

AGENDA

FRANKLIN CITY COUNCIL

MONDAY, April 10, 2017 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.

Regular Meeting

Call To Order MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

A. Minutes: March 27, 2017 Work Session & March 27, 2017 Regular Meeting

2. OLD/NEW BUSINESS

A. USDA Rural Development Grant Resolution #2017 – 04

B. FY 2017 – 2018 Budget Request Overview – R. Randy Martin

C. City Manager’s Report

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS

4. CLOSED SESSION – (If Necessary)

5. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

SUBJECT**TENTATIVE TIME LINE****Council Budget Work Sessions****April 17, 18 & 20, 2017 @ 6:00 p.m.**

CONSENT AGENDA

A. Minutes: March 27, 2017 Work Session & March 27, 2017 Regular Meeting

The Franklin City Council held a work session meeting with outside Agencies & Organizations to hear their perspective Budget requests for FY 2017 -2018 on Monday, March 27, 2016 at 6:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Frank Rabil, Mayor; Barry Cheatham, Vice-Mayor; Mary Hilliard, Benny Burgess, Linwood Johnson and Greg McLemore (Councilman Scarboro arrived at 6:36 p.m.)

Other Staff members in Attendance: City Manager Randy Martin; City Attorney Taylor Williams; Finance Director Melissa Rollins, Interim Finance Director, Tracy Gregory (effective 3/31/17), and Teresa Rose-McQuay, Administrative Assistant Recording Minutes.

Mayor Rabil called the meeting to order at 6:00 p.m. Each Council member had received a notebook containing all agency and organization budget requests for reference.

The Mayor welcomed everyone to the work session. The Mayor asked presenters' to state their name and the name of the agency or organization represented. Each presenter signed the sign in sheet and the Mayor called them in order following the sign in sheet. All agencies and organizations requesting funding from the City each fiscal year are annually given the opportunity to attend and comment on their budget request.

Downtown Franklin Association (DFA)

Mr. Howe reported on the success of the recently begun Start-Up Franklin initiative that is grant funded. He stated that the 36 applicants in the Start-Up Franklin campaign shows a great deal of promise and is something that he hopes to continue into the future. He stated his desire to take the Farmers' Market to a higher operational level than it has been in the past. Mr. Howe introduced Ms. Karen Cobb as the volunteer manager of the Farmers' Market, who is going to take the lead in marketing the Farmers' Market beginning in May.

Mr. Howe informed Council of DFA's goals for the coming fiscal year which are:

1. Putting owners in businesses.
2. Promoting business in the downtown area.
3. Revitalizing downtown's appearance.

The DFA is requesting \$130,000 for the FY 2017 – 2018 budget.

Smart Beginnings Western Tidewater (SBWT)

Ms. Lorraine Whitehead, Interim Executive Director of Smart Beginnings Western Tidewater (SBWT) located at 601 N. Mechanic Street, Suite 301, Franklin, VA presented her agency's request.

Ms. Whitehead stated that SBWT is a multi-jurisdictional collaboration comprised of three rural localities which are: The City of Franklin, Isle of Wight County and Southampton County. Their goal is "Ready for School, Ready for Life".

Ms. Whitehead stated that their work is to increase knowledge, skills, and effectiveness of our youngest citizens' from ages 0 to 6 years old. Ms. Whitehead thanked Council for their support of the program over the years and spoke to her vision for this program. She reiterated the importance of preparing children for the future. Ms. Whitehead shared that her heart's desire is to see all children lifted from poverty and prepared for college readiness. She is requesting \$15,000 for the FY 2017 – 2018 budget. This is the same amount that has been requested in prior years.

Western Tidewater Free Clinic (WTFC)

W. Ross Boone, who serves as a Board member for the Western Tidewater Free Clinic, presented the request for the FY 2017 – 2018 budget. Mr. Boone stated that the mission of the Western Tidewater Free Clinic is to provide high quality, non-emergency healthcare to adult residents of Western Tidewater who cannot otherwise afford it. The eligibility requirements include:

1. Must live in Suffolk, Franklin, Southampton County or Isle of Wight County.
2. Live at or below 200% of the Federal Poverty Level.
3. Have no health or dental insurance.

In 2016, approximately 37% of WTFC's patients were employed but their employers did not offer insurance or they could not afford to purchase it. Last year WTFC delivered care to 139 duplicated patients, in which 10% of those patients resided in the City of Franklin, in the 2016 calendar year. Those patients received care through 1,689 medical and dental visits and medication valued at nearly \$530,000. Thirty-eight Franklin patients received dental care through 126 visits. These numbers are significantly higher than in 2015.

Mr. Boone relayed that the WTFC is requesting \$34,500 for the FY 2017 – 2018 budget. Mr. Boone thanked Council for their careful consideration of the request and invited them to visit the clinic to see first-hand how funds are making a difference in the lives they are helping. Mr. Boone distributed a handout to the Council members.

Virginia Legal Aid Society (VLAS)

Mr. Michael Stultz, managing attorney for the Virginia Legal Aid society, advised Council that last year they were able to close 62 cases in the City of Franklin helping 132 people. He reported that Federal funding has declined by 9% since 2010. They are requesting \$4,554 for the FY 2017 – 2018 budget. Mr. Stultz stated that with the support of the City of Franklin we can reduce the number of people they have to turn away due to a lack of resources.

Boys & Girls Clubs of Southeastern Virginia (BGCSEVA)

Mr. Reggie Carter, Service Director for Boys & Girls Clubs of Southeastern Virginia (BGCSEVA) greeted all of Council. He relayed Mr. Eric Taylor, Franklin Unit Director, apologies for not being at the meeting due to a scheduling conflict.

Mr. Carter shared that the mission of Boys & Girls Clubs is to enable all young people, especially those who need help the most, to reach their potential as productive, caring and responsible citizens. The Boys & Girls Clubs of Southeastern Virginia provides youth ages 6 to 18 with field-tested after-school/summer programs and exposure to unique experiences, while striving to extend their development and learning beyond the classroom and into the community. Mr. Carter thanked the Parks & Recreation department and the schools for their help in making this program a success.

This year they are requesting \$7,500 to support educational programming. These are some of the current educational programs that are offered for the youth of the City of Franklin:

1. Project Learn
2. Homework Help and Tutoring
3. High-yield Learning and Leisure Activities
4. Parent and Adult Involvement
5. Collaboration with Schools
6. Incentives

Mr. Carter handed out some literature about the Boys and Girls Clubs of Southeast Virginia.

Mayor Rabil asked if there was anyone else present that wanted to present their request. There were no other presentations.

Members of Council asked questions of the presenters during the work session. At the conclusion, Manager Martin recognized Finance Director Rollins to introduce her guest. Ms. Rollins introduced Ms. Tracy Gregory to Council. Ms. Rollins has taken a position in another locality and Ms. Gregory will be filling in as the Interim Finance Director until the position is filled.

The Mayor and members of Council thanked Ms. Rollins for her work here in the City of Franklin during her tenure. Manager Martin gave highlights of Ms. Rollins accomplishments achieved in the City. He stated that we were losing a valuable asset but he wished Ms. Rollins well in her future endeavors.

RECESS

Mayor Rabil recessed the work session at 6:45 p.m. until 7:00 p.m. when the regular meeting will begin.

These Minutes for March 27, 2017 City Council Work Session Meeting were adopted on the 10th day of April, 2017.

Mayor

Clerk to City Council

The Franklin City Council held its regular meeting on Monday, March 27, 2017 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Bill Scarboro, Mary Hilliard, Greg McLemore and Benny Burgess.

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Chief Phil Hardison, Franklin Police Department; Melissa Rollins, Finance Director; Dinah Babb, Treasurer; Brenda Rickman, Commissioner of Revenue; and Jennifer Maynard, Voter Registrar.

Others in Attendance: Officer Cory Brinkley, Franklin Police Department; Deputy Chief Mark Carr, Franklin Fire and Rescue; and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

SPECIAL RECOGNITION

Mayor Rabil asked Vice-Mayor Cheatham to read the Resolution of Appreciation to Horace L. Pierce, Jr. aloud and asked for a motion on the resolution. Councilman McLemore made the motion to approve the resolution as read and Vice-Mayor Cheatham seconded it.

The motion was approved by a 7 – 0 vote.

Mayor Rabil recognized Ms. Jennifer Maynard, Voter Registrar to come forward and stand with Mr. Horace L. Pierce, Jr. Mayor Rabil presented Mr. Pierce with a plaque and thanked him for his service on the Electoral Board. He served on the Electoral Board for 28 years. Mr. Pierce accepted the plaque and commented this was very special to him. Mr. Pierce stated that he would never forget this.

Mayor Rabil took time to convey condolences to four City Employees and asked everyone to keep their families in our thoughts and prayers. The employees recognized as having recent deaths in their families were: Ronald Hensley, Madison Niles, Jeffrey Noia and Zachary Joyner; all are in the Public Works Department.

CITIZENS' TIME

No citizens signed up for Citizens' Time.

AMENDMENTS TO AGENDA

There were no amendments to the agenda.

Consent Agenda**Minutes: March 13, 2017 Called Meeting**

Mayor Rabil asked if there were any corrections to the minutes of the March 13, 2017 Regular meeting. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the March 13, 2017 Regular meeting minutes and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

Minutes: March 13, 2017 Regular Meeting

Mayor Rabil asked if there were any corrections to the minutes of the March 13, 2017 Regular meeting. Hearing none, he asked for a motion. Councilwoman Hilliard made the motion to approve the March 13, 2017 Regular meeting minutes and Vice-Mayor Cheatham seconded it.

The motion was approved by a 7 – 0 vote.

Minutes: March 20, 2017 Called Meeting

Mayor Rabil asked if there were any corrections to the minutes of the March 20, 2017 Called meeting. Hearing none, he asked for a motion. Councilman Scarboro made the motion to approve the March 20, 2017 Called meeting minutes and Councilman Johnson seconded it.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Scarboro, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, ABSTAIN; Councilman Burgess, AYE; and Mayor Rabil, AYE.

Departmental Reports: February, 2017

No comments were made concerning the departmental reports distributed in a separate file.

FINANCE**FY 2016 – 2017 City Budget Amendment # 2017 – 12**

Ms. Rollins presented the FY 2016 – 2017 School Fund Budget Amendment # 2017 – 12. Ms. Rollins brought to the attention of Council the attached correspondence from Frank Davis, Director of Parks & Recreation, to make repairs to the Armory Park Swimming Pool to eliminate safety concerns. The Budget included \$2,000 to do repairs based on the estimated need, but upon further evaluation, the required repairs are more extensive. The funding is not available in the Parks & Recreation budget. The request is to cover most of the expenditure (\$11,126) via transfer from the City's contingency fund.

Two of the HVAC units at the Police and Courts building are inoperable and in need of immediate replacement. The cost to make the repairs to certain components of the unit is approximately \$15,000; however the recommendation from Public Works is to replace the 15 year old units with new equipment

at a total cost of \$35,900. This will reduce the maintenance cost. There is approximately \$5,000 within the current budget and the remaining \$30,900 is a transfer request from the Contingency Fund.

Vice-Mayor Cheatham made the motion to adopt City Budget Amendment # 2017 – 12 to authorize the transfer of \$42,026 from the Contingency Fund in the amount of \$11,126 for the Parks & Recreation budget and \$30,900 for the Public Works budget. Councilman Johnson seconded the motion.

Mayor Rabil asked if there were any questions or comments concerning FY 2016 – 2017 City Budget Amendment # 2017 – 12. Hearing none Council voted.

The motion was approved by a 7 – 0 vote.

Financial Report: February, 2017

General Fund

Director Rollins presented highlights of the February, 2017 Financial Report. Director Rollins stated that this financial report reflects eight months of revenue and expenditure in most cases.

Revenue Highlights

Overall General Property Taxes collected in the amount of \$4.37 million is slightly below the \$4.6 million collected in FY 2016. The breakdown is as follows:

- **Current Real Estate taxes** - \$2.63 million is \$68,000 or 2.5% less than the prior year.
- **Delinquent RE taxes** of \$183,153 are on target with 76% of the budget realized even though collections lag prior year period.
- **Personal Property taxes** at \$1.44 million are 96% of budget and 5.3% higher than prior period collections of \$1.36 million.
- **Penalty and Interest** at \$80,717 is 52% of budget and down from the prior year collections of \$87,213 and has made some gain since the prior year.
- **Public Service Corporation taxes** are \$68,168 or 101% of budget.

Local Tax Revenue realized is 66.1% of Budget with the breakdown as follows:

- Local Sales & Use taxes collected are \$1,175,106
- Cigarette Taxes collected are \$203,4281
- Meals Taxes collected are \$993,802
- Lodging Taxes collected are \$86,954

Revenue Summary

Overall, total current general fund revenue reported at \$13.80 million (60.6% of budget) is a net of \$142,000 less when compared to the \$13.94 million (59.4 % of budget) realized at 2/28/16.

General Fund Expenditure Highlights

General Fund expenditures at the end of the period total \$12.57 million and represents 55% of the total budget; when compared to the prior year period of \$12.36 million, this is \$204,000 or less than a 2.0% increase.

Enterprise Funds

Airport Fund

Revenue from fuel sales and airport rental fees are on target with budgeted projections with 60% of budget realized. Airport rental and fees are on target with 64% of the budget realized.

Expenditures in the fund are higher primarily as the result of jet fuel purchases in the current year. No purchases had been made for jet fuel in the prior year period ending February of 2016.

Cash balance in the Airport Fund is a negative \$137,000; while a general fund transfer is due to the fund of \$133,249.

Water & Sewer Fund

Revenue Analysis

- Revenue from the sale of water and sewer service charges of \$2.16 million at the end of the period is tracking on target at 64.5% of the budget.

Expenditure Analysis

- Expenditures in the Fund are \$2.14 million and tracking similar to the prior year; expenditures in the current year for sewer system and waste water treatment plant costs have exceeded the prior year while expenditures associated with the water division are less.
 - A portion of the additional costs are associated with Hurricane Matthew related expenditures – the city's project work sheet for FEMA is \$103,000 for water and sewer related costs and is slated for potential federal reimbursement to the City at 75%.

Cash Balance

- The cash balance in the Fund at the end of the month is \$1.42 million down from the \$1.70 million, reported last month and 5.6% less than the \$1.52 million reported in the prior year period.

Solid Waste Fund

Revenue Analysis

- Revenue for the Solid Waste Fund is on target with budgeted projections at \$753,093 or 66% and is comparable to prior year period collections of \$754,923.

Expenditure Analysis

- Total expenditures as shown at \$688,213 are nearly the same as the prior period expenses and represent 45% of the total budget.

Cash Balance

- The cash balance in the Fund at the end of the month is \$445,948. Cash in the fund increased from the prior month but is a 19% decrease from the prior year period as anticipated due to the “Pay as You Go” alternative to purchase capital equipment in the prior year.

Electric Fund**Revenue Analysis**

- **Revenue** from energy sales at \$10.1 million is on target with projections at 66.6% of budget.
- **Expenditures** associated with the sale of energy for eight months of the fiscal year (excluding the fuel adjustment) at \$6.80 million is currently on target with 65% of the budget expended. This is higher than the prior year period of \$6.4 million, about 65% of the budget.

Cash Balance

- Cash in the Electric Fund at \$644,526 increased by 16% from the prior month period cash of \$544,258.

There were no questions or comments concerning the February, 2017 financial report. Mayor Rabil and Council thanked Ms. Rollins for all of her work and wished her well in her future endeavors as it was announced during the earlier work session that this would be her last regular Council meeting.

Ms. Rollins thanked the Council, Management, finance staff and all of the department heads and departments for all their efforts during her tenure with the City. She commented that her job was a collective effort and she truly appreciated everything that the City has done for her.

Manager Martin again thanked Ms. Rollins for all of her accomplishments with the City of Franklin.

OLD/NEW BUSINESS**Disabled Veteran Personal Property Tax Exemption Ordinance # 2017 - 03**

Mayor Rabil recognized Manager Martin to comment concerning the proposed Ordinance to Exempt Personal Property Tax One Vehicle for 100% Disabled Veterans. Manager Martin stated that, after the Council discussed at the 3/13/17 Council meeting, Mr. Williams, City Attorney crafted the resolution for Council’s consideration. Manager Martin also stated that Ms. Rickman, Commissioner of Revenue was present if Council had any questions.

Hearing no questions from Council Mayor Rabil asked for a motion. Councilman McLemore read aloud Resolution # 2017 – 03 and made the motion to approve it as read. Councilman Scarboro seconded the motion.

The motion was approved by a 7 – 0 vote.

Mayor Rabil thanked Commissioner Rickman and Attorney Williams for their work and research to bring this project to fruition.

Virginia Armory Building Contract Modification Amendment # 2

Mayor Rabil recognized Manager Martin to make comments about the Virginia Armory Building Contract Modification Amendment # 2. Manager Martin stated that the City has been approached by the Department of Military Affairs with Amendment # 2. In this amendment, the City will no longer be responsible for operational costs at the Armory. The Department of Military Affairs will assume the financial responsibility for the total operation and maintenance of the facility and the facility will no longer be available for rent to the public. The change if approved will become effective on July 1, 2017. Manager Martin stated that the City has not had access to the Armory facility for quite some time due to some building repair issues. The City has been paying for the utilities, building maintenance and grounds maintenance for the facility with the Department of Military Affairs reimbursing the City 25% of the total costs. The good news is that the City will still have the use of the adjacent parking lot for events at Armory Park.

Manager Martin stated that if anyone had any questions, he and Attorney Williams would be glad to answer them.

After considerable questions and comments on this agenda item, Councilman Scarboro made the motion to approve Amendment # 2 and to authorize the City Manager and the City Attorney to sign the amendment. Vice-Mayor Cheatham seconded the motion.

Councilman McLemore stated his objection and concerns about the amendment.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Scarboro, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE.

City Manager's Report

Manager Martin stated that there was nothing additional to report to Council but he would be glad to answer any questions that they may have. The Council had no questions for Manager Martin.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Councilman Johnson reported on the Meals on Wheels luncheon at the King Center that was attended by Mayor Rabil, Councilwoman Hilliard, Manager Martin and himself. Councilman Johnson commented that it was a wonderful event. They served meals to the Senior Citizens.

Councilman Burgess distributed a handout of the Franklin Business Center Policies and Procedures that they have been discussing in the Business Center Advisory Board meetings. He asked that Council look it over and asked them to give their input. He asked that if anyone had any suggestions to give them to him or Mr. Martin by the end of April.

Vice-Mayor Cheatham reported on the City/County Shared Service meeting. They talked about the Courthouse, SPSA and Water/Sewer Services. They talked about the Valuation study and other potential shared services that could help both the City and the County.

Mayor Rabil stated that he informed the Shared Services Committee that Council had asked the Franklin School Board to explore whether they could share curriculum or other services with Southampton Schools.

Mayor Rabil reminded everyone of the Easter egg hunt on April 8, 2017 at Barrett's Landing. We Be Jammin will be starting in May. The Cruise In and the Farmers' Market will be starting on May 3, 2017. He invited everyone to come out and participate in these events.

Closed Session

Vice-Mayor Cheatham made the motion that the Franklin City Council meet in Closed Session to discuss and consider the performance, appointment, salaries and resignation of city employees and consult with the City Attorney pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the litigating posture of the public body pursuant to Virginia Code Section 2.2 – 3711 (A) (1). Councilman Burgess seconded the motion.

The Council entered into closed session at 7:50 p.m.

Mayor Rabil reconvened the open session at 8:43 p.m. and asked for a motion certifying the closed session.

Vice-Mayor Cheatham made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Councilman Burgess.

The motion was approved by a 7 – 0 vote.

Adjournment

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilman Burgess.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 8:44 p.m.

These Minutes for the March 27, 2017 City Council Regular Meeting were adopted on the 10th day of April, 2017.

Mayor

Clerk to City Council

OLD/NEW BUSINESS

- A. USDA Rural Development Grant Resolution #2017 – 04**
- B. FY 2017 – 2018 Budget Request Overview – R. Randy Martin**
- C. City Manager’s Report**



*Office Of The City Manager
R. Randy Martin*

April 5, 2017

To: Mayor & Council Members
From: Randy Martin, City Manager
Subject: USDA Rural Development Great Resolution # 2017 – 04

The City has been awarded a U. S. Department of Agriculture Rural Development division grant to assist with the purchase of a replacement police patrol vehicle. This is very timely as the City needs to regularly replace the oldest/highest maintenance cost vehicles and particularly since the City did not purchase any police vehicles this year.

The grant award is for \$25,000 which the city must match with \$20,500. To accept the grant, the attached Resolution is required.

Action Recommended: Approve Resolution # 2017 – 04 to authorize acceptance of the USDA grant.



March 31, 2017

Mr. R. Randy Martin, City Manager
City of Franklin
207 W. Second Avenue
Franklin, Virginia 23851

Mr. Martin,

With the acceptance of the United States Department of Agriculture, Rural Development grant in the amount of 25,000.00, the City of Franklin Police Department will purchase one (1) new patrol vehicle during the 2017-2018 fiscal year. The city's match of 20,500.00 will be used to equip the vehicle with necessary emergency equipment, in car camera, and radar.

I thank you in advance for your assistance with this project.

Respectfully,


Captain T. W. Whitt



*Office Of The City Manager
R. Randy Martin*

April 5, 2017

To: Mayor & Council Members
From: Randy Martin, City Manager
Subject: FY 2017 – 2018 Budget Request Overview

At Monday's meeting, I will give an overview of the cumulative budget requests for city funding for FY 2017 – 2018. This information will be reviewed in greater detail indicating significant changes from the prior year at the scheduled Council work sessions with staff on Monday, April 17th, Tuesday, April 18th and Thursday April 20th beginning at 6:00 p.m. each evening at City Hall.

Enclosed is a copy of the meeting notices for the work sessions. Also enclosed is the previously approved tentative budget calendar. A copy of the budget request detail will be distributed prior to the work sessions for Council review. We will have food available at each meeting.

Enclosures (2)



**FY 2017 – 2018 BUDGET
WORK SESSIONS
OF THE FRANKLIN CITY
COUNCIL**

**Monday, April 17, Tuesday, April
18, & Thursday, April 20, 2017
@ 6:00 p.m. in the
City Hall Council Chambers
207 W. Second Avenue
Franklin, VA 23851**

**THESE ARE SPECIAL CALLED
MEETINGS**



FISCAL YEAR 2017-2018 TENTATIVE BUDGET CALENDAR

<u>Date Subject to Change</u>	<u>Day</u>	<u>Action Item</u>
January 2, 2017	Monday	<ul style="list-style-type: none"> FY 2017-2018 Budget Requests Forms For Agencies Posted on City Webpage
January 23, 2017	Monday	<ul style="list-style-type: none"> Training with Departments on Budget Prep
January 27, 2017	Monday	<ul style="list-style-type: none"> FY 2017-2018 Budget Requests Due from Agencies & Organizations
February 27, 2017	Monday	<ul style="list-style-type: none"> FY 2017-2018 Proposed Department Budgets Requests Due to City Manager
March 3, 2017	Friday	<ul style="list-style-type: none"> FY 2016-2017 School Board Budget Submitted to City Manager
March 1-15, 2017	Monday	<ul style="list-style-type: none"> Management Budget Meetings with Dept. Directors
March 13, 2017*	Monday	<ul style="list-style-type: none"> 6:00 P.M. - Council Priorities/Goals/Budget Review
March 16, 2017	Thursday	<ul style="list-style-type: none"> School Board Conducts Public Hearing on Proposed FY 2017-2018 Budget
March 20, 2017*	Monday	<ul style="list-style-type: none"> Joint Budget Work session with School Board
March 27, 2017*	Monday	<ul style="list-style-type: none"> 6:00 P.M. Agencies & Organizations Budget Presentations
April 10, 2017*	Monday	<ul style="list-style-type: none"> 7:00 P.M. - City Manager Presents Overview of Consolidated Budget Requests to City Council
April 17, 2017	Monday	<ul style="list-style-type: none"> 6:00 P.M. - Budget Work session #1 with City Manager/Council Commissioner, Treasurer, Police, Fire & Rescue, City Attorney, City Administration (City Council, City Manager & Human Resources)
April 18, 2017	Tuesday	<ul style="list-style-type: none"> 6:00 P.M. – Budget Work session #2 with City Manager/Council Registrar, Social Services, Inspections & Community Development, Power & Light, Finance & Utility Billing
April 20, 2017	Thursday	<ul style="list-style-type: none"> 6:00 P.M. – Budget Work session #3 with City Manager/Council Information Technology, Parks & Recreation & Public Works
April 24, 2017*	Monday	<ul style="list-style-type: none"> City Manager Presents Highlights/Updates to the FY 2017-2018 Recommended Budget
May 1, 2017	Monday	<ul style="list-style-type: none"> Budget Work session with City Council
May 7, 2017	Sunday	<ul style="list-style-type: none"> Release Advertisement for Public Hearing
May 15, 2017	Monday	<ul style="list-style-type: none"> 6:00 P.M. – Tentative Budget Work session (as necessary) 7:00 P.M. – Public Hearing(s) on the FY 2016-2017 Proposed Budget
May 22, 2017*	Monday	<ul style="list-style-type: none"> City Council Considers action on School Board Budget
June 5, 2017	Monday	<ul style="list-style-type: none"> City Council Considers Action on FY 2017-2018 Budget, Sets Tax Rates and Adopt Budget Resolutions

*Denotes Regularly Scheduled City Council Meeting

Note: Other Funds & Reports will be discussed during each Work session

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS