%	61,818	25,881	41.9%
GENERAL PROPERTY TAX	\$ 7,397,314	\$ 2,448,835	33.1%	\$ 7,168,006	\$ 2,018,518	28.2%
Local Sales & Use Tax	\$ 1,800,000	\$ 710,271	39.5%	\$ 1,750,000	\$ 706,009	40.3%
Consumer Utility Tax- Elec. & Water	480,000	\$ 235,891	49.1%	540,000	\$ 226,934	42.0%
Business License Tax	950,500	\$ 4,982	0.5%	930,500	\$ 14,721	1.6%
Motor Vehicle Licenses	180,000	\$ 57,021	31.7%	170,000	\$ 58,843	34.6%
Cigarette Tax	325,000	\$ 158,258	48.7%	300,000	\$ 168,581	56.2%
Restaurant Meals Tax	1,350,000	\$ 600,942	44.5%	1,260,000	\$ 586,159	46.5%
Lodging Taxes	150,000	\$ 56,037	37.4%	150,000	\$ 73,850	49.2%
Bank Stock	65,000	\$ -	0.0%	58,000	\$ -	0.0%
Tax on Recordation & Wills	45,000	\$ 14,703	32.7%	35,000	\$ 25,924	74.1%
Right of Way Use Fees	25,000	\$ 9,829	39.3%	25,000	\$ 6,356	25.4%
Additional Taxes	2,500	\$ 2,286	0.0%	-	\$ 1,042	0.0%
OTHER LOCAL TAXES	\$ 5,373,000	\$ 1,850,220	34.4%	\$ 5,218,500	\$ 1,868,419	35.8%
TOTAL TAXES & LICENSES	\$ 12,770,314	\$ 4,299,055	33.7%	\$ 12,386,506	\$ 3,886,937	31.4%
			1			

FINANCIAL REPORT AS OF NOVEMBER - 4 Month = 41.67%						
	CURRENT	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUE:	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Taxes; Licenses	\$ 12,770,314	\$ 4,299,055	33.66%	\$ 12,386,506	\$ 3,886,937	31.38%
Permits, Fees, Fines	203,100	75,060	36.96%	231,836	117,770	50.80%
Use of Money & Property	270,848	140,790	51.98%	242,522	133,202	54.92%
Charges for Services:						
Court Services	9,300	4,479	48.16%	9,300	1,907	20.51%
Fire & Rescue	425,000	151,271	35.59%	463,519	137,308	29.62%
Animal & Building Services	17,100	90	0.53%	16,600	455	2.74%
Waste Removal Services	5,650	2,425	42.92%	13,900	1,985	14.28%
Administrative Services	932,192	391,594	42.01%	940,390	391,829	41.67%
Recreational Services	12,500	2,084	16.67%	15,100	5,015	33.21%
Total Charges for Services	1,401,742	551,943	39.38%	1,458,809	538,499	36.91%
Miscellaneous	444,742	251,189	56.48%	153,492	201,168	131.06%
Recovered Costs	281,000	24,351	8.67%	335,000	3,525	1.05%
Isle of Wight Rev. Sharing	680,000	680,000	100.00%	600,000	600,000	100.00%
Total Misc. & Recovered Costs	1,405,742	955,540	67.97%	1,088,492	804,693	73.93%
State Aid:						
Non Categorical Aid	1,666,597	991,083	59.47%	1,675,397	1,002,018	59.81%
Shared Expenses	183,096	47,850	26.13%	179,500	45,193	25.18%
Categorical Aid	2,106,644	557,896	26.48%	2,151,702	532,056	24.73%
Total State Aid	3,956,337	1,596,829	40.36%	4,006,599	1,579,267	39.42%
Federal Aid	66,595	38,373	57.62%	429,603	99,456	23.15%
Subtotal Operating Revenue	\$ 20,074,678	\$ 7,633,239	38.02%	\$ 19,844,367	\$ 7,159,824	36.08%
EXPENDITURES:						
Operating Expense:						
Legislative, General & Financial	\$ 2,447,044	\$ 897,745	36.69%	\$ 2,297,057	\$ 772,104	33.61%
Elections, Courts, Sheriff	1,402,541	520,102	37.08%	1,397,193	480,970	34.42%
Law Enforcement	3,618,918	1,400,547	38.70%	3,640,505	1,531,105	42.06%
Fire and Rescue	2,347,727	893,080	38.04%	2,393,892	860,037	35.93%
Community Development	510,282	191,742	37.58%	501,636	172,056	34.30%
Streets	2,189,941	1,029,738	47.02%	2,169,729	727,059	33.51%
Garage	230,282	83,512	36.27%	240,067	83,470	34.77%
Buildings and Grounds	1,010,888	365,469	36.15%	1,024,754	365,977	35.71%
Health	156,198	55,000	35.21%	156,198	-	0.00%
Parks and Recreation	450,190	183,307	40.72%	544,534	183,514	33.70%

Library	296,412	136,843	46.17%	292,373	134,988	46.17%
Planning & Beautification	186,923	78,679	42.09%	310,089	70,333	22.68%
Downtown Development	107,093	24,320	22.71%	107,093	23,749	22.18%
<i>Subtotal- Operating Expenses</i>	14,954,439	5,860,084	39.19%	15,075,120	5,405,362	35.86%
			2			

GENERAL FUND CONT'D						
	CURRENT	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
EXPENDITURES:	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Payments to Southampton Co.	\$ 700,000	\$ -	0.00%	\$ 750,000	\$ 500,000	66.67%
Non-Departmental Miscellaneous	21,000	18,250	86.90%	21,000	13,880	66.10%
Pass through Contributions	-	-	0.00%	-	-	0.00%
Total Operating Expense	\$ 15,675,439	\$ 5,878,334	37.50%	\$ 15,846,120	\$ 5,919,242	37.35%
Net Operating Income	\$ 4,399,239	\$ 1,754,905	39.89%	\$ 3,998,247	\$ 1,240,582	31.03%
TRANSFERS - IN:						
Transfer from Electric Fund	1,409,891	587,454	41.67%	1,409,891	587,455	41.67%
Use of Prior Year Fund Balance	343,595	-	0.00%	555,815	-	0.00%
Transfer from Proprietary Funds	137,710	57,379	41.67%	-	-	
Use of Restricted Fund Balance				182,757		
Use of Fund Bal Reserve for Debt	475,028	-	0.00%	927,409	-	0.00%
Total Transfers In	\$ 2,366,224	\$ 644,833	27.25%	\$ 3,075,872	\$ 587,455	19.10%
Total Revenue	\$ 22,440,903	\$ 8,278,072	36.89%	\$ 22,920,239	\$ 7,747,279	33.80%
To General Debt	\$ 479,150	\$ 181,828	37.95%	\$ 413,130	\$ 215,188	52.09%
To School Debt	634,392	-	0.00%	591,182	-	0.00%
To Water Fund	-	-	0.00%	-	-	0.00%
To Electric Fund	-	-	0.00%	-	-	0.00%
To Airport Fund	79,305	-	0.00%	112,247	-	0.00%
To Education Fund	4,987,395	2,078,081.25	41.67%	4,837,395	2,015,581	41.67%
To Education Fund-Carryover	343,545	-	0.00%	345,594	119,100	
To Social Services Fund	471,293	-	0.00%	456,738	-	0.00%
To Comprehensive Services Act	119,644	-	0.00%	135,000	-	0.00%
To Economic Dev Incubator	24,220	-	0.00%	57,833	-	0.00%
To Economic Dev Joint Fund	125,000	-	0.00%	125,000	\$ -	0.00%
Total Transfers Out	\$ 7,263,944	\$ 2,259,909	31.11%	\$ 7,074,119	\$ 2,349,869	33.22%
Total Expenditures	\$ 22,939,383	\$ 8,138,243		\$ 22,920,239	\$ 8,269,111	
NET INCOME	\$ -	\$ 139,829	3	\$ -	\$ (521,832)	

WATER AND SEWER FUND						
	CURRENT	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUES:	BUDGET	11/30/2016	%	BUDGET	11/30/2015	%
Sale of Water	\$ 1,300,000	\$ 492,284	37.87%	\$ 1,300,000	\$ 545,629	41.97%
Sewer Service Charges	1,750,000	641,134	36.64%	1,750,000	723,252	41.33%
Treatment Fees - Counties	82,500	31,971	38.75%	75,000	27,024	36.03%
Connection Fees	-	4,500	0.00%	-	16,000	0.00%
Administrative Fees	5,000	3,170	63.40%	5,000	2,750	55.00%
Other Revenues	250	163	65.20%	250	952	380.80%
Total Current Revenue	\$ 3,137,750	\$ 1,173,222	37.39%	\$ 3,130,250	\$ 1,315,607	42.03%
EXPENDITURES:						
Operating Expense:						
Water System	\$ 1,540,539	\$ 596,408	38.71%	\$ 1,419,018	\$ 287,754	20.28%
Sewer System	733,054	76,159	10.39%	1,153,588	\$ 584,973	50.71%
Treatment Plant	758,083	241,687	31.88%	763,453	218,296	28.59%
Total Operating Expenditures	3,031,676	914,254	30.16%	3,336,059	1,091,023	32.70%
Administrative Transfer to GF	263,042	109,600	41.67%	285,920	119,113	41.66%
Operating Transfer to GF	82,626	34,428	41.67%	-	-	0.00%
Transfer to Gen Fund In Lieu Taxes	26,460	11,025	41.67%	26,460	11,025	41.67%
Total Transfers Out	\$ 372,128	\$ 155,053	41.67%	\$ 312,380	\$ 130,138	41.66%
<i>Subt Total - Operating Income</i>	<i>\$ 2,765,622</i>	<i>\$ 103,915</i>	<i>3.76%</i>	<i>\$ 2,817,870</i>	<i>\$ 94,446</i>	<i>3.35%</i>
TRANSFERS:						
Use of Prior Year Fund Balance	\$ 631,632	\$ -	0.00%	\$ 972,773	\$ -	0.00%
Transfer from General Fund	-	-	0.00%	-	-	0.00%
Total Revenue & Other Sources	3,769,382	1,173,222	18.60%	4,103,023	1,315,607	19.80%
Debt Service	\$ 365,608	\$ 43,804	11.98%	\$ 366,934	\$ 46,967	12.80%
Total Expenses	\$ 3,769,412	\$ 1,113,111	29.53%	\$ 4,015,373	\$ 1,268,128	31.58%
NET INCOME		\$ 60,111			\$ 47,479	
			4			

ELECTRIC FUND						
	2015-2016	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUES:	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Sale of Energy	\$ 14,232,589	\$ 5,252,078	36.90%	\$ 14,094,334	\$ 4,998,895	35.47%
Sale of Energy Fuel Adj	1,349,299	487,600	36.14%	2,335,039	841,742	36.05%
Other Revenue	210,750	70,952	33.67%	241,500	70,245	29.09%
Administrative Fee	20,000	6,800			6,810	
Proceeds Loan/Bonds	-	198	0.00%	-	194	0.00%
Total Current Revenue	\$ 15,812,638	\$ 5,817,628	36.79%	\$ 16,670,873	\$ 5,917,886	35.50%
EXPENDITURES:						
Energy for Resale (a)	\$ 9,873,999	\$ 3,623,472	36.70%	\$ 9,816,189	\$ 3,395,848	34.59%
Energy for Resale Fuel Adj (a)	1,363,097	499,116	36.62%	2,335,039	778,186	33.33%
Other Expenses	1,575,820	470,330	29.85%	1,487,039	386,530	25.99%
Capital Outlay	273,884	110,410	40.31%	265,000	64,268	24.25%
Reserve for Capital Expenditures	241,750	-	0.00%	250,000		0.00%
Reserve for Cash Replenishment	300,000	-	0.00%	331,197	-	0.00%
Total Operating Expenses	\$ 13,628,550	\$ 4,703,328	34.51%	\$ 14,484,464	\$ 4,624,832	31.93%
<i>Net Operating Income</i>	<i>\$ 2,184,088</i>	<i>\$ 1,114,300</i>	<i>51.02%</i>	<i>\$ 2,186,409</i>	<i>\$ 1,293,054</i>	<i>59.14%</i>
TRANSFERS:						
GF Transfer-Council Approved	\$ 1,409,891	\$ 469,964	33.33%	\$ 1,409,891	\$ 587,455	41.67%
GF Transfer-Administrative Services	440,218	146,739	33.33%	440,218	183,424	41.67%
GF Transfer - Payment in Lieu of Taxes	59,282	19,761	33.33%	59,282	24,701	41.67%
Total Transfers Out	\$ 1,909,391	\$ 636,464	33.33%	\$ 1,909,391	\$ 795,580	41.67%
Debt Service	\$ 274,697	\$ 48,456	17.64%	\$ 277,018	\$ 50,959	18.40%
Total Expenses	\$ 15,812,638	\$ 5,388,248		\$ 16,670,873	\$ 5,471,371	
NET INCOME	\$ -	\$ 429,380		\$ -	\$ 446,515	
			5			
<i>(a) Operating expenses for energy for resale and fuel adjustment costs reflect the December payment for the November 2015 Invoice billed in November but paid in December. Financial statements reflect five months of billed revenue and five months of expenditures to more accurately reflect the Fund's cash position.</i>						

AIRPORT FUND						
	2015-2016	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUE:	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Fuel Sales	\$ 177,232	\$ 22,608	12.76%	\$ 177,232	\$ 32,169	18.15%
Other Revenue	63,000	22,585	35.85%	63,700	24,275	38.11%
State Grants			0.00%	204,956	4,129	2.01%
Federal Grants		-	0.00%	1,380,406	10,457	0.00%
Total Current Revenue	\$ 240,232	\$ 45,193	18.81%	\$ 1,826,294	\$ 71,030	3.89%
EXPENDITURES:						
Operating Expenses	\$ 301,788	\$ 81,496	27.00%	\$ 309,167	\$ 80,558	26.06%
Capital Outlay	\$ -	\$ -	0.00%	\$ 1,617,239	\$ 25,034	1.55%
Total Operating Expenses	\$ 301,788	\$ 81,496	27.00%	\$ 1,926,406	\$ 105,592	5.48%
Net Operating Income	\$ (61,556)	\$ (36,303)	58.98%	\$ (100,112)	\$ (34,562)	34.52%
TRANSFERS:						
Prior Year Fund Balance	\$ -	\$ -		\$ 6,728		
Transfer from Other Funds	\$ 79,305	\$ -	0.00%	\$ 112,247	\$ -	0.00%
Total Revenue	\$ 319,537	\$ 45,193	14.14%	\$ 1,945,269	\$ 71,030	3.65%
Transfer to Other Funds	\$ 20,749	\$ 8,645	41.66%	\$ 18,863	\$ 7,859	41.66%
Net Transfers To/From						
Debt Service	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Total Expenses	\$ 322,537	\$ 90,141		\$ 1,945,269	\$ 113,451	
NET INCOME(LOSS)		\$ (44,948)			\$ (42,421)	
			6			

SOLID WASTE FUND						
	2015-2016	ACTUAL	BUDGET	2014-2015	ACTUAL	BUDGET
REVENUE:	BUDGET	11/30/2015	%	BUDGET	11/30/2014	%
Waste Collection & Disposal Fees	\$ 1,318,079	\$ 538,498	40.85%	\$ 1,375,081	\$ 562,571	40.91%
Miscellaneous Revenue	4,000	2,490	62.25%	4,000	2,115	52.88%
Total Operating Revenue	\$ 1,322,079	\$ 540,988	40.92%	\$ 1,379,081	\$ 564,686	40.95%
EXPENDITURES:						
Operating Expenses	\$ 883,482	\$ 253,609	28.71%	\$ 885,349	\$ 290,435	32.80%
Capital Outlay	\$ 219,916	\$ 28,616	13.01%	\$ 370,000	\$ 5,000	1.35%
Total Operating Expenses	\$ 1,103,398	\$ 282,225	25.58%	\$ 1,255,349	\$ 295,435	23.53%
Net Operating Income	\$ 218,681	\$ 258,763	118.33%	\$ 123,732	\$ 269,251	217.61%
TRANSFERS:						
Prior Year Fund Balance	\$ 80,274	\$ -	0.00%	\$ 99,714	\$ -	
Total Revenue	\$ 1,402,353	\$ 540,988		\$ 1,478,795	\$ 564,686	38.19%
Admin Transfer General Fund	\$ 215,815	\$ 89,923	41.67%	\$ 195,389	\$ 81,412	41.67%
General Fund Support	\$ 55,084	\$ 22,952	41.67%	\$ -	\$ -	0.00%
Total Transfers Out	270,899	112,875	41.67%	195,389	81,412	41.67%
Debt Service	\$ 28,056	\$ -	0.00%	\$ 28,057	\$ -	0.00%
Total Expenses	\$ 1,402,353	\$ 395,100	28.17%	\$ 1,478,795	\$ 376,847	25.48%
NET INCOME(LOSS)		\$ 145,888			\$ 187,839	
			7			

CITY OF FRANKLIN
 FISCAL YEAR 2015-2016
 CASH BALANCES - NOVEMBER 2015


FUND	CURRENT YEAR	PRIOR YEAR
General Fund	\$ 5,659,380	\$ 4,803,137
Fund SNAP Proceeds	\$ 101,612	\$ 185,790
Total General Fund	\$ 5,760,992	\$ 4,988,927
Water & Sewer Fund	\$ 2,037,647	\$ 1,980,106
Fund SNAP Proceeds	\$ 195,595	\$ 195,255
Total Water & Sewer Fund	\$ 2,233,242	\$ 2,175,361
Electric Fund	\$ 919,275	\$ 1,327,621
Fund SNAP Proceeds	\$ 145,020	\$ 360,908
Total Electric Fund	\$ 1,064,295	\$ 1,688,529
Solid Waste Fund	\$ 576,079	\$ 560,877
Airport Fund (A)	\$ (86,843)	\$ (94,176)
TOTAL CASH FOR OPERATIONS	\$ 9,105,538	\$ 8,577,565
TOTAL CASH FOR CAPITAL PROJECTS	\$ 442,227	\$ 741,953
TOTAL CASH	\$ 9,547,765	\$ 9,319,518



DEPARTMENT OF FINANCE

January 6, 2016

TO: Randy Martin
City Manager

FROM: Melissa D. Rollins 
Director of Finance

RE: **Budget Amendment/Transfer FY15-16 – #2016-11**

FUND 100 – GENERAL FUND

(1) The City has received the following grant awards:

- Police Department – Federal grant funds from the Office of Justice Programs under the Justice Assistance Grant/Bulletproof Vest program was received in the amount of \$1,288.40.

The request is to amend the FY 15-16 Budget Police Department (Uniforms and Apparel) and to appropriate the funds for expenditure.

(2) In order to address security concerns at the City's court facility, the access control system was upgraded to include functional key cards for secure entry by authorized personnel and additional cameras. The cost for the upgrade (\$6,000) was not included in the FY 15-16 budget.

The request is to support the cost of completing the work via a transfer of available funds from one line item (juvenile detention) of the budget to the Police Department budget where the expenditure was made.

FUND 220 – CAMP FOUNDATION

- Grants funds were received from the Camp Family Foundations in the amount of \$100,500 to support the operations of the City's Police Department and Franklin & Hunterdale (Pass through funding) Fire Departments as follows:

CAMP FAMILY FOUNDATION

Franklin Police Department	\$40,000
Franklin Fire and Rescue	\$45,000
Hunterdale Fire & Rescue	\$15,500
Total	\$100,500

- Franklin Southampton Charities awarded \$20,000 in grant funds to support the operations of the Franklin Police and Fire Department. In July 2015, the City received \$10,000 which is included in this amendment request.

FRANKLIN SOUTHAMPTON CHARITIES

Franklin Police Department	\$10,000
Franklin Fire and Rescue	\$10,000
Total	\$20,000

The request is to accept the grants, amend the FY 15-16 Foundation Budget and appropriate the funds for expenditure.

Required Action from City Council:

- (1) Accept the various local and federal grant awards, (2) amend the additional revenue to the FY 15-16 budget and appropriate the funds for expenditure as outlined and (3) authorize the transfer of \$6,000 from the juvenile detention care budget to the Police Department budget to cover the cost of security system upgrades at the court facility.

BUDGET AMENDMENT 2016-11

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2015-16 City Budget is hereby amended to recognize additional revenues and to appropriate such revenue for new uses.

<u>REVENUE</u>		<u>#100 GENERAL FUND</u>				
				2015-2016 Budget	Amended Budget	Increase (Decrease)
<u>REVENUE</u>						
100	33010	12	Justice Assitance Grant	\$ -	\$ 1,288	\$ 1,288
<u>EXPENSE</u>						
100	31100	6011	<u>Uniforms and Apparel</u>	\$ 34,200	\$ 35,488	\$ 1,288
<u>BUDGET TRANSFER</u>						
100	21910	3163	Juvenile Detention Care	\$ 73,805	\$ 67,805	\$ (6,000)
100	31100	3320	Police, Maintenance Contracts	\$ 30,000	\$ 36,000	\$ 6,000
					\$	-
<u>REVENUE</u>		<u>#220 FOUNDATION GRANT FUND</u>				
220	18990	3000	Camp Foundation Grants	\$ -	\$ 100,500	\$ 100,500
220	18990	3001	Franklin Southampton Charities	\$ -	\$ 20,000	\$ 20,000
TOTAL REVENUE				\$ -	\$ 120,500	\$ 120,500
<u>EXPENSES</u>		<u>#220 FOUNDATION GRANT FUND</u>				
220	31100	5848	Camp Foundation Grant-Police Dept.	\$29,152	\$69,152	\$40,000

Note: Camp Foundation and F/S Charities grants already appropriated in the FY 15-16 budget have been nearly expended.

*Certified copy of resolution adopted by
Franklin City Council*

Clerk to the City Council

OLD/NEW BUSINESS

A. City Manager's Report

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS