

AGENDA

FRANKLIN CITY COUNCIL

MONDAY, July 24, 2017 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.**Regular Meeting**

Call To Order MAYOR FRANK M. RABIL

PLEASE TURN OFF CELL PHONES MAYOR FRANK M. RABIL

PLEDGE OF ALLEGIANCE

Special Recognition: Meta Gold Johnson Cutchin 100th Birthday Resolution

CITIZENS' TIME

AMENDMENTS TO AGENDA

1. CONSENT AGENDA

- A. Minutes: July 10, 2017 Regular Meeting
- B. Departmental Reports: June, 2017 (Separate File)

2. OLD/NEW BUSINESS

- A. Riverwalk Property Acquisition Grant Application Resolution # 2017 - 05
- B. USDA Police Vehicle Replacement Grant Application Resolution # 2017 – 06
- C. State 911 Emergency Communications Shared Services PSAP Grant Award
- D. City Manager's Report
 - 1. Southampton County Courthouse Project Referendum Update
 - 2. U.S. 58/258 Interchange Improvement Grant Request
 - 3. Port Corridors of Commerce Study

3. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS4. CLOSED SESSION – (If Necessary)5. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

SUBJECT**Commercial Rehabilitation Loan Program****City Council Retreat****Columbia Natural Gas Franchise****Charter Cable Franchise****TENTATIVE TIME LINE****August 14, 2017****September 16, 2017 (Tentative)****TBD****TBD**

CONSENT AGENDA

A. Minutes: July 10, 2017 Regular Meeting

B. Departmental Reports: June, 2017 (Separate File)

The Franklin City Council held its regular meeting on Monday, July 10, 2017 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Linwood Johnson, Bobby Cutchins, Mary Hilliard, Greg McLemore and Benny Burgess.

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; and Russ Pace, Public Works Director.

Others in Attendance: Officer Kevin Muse, Franklin Police Department, and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

No one signed up to speak at Citizens' Time.

AMENDMENTS TO AGENDA

Councilwoman Hilliard made the motion to amend the agenda for July 10, 2017 to add consideration of a Hayden Property closing update from the City Attorney and to consider a request from the purchasers to assign the purchase contract dated August 3, 2009 and Vice-Mayor Cheatham seconded it.

The motion was approved by a 7 – 0 vote.

CONSENT AGENDA

Minutes: June 26, 2017 Regular Meeting

Mayor Rabil asked if there were any corrections to the minutes of the June 26, 2017 Regular meeting. Hearing none, he asked for a motion. Vice-Mayor Cheatham made the motion to approve the June 26, 2017 Regular meeting minutes as submitted and Councilman Johnson seconded it.

The motion was approved by a 7 – 0 vote.

OLD/NEW BUSINESS

Solar Power Interconnect Agreement Modification

Mayor Rabil recognized City Attorney Williams to present the Solar Power Interconnect Agreement Modification. Attorney Williams recognized Mr. Marshall Deberry, who lives on Smiths Ferry Road, desires to do a parallel connection of a renewable fuel generator which is a solar panel in his case. In 2015, the City developed an agreement entitled "Agreement for Parallel Connection of a Photovoltaic Generator with Franklin Power & Light's Electric Distribution System by a Residential Customer". A copy of the agreement is attached. The purpose of the agreement was to provide the City with insurance

coverage in the event the City power grid was damaged in some manner because of the interconnection equipment.

The City has not had need to use this agreement for any residential customer until now. Mr. Deberry has attempted to obtain the insurance required on page 3 under Item 11. The customer has been unable to obtain the insurance required in the agreement. Various insurance carriers have refused coverage under a specific liability policy naming the City as an additional insured on the basis the City does not have an insurable interest in the property.

The customer has confirmed however that the homeowner's policy he has will provide the City with coverage for damages to the City's grid up to the \$100,000 amount requested in the existing form. The City cannot be named as an additional insured. The City's coverage will fall under the homeowner's general language of the policy and will provide coverage as long as it is not excluded from coverage. Attorney Williams stated that Mr. Deberry has the homeowner's insurance policy that is in excess of \$100,000 and all that he would need to do is to produce the cover page as proof of its existence. City staff recommends the document be amended to accommodate the revised insurance requirement and to revise it to fit any other similar Renewable Fuel Generator interconnect and not be limited to solar.

After lengthy questions and discussion on the matter; Director Bly of Power and Light came to the podium and answered some of the questions.

Councilman McLemore made a motion to defer any action on the Solar Power Interconnect Agreement Modification to another meeting and Councilman Johnson seconded it.

Mayor Rabil asked if there were any other questions or comments, hearing none Council voted.

The motion failed with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, NAY; Councilwoman Hilliard, NAY; Vice-Mayor Cheatham, NAY; Councilman McLemore, AYE; Councilman Burgess, NAY; and Mayor Rabil, NAY.

Mayor Rabil asked if there was another motion.

Vice-Mayor Cheatham made the motion that the Franklin City Council amend Item 11 of the "Agreement for Parallel Connection of a Renewable Fuel Generator with Franklin Power & Light's Electric Distribution System by a Residential Customer" to read as follows:

"11. Insurance

The Customer shall provide proof of his homeowner's policy of insurance for the residence of Customer that must provide at least \$100,000 of liability coverage and shall not exclude coverage for any personal injury or property damage that may be caused to the City's personnel or property by a parallel connection of a photovoltaic generator to the City's electric distribution system. The Customer also agrees to maintain a policy of homeowner's insurance providing for at least \$100,000 of coverage as long as there is a photovoltaic generator connected to the City's electric distribution system" presented by the City Attorney and the Director of Power and Light. The motion was seconded by Councilwoman Hilliard.

Mayor Rabil asked if there were any further comments.

Councilman McLemore commented that he felt the issue should be further discussed before voting and making something a law to possibly have to come back in the future and change it.

The motion was approved with the vote as follows:

Councilman Johnson, ABSTAIN; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE.

FY 2017 – 2018 Regular Meeting Schedule

Mayor Rabil recognized Manager Martin to present the FY 2017 – 2018 Regular Meeting Schedule. Manager Martin stated that this is the regular meeting schedule consistent with past practices and policy with the only adjustments being to cancel meetings on the holidays that conflict with a regular meeting date.

Mayor Rabil asked if there were any comments. Hearing none he asked for a motion.

Councilman Burgess made the motion to adopt the Regular Meeting schedule as presented and Vice-Mayor Cheatham seconded it.

The motion was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, ABSTAIN; Councilman Burgess, AYE; and Mayor Rabil, AYE.

City Manager's Report

Manager Martin reported on the Utility Billing progress. Manager Martin stated that the current utility billing was behind schedule again and that the due date will be adjusted to give customers the same amount of time as they would normally be given to pay the bills. He commended staff on their diligence in working to ensure that all the issues are addressed. The bills will not be due on the 20th but the new date will be on the bill. The Manager was hopeful the bills would be distributed this week. The goal is to get back on schedule by the August billing.

Vice-Mayor Cheatham asked Manager Martin about an update on the Verizon Cell Tower on City property. Manager Martin stated that they have been out and surveyed the property and they have not heard anything further at this time.

Vice-Mayor Cheatham asked Manager Martin what was going on with the appearance of the Industrial Park. Manager Martin deferred to Attorney Williams to address that current status of the contractor. Attorney Williams stated that the farmer who leased the property is currently in bankruptcy. Manager Martin and Director Pace have looked at the site and the City is currently seeking RFP's to have someone come in and turn the land so it will be ready for planting in the fall season.

Councilman Burgess asked the City Manager about the progress of the City/County shared water/sewer study. Manager Martin stated that the City/County staff had recently met with the company doing the

asset valuation study to give them answers to some questions that they had and when their work is complete the committee will report the results to both the City Council and County Board of Supervisors.

Councilman Burgess asked Manager Martin how long it would be until the report is ready. Manager Martin stated that he expected it to be at least another 45 days before completion of this aspect of the study.

Councilman McLemore asked Manager Martin to give him an update on the dilapidated buildings in his ward that he had asked about. Manager Martin stated that the matter has been given to Community Development and they are going through the process of notifying the property owner and having the conditions of the building addressed. Manager Martin thanked Councilman McLemore for bringing the concern to the staff's attention and stated that he would follow up to see that the notices have been sent.

Councilman Johnson asked about an update on pothole at the corner of South Street and Pine Street. Manager Martin stated that he would follow up with Public Works since it has now been reported.

Vice-Mayor Cheatham asked Manager Martin about the overgrowth on the Norfolk Southern Railway street crossings and asked if Norfolk Southern was supposed to be maintaining them. Manager Martin stated that he believed so but staff notified them back in October that a tree was down across the tracks and they had not done anything about that yet.

Hayden School Property Purchase Closing Update

Mayor Rabil recognized City Attorney Williams to update Council on the status of the Hayden School Property Purchase Closing. Attorney Williams was sent a new assignment of the Purchase Contract. He presented the assignment for Council approval and to give the Mayor authorization to sign the closing documents.

Mayor Rabil asked for any questions or comments.

Councilwoman Hilliard made the motion that the Franklin City Council approve the assignment of the Purchase Contract dated August 3, 2009, to Southeastern Virginia Area Wide Model Program, Inc., trading as Senior Services of Southeastern Virginia (SSEVA), CFA-Hayden, LLC, and Hayden Village Associates, LLC, and authorize the Mayor to sign the Assignment, and to sign a deed to be approved by the City Attorney conveying the Hayden property to the contract purchasers and sign any other documents necessary to be signed by the City as part of the closing as approved by the City Attorney. Vice-Mayor Cheatham seconded the motion.

After considerable discussion Council voted.

The vote was approved with the vote as follows:

Councilman Johnson, AYE; Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Mayor Rabil reported on the Shared Services committee meeting that was held the week prior. The answer to the question on the origin of the committee was addressed. The committee was formed with two members of Council and two members of the County Board of Supervisors to meet informally to discuss joint opportunities and is not a public meeting because it does not have three members of either the City or the County. The committee began discussing matters several years ago with the knowledge of Council and the Board of Supervisors to collaborate on opportunities that would benefit both parties. It was started by Mayor Johnson-Ashburn when she initially became Mayor.

Vice-Mayor Cheatham stated that the Shared Services committee explores options but nothing is done officially or voted on without it coming back to both the City Council and County Board of Administrators for a vote.

Councilman Johnson asked the Mayor if anything has come of the discussion with Shared Services concerning recreation. Mayor Rabil stated that is still being discussed.

Mayor Rabil reminded everyone of the Cruise In and the Farmers' Market on Wednesday and We Be Jammin on Thursdays.

Councilman McLemore invited citizens to a community event on July 22, 2017 for the Baby Boomers and awards presentation for retired disc jockeys. The event will be held at Barrett's Landing.

Mayor Rabil commented on the new Love mural that is on the side of the Floor to Ceiling building on Second Avenue. A Virginia Board of Tourism grant funded the project. Mayor Rabil also commented that there is another mural soon to be painted on the side of the Highground office building and on the service station across from Hardee's.

Adjournment

Vice-Mayor Cheatham made a motion to adjourn which was seconded by Councilman Johnson.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 8:20 p.m.

These Minutes for the July 10, 2017 City Council Regular Meeting were adopted on the 24th day of July, 2017.

Mayor

Clerk to City Council

OLD/NEW BUSINESS

- A. Riverwalk Property Acquisition Grant Application Resolution # 2017 - 05**
- B. USDA Police Vehicle Replacement Grant Application Resolution # 2017 – 06**
- C. State 911 Emergency Communications Shared Services PSAP Grant Award**
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**DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING - BUILDING INSPECTIONS – ZONING**

To: R. Randy Martin, City Manager
From: Donald E. Goodwin, CBO, CFM, Director of Community Development
Date: July 19, 2017
RE: Resolution of Support for the Virginia Land Conservation Fund Grant

The Virginia Land Conservation Foundation provides grants for purchasing interests in real property for land conservation throughout the Commonwealth. Grants are awarded for proposals to acquire interests in property that has not yet been protected. The grant categories authorized by the General Assembly are: natural area protection; open spaces and parks; farmlands and forest preservation; and historic area preservation.

The City of Franklin is applying for the open space and parks category to acquire vacant property that abuts the Blackwater River and Business Route 58. Grant awards may be given for up to 50 percent of total project costs. The City will be seeking up to \$90,000 in grant funds. Additional research is necessary by staff prior to the submittal date to determine the specific amount. If funded the City proposes to acquire the property for use as a passive recreational park as well as providing access to the Blackwater River for fishing and kayaking.

The grant application is due August 10, 2017. The application must include a resolution of support from the governing body.

RECOMMENDED ACTION: Approve the resolution as written

Virginia Land Conservation Foundation Project Endorsement Resolution # 2017 - 05

A RESOLUTION TO AUTHORIZE LAND ACQUISITION ALONG THE BLACKWATER RIVER ADJACENT TO THE HOLLAND - COUNCILL MEMORIAL BRIDGE AND THE CSX RAILWAY FOR THE PURPOSE OF CONSERVING OPEN SPACE

Whereas, the Virginia Land Conservation Foundation offers matching funds for the purchase of parkland properties; and

Whereas, the City of Franklin is seeking to acquire property for parkland, trail, and stormwater mitigation purposes, and

Whereas, potential properties along the Blackwater River adjacent to the Holland Council Memorial Bridge and the CSX Railway,

Now, Therefore, Be It Resolved, that the City of Franklin hereby agrees to provide a minimum 50 percent matching contribution for this project by utilizing the donation of a portion of the acquisition price of the land.

Be It Further Resolved, that the City of Franklin hereby agrees to enter into a project administration agreement with the Virginia Department of Conservation and Recreation to ensure the property acquired is to be available for public recreational and open space use in perpetuity.

Be It Further Resolved that the City of Franklin will be responsible for maintenance and operating costs of any property purchased using Virginia Land Conservation Foundation funding.

Adopted this 24th day of July, 2017

City of Franklin, Virginia

R. Randy Martin
Clerk

Frank M. Rabil
Mayor



July 19, 2017

To: Mayor & Council Members

From: R. Randy Martin

Subject: USDA Police Vehicle Replacement Grant Application Resolution # 2017 - 06

For several years, the city has applied for USDA grant funding to replace police patrol vehicles. Last fiscal year the city was approved for one vehicle. It was a two year process for approval. It is hoped the city will get approved for next year if this application is accepted. To be eligible, the city must apply again each year.

Recommended Action: Council approve Resolution # 2017 - 06 to apply for another grant for two vehicle replacements.

USDA Grant Authorization



RESOLUTION # 2017 - 06
RESOLUTION OF THE GOVERNING BODY OF
City of Franklin

The City Council governing the City of Franklin consisting of 7 members, in a duly called meeting held on the 24th day of July, 2017 at which a quorum was present, RESOLVED as follows:

BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America (USDA), acting by and through the Rural Utilities Service, an agency of the United States Department of Agriculture, (the Government), to purchase police vehicles and equipment, the City Council does hereby adopt and abide by the covenants contained in the following agreements:

1. Form SF 424-“Application for Federal Assistance”
2. Form RD-1942-54, “Applicant Feasibility Report”
3. Form RD-442-3, “Balance Sheet”
4. Form RD-442-7, “Operating Budget”
5. Form AD-1047, “Certification Regarding Debarment, Suspension, and Other Responsibility Matters- Primary Covered Transactions”
6. Form AD 1049, “Drug-Free Work Place Requirements”
7. Form RD -1940-Q, “Certification for Contracts, Grants, Loans”
8. Form RD-1910-11, “Application Certification, Federal Collection Policies for Consumer or Commercial Debts”
9. Community Facilities Eligibility Certification
10. Form RD-400-1, “Equal Opportunity Agreement”
11. Form RD-400-4 , “Assurance Agreement”
12. Form AD 3030, “Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants
13. Form SF 424B-“Assurances-Non Construction Programs”

BE IT FURTHER RESOLVED that the City Manager be authorized to execute, on behalf of the City of Franklin the above agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining said financial assistance.

This Resolution, along with a copy of the above-named documents, is hereby entered into the permanent minutes of the meetings of this Council.

On motion made by _____ and seconded by _____, the USDA Resolution Authorizing the Purchase of two police cars was approved by Council. The vote on this motion was as follows:

_____, _____, and _____.

Frank M. Rabil, Mayor

ATTEST: _____
R. Randy Martin, Clerk

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

FRANKLIN, CITY OF

* b. Employer/Taxpayer Identification Number (EIN/TIN):

546001284

* c. Organizational DUNS:

142306468

d. Address:

* Street1:

PO BOX 179

Street2:

207 West 2nd Avenue

* City:

Franklin

County/Parish:

* State:

VA: Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

23851

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Timothy

Middle Name:

* Last Name:

Whitt

Suffix:

Title:

Captain

Organizational Affiliation:

Franklin Police Department

* Telephone Number:

757-562-8587

Fax Number:

* Email:

twhitt@franklinpolice.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C. City or Township

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

USDA Rural Development

11. Catalog of Federal Domestic Assistance Number:

10.766

CFDA Title:

Community Facilities Loans and Grants

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

FRANKLIN, VA

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Police Vehicles and Equipment (CY 2017)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:

* a Start Date:

* b End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="25,000.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text" value="21,500.00"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="46,500.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

APPLICANT'S FEASIBILITY REPORT

1. Existing Facility. Briefly describe what facilities you currently have or how service is currently provided.

Currently there are ten (10) vehicles in our fleet that have in excess of 100,000 driving miles. These vehicles have outlived their serviceable lives and their continued use poses a significant issue to the safety of our officers and the public if they continue to be used for emergency response situations. These vehicles also create a significant maintenance issue as the funds expended to keep them operational exceeds the worth of the vehicle.

2. Proposed Facility. Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate new or used, existing or custom-built, and any special features.

The City of Franklin respectfully requests assistance with the purchase of a new police vehicle. Matching funds from the operating budget will be utilized to equip the vehicle with radio, in-car camera, RADAR, and emergency lighting.

3. Need for the Facility. Indicate why the proposed facility is needed.

We currently have ten vehicles with over 100,000 driving miles. Due to the age and mileage of these vehicles they are constantly plagued with maintenance issues which results in maintenance expenditures as well as operational issues by not having a fully functional fleet with which to serve the public

4. Service Area. Indicate what area the proposed facility will serve and, if known, the population or number of families served.

City of Franklin, VA. Approximate population being 8,600 residents.

5. Cost Estimate.

Development and construction.....	\$ _____
Land and rights.....	_____
Legal fees.....	_____
Architect and Engineer.....	_____
Equipment.....	46,500.00
Refinancing.....	_____
Other (describe).....	_____
Total.....	\$46,000.50


6. Income. List the sources and estimate the amount of expected revenue for a typical year.

See attached budget

7. Other Funds. List the sources and amount of funds that may be available other than from USDA, to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).

45% local match will come from the approved operating budget.

8. Operating History. If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years.

9. Signature and Title of Applicant Official	Date
 Frank M. Rabi Mayor, City of Franklin	7-17-17

U.S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
(b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
(d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

City of Franklin Organization Name Police Vehicle and Equipment (CY 2017) PR/Award Number or Project Name

Frank M. Rabil Name(s) and Title(s) of Authorized Representative(s) Mayor

Handwritten signature of Frank M. Rabil over a line labeled Signature(s)

Handwritten date 7/19/17 over a line labeled Date

Instructions for Certification

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

U.S. DEPARTMENT OF AGRICULTURE

**CERTIFICATION REGARDING
DRUG-FREE WORKPLACE REQUIREMENTS (GRANTS)
ALTERNATIVE I - FOR GRANTEEES OTHER THAN INDIVIDUALS**

This certification is required by the regulations implementing Section 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D: 41 U.S.C.701 et seq.), 7 CFR Part 3017. Subpart F, Section 3017.600, Purpose. The January 13, 1989, regulations were amended and published as Part 11 of the May 25, 1990 Federal Register (pages 21681-21691). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the grant.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON PAGE 3)

Alternative I

A. The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about -

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position

INSTRUCTIONS FOR CERTIFICATION

1. **By signing and submitting this form, the grantee is providing the certification set out on pages 1 and 2.**
2. **The certification set out on pages 1 and 2 is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.**
3. **Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace - requirements.**
4. **Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).**
5. **If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s). If it previously identified the workplaces in question (see paragraph three).**
6. **Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:**

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or States criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) all "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g. volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces)

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS


The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.


2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Frank M. Rabil (name)



(date)

Mayor 
(title)

000

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT

APPLICANT CERTIFICATION
FEDERAL COLLECTION POLICIES FOR CONSUMER OR COMMERCIAL DEBTS

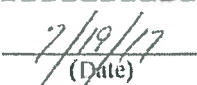
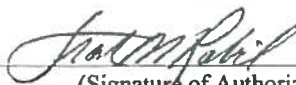

The Federal Government is authorized to check credit information about the applicant(s) including using the federal Credit Alert Interactive Voice Response System (CAIVRS) or its successors to check to see if the applicant(s) are delinquent or in default on a Federal debt.

The Federal Government is also authorized by law to take any or all of the following actions in the event your loan payments become delinquent or you default on your loan:

- Report your name and account information to a credit reporting agency, and the Credit Alert Interactive Voice Response System (CAIVRS).
- Assess interest and penalty charges for the period of time that payment is not made.
- Assess charges to cover additional administrative costs incurred by the government to service your account.
- Offset amounts to be paid to you from your Federal income tax refund.
- Offset amounts to be paid to you under other Federal Programs.
- Refer your account to a private collection agency to collect the amount due.
- Foreclose on any security you have given for the loan.
- Pursue legal action to collect through the courts.
- Report any written off debt to the Internal Revenue Service as taxable income.
- If you are a current or retired Federal employee, take action to offset your salary, or civil service retirement benefits.
- Debar or suspend you from doing business with the Federal Government either as a participant or principal throughout the executive branch of the Federal Government for the period of debarment or suspension.
- Refer any debt that is delinquent to the Treasury Offset Program (TOP) in accordance with the Debt Collection Improvement Act of 1996.
- Refer any eligible debt that is delinquent to the Treasury for cross servicing in accordance with the Debt Collection Improvement Act of 1996.
- Garnish your wages as allowed by the Debt Collection Improvement Act of 1996.

Any or all of these actions may be used to recover any debts owed when it is determined to be in the interest of the Government to do so.

CERTIFICATION: I/we have read and I/we understand the actions the Federal Government may take in the event that I/we fail to meet my/our scheduled payments in accordance with the terms and conditions of my/our agreement. I/we understand that the above list is not all inclusive and that the Federal Government may deem additional actions necessary to collect should I/we become delinquent.

(Signature-Individual(s))	(Date)	(Signature-Individual(s))	(Date)
(SEAL)	 (Date)	City of Franklin (Name of Applicant)	 (Signature of Authorized Entity Official)
ATTEST:		Mayor	+ (Title of Authorized Entity Official)
 (Signature of Attesting Official)		PO BOX 179 207 West 2nd Avenue (Address)	+ Franklin, VA 23851 (City, State, and Zip Code)
Admin. Asst. (Title of Attesting Official)			

**COMMUNITY FACILITIES
ELIGIBILITY CERTIFICATION**

Certification for commercial credit and outstanding judgments

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
2. No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

City of Franklin

Name of Organization

Frank M. Rabil

Name of Authorized Official


Signature

7-19-19
Date

EQUAL OPPORTUNITY AGREEMENT

This agreement, dated July 19, 2017 between
City of Franklin

(herein called "Recipient" whether one or more) and United States Department of Agriculture (USDA), pursuant to the rules and regulations of the Secretary of Labor (herein called the 'Secretary') issued under the authority of Executive Order 11246 as amended, witnesseth:

In consideration of financial assistance (whether by a loan, grant, loan guaranty, or other form of financial assistance) made or to be made by the USDA to Recipient, Recipient hereby agrees, if the cash cost of construction work performed by Recipient or a construction contract financed with such financial assistance exceeds \$10,000 - unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965.

1. To incorporate or cause to be incorporated into any contract for construction work, or modification thereof, subject to the relevant rules, regulations, and orders of the Secretary or of any prior authority that remain in effect, which is paid for in whole or in part with the aid of such financial assistance, the following "Equal Opportunity Clause":

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the USDA setting forth the provisions of this nondiscrimination clause.
- (b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- (c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the USDA, advising the said labor union or workers' representative of the contractor's commitments under this agreement and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of all rules, regulations and relevant orders of the Secretary of Labor.
- (e) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, rules, regulations, and orders, or pursuant thereto, and will permit access to his books, records, and accounts by the USDA Civil Rights Office, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by Law.
- (g) The contractor will include the provisions of paragraph 1 and paragraph (a) through (g) in every subcontract or purchase order, unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the USDA may direct as a means of enforcing such provisions, including sanctions for noncompliance; Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the USDA, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

2. To be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the organization so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
3. To notify all prospective contractors to file the required 'Compliance Statement', Form RD 400-6, with their bids.
4. Form AD-425, Instructions to Contractors, will accompany the notice of award of the contract. Bid conditions for all nonexempt federal and federally assisted construction contracts require inclusion of the appropriate "Hometown" or "Imposed" plan affirmative action and equal employment opportunity requirements. All bidders must comply with the bid conditions contained in the invitation to be considered responsible bidders and hence eligible for the award.
5. To assist and cooperate actively with USDA and the Secretary in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and rules, regulations, and relevant orders of the Secretary, that will furnish USDA and the Secretary such information such as , but not limited to, Form AD-560, Certification of Nonsegregated Facilities, to submit the Monthly Employment Utilization Report, Form CC-257, as they may require for the supervision of such compliance, and that it will otherwise assist USDA in the discharge of USDA's primary responsibility for securing compliance.
6. To refrain from entering into any contract or contract modification subject to such Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and Federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by USDA or the Secretary of Labor pursuant to Part II, Subpart D, of the Executive Order.
7. That if the recipient fails or refuses to comply with these undertakings, the USDA may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the organization under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such organization; and refer the case to the Department of Justice for appropriate legal proceedings.

Signed by the Recipient on the date first written above.



 Recipient

 Recipient

(CORPORATE SEAL)

City of Franklin

 Name of Corporate Recipient

Attest:


 Secretary

By 

 Mayor President

USDA
Form RD 400-4
(Rev. 06-10)

ASSURANCE AGREEMENT
(Under Title VI, Civil Rights Act of 1964)

FORM APPROVED
OMB No. 0575-0018
OMB No. 0575-0062

The _____
City of Franklin
(name of recipient)

PO BOX 179
207 West 2nd Avenue
Franklin, VA 23851

(address)

("Recipient" herein) hereby assures the U. S. Department of Agriculture that Recipient is in compliance with and will continue to comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et. seq.), 7 CFR Part 15, and Rural Housing Service, Rural Business-Cooperative Service, Rural Utilities Service, or the Farm Service Agency, (hereafter known as the "Agency") regulations promulgated thereunder, 7 C.F.R. § 1901.202. In accordance with that Act and the regulations referred to above, Recipient agrees that in connection with any program or activity for which Recipient receives Federal financial assistance (as such term is defined in 7 C.F.R. § 15.2) no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination.

- 1. Recipient agrees that any transfer of any aided facility, other than personal property, by sale, lease or other conveyance of contract, shall be, and shall be made expressly, subject to the obligations of this agreement and transferee's assumption thereof.
- 2. Recipient shall:
 - (a) Keep such records and submit to the Government such timely, complete, and accurate information as the Government may determine to be necessary to ascertain our/my compliance with this agreement and the regulations.
 - (b) Permit access by authorized employees of the Agency or the U.S. Department of Agriculture during normal business hours to such books, records, accounts and other sources of information and its facilities as may be pertinent to ascertaining such compliance.
 - (c) Make available to users, participants, beneficiaries and other interested persons such information regarding the provisions of this agreement and the regulations, and in such manner as the Agency or the U. S. Department of Agriculture finds necessary to inform such persons of the protection assured them against discrimination.
- 3. The obligations of this agreement shall continue:
 - (a) As to any real property, including any structure, acquired or improved with the aid of the Federal financial assistance, so long as such real property is used for the purpose for which the Federal financial assistance is made or for another purpose which affords similar services or benefits, or for as long as the Recipient retains ownership or possession of the property, whichever is longer.
 - (b) As to any personal property acquired or improved with the aid of the Federal financial assistance, so long as Recipient retains ownership or possession of the property.
 - (c) As to any other aided facility or activity, until the last advance of funds under the loan or grant has been made.
- 4. Upon any breach or violation this agreement the Government may, at its option:
 - (a) Terminate or refuse to render or continue financial assistance for the aid of the property, facility, project, service or activity.
 - (b) Enforce this agreement by suit for specific performance or by any other available remedy under the laws of the United States or the State in which the breach or violation occurs.

Rights and remedies provided for under this agreement shall be cumulative.

In witness whereof, _____
City of Franklin
(name of recipient) _____ on this

date has caused this agreement to be executed by its duly authorized officers and its seal affixed hereto, or, if a natural person, has hereunto executed this agreement.

(SEAL)
Attest: Rebecca D. Rose-McQuay A. Asst.

Title

7/19/17

Mayor

Title

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0570-0018. The time required to complete this information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

AD-3030 **U.S. DEPARTMENT OF AGRICULTURE**

**REPRESENTATIONS REGARDING FELONY CONVICTION
AND TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS**

Note: You only need to complete this form if you are a corporation. A corporation includes, but is not limited to, any entity that has filed articles of incorporation in one of the 50 States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, or the U.S. Virgin Islands. Corporations include both for profit and non-profit entities.

The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552(a), as amended). The authority for requesting the following information for U.S. Department of Agriculture (USDA) Agencies and staff offices is in §745 and 746 of the Consolidated Appropriations Act, 2016, Pub. L. 114-113, as amended and/or subsequently enacted. The information will be used to confirm applicant status concerning entity conviction of a felony criminal violation, and/or unpaid Federal tax liability status.

According to the Paperwork Reduction Act of 1985 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0025. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.


1. APPLICANT'S NAME City of Franklin	2. APPLICANT'S ADDRESS (Including Zip Code) PO BOX 179 207 West 2nd Avenue Franklin, VA 23851	3. TAX ID NO. <i>(Last 4 digits)</i> 546001284
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4A. Has the Applicant been convicted of a felony criminal violation under any Federal law in the 24 months preceding the date of application? YES NO

4B. Does the Applicant have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability? YES NO

Providing the requested information is voluntary. However, failure to furnish the requested information will make the applicant ineligible to enter into a contract, memorandum of understanding, grant, loan, loan guarantee, or cooperative agreement with USDA.

PART B – SIGNATURE

5A. APPLICANT'S SIGNATURE (BY) 	5B. TITLE/RELATIONSHIP OF THE INDIVIDUAL IF SIGNING IN A REPRESENTATIVE CAPACITY Mayor	5C. DATE SIGNED (MM-DD-YYYY) 07-19-2017
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The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988. (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Franklin	7/19/17



July 6, 2017

Mr. R. Randy Martin, City Manager
207 W. Second Avenue
Franklin, Virginia 23851

Mr. Martin,

I will be submitting a new grant application through the United States Department of Agriculture, Department of Rural Development, for two police vehicles. I respectfully request a resolution authorizing a USDA police equipment grant be brought before city council, this being a requirement of the grant process.

I thank you for your attention to this matter.

Respectfully;

Captain T. W. Whitt



July 19, 2017

To: Mayor & Council Members

From: R. Randy Martin

Subject: State Emergency Communications 911 PSAP Grant Award

I am pleased to report as the attached information attests, that the City has been approved for another state grant to upgrade emergency communications technology.

Congratulations to Emergency 911 Communication Manager Bruce Edwards and staff for getting approval for the grant to upgrade the 911 communications software as described.

Recommended Action: Council authorize the City Manager to accept the grant award of up to a maximum of \$138,080 as detailed in the attachment.



COMMONWEALTH of VIRGINIA
Virginia 9-1-1 Services Board

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Chairman
VDEM

Jim Junkins
Vice Chairman
Harrisonburg-
Rockingham ECC

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Megan Peterson
Office of the Governor

Dorothy Spears-Dean
PSC Coordinator
(804) 416-6201

Terry D. Mayo
Board Administrative
Assistant
(804) 416-6197

January 24, 2017

Dear Franklin City PSAP:

I am pleased to advise you that the Virginia 9-1-1 Services Board has approved your FY18 grant request. You have been awarded \$138,080 for your Shared Services NG9-1-1 GIS project, Grant ID 18-123. Funding for this grant award will be available beginning July 1, 2017.

The Grant Payment Reimbursement Process is described in the [PSAP Grant Guidelines](#). Payment will be made on a reimbursement basis only for allowable project costs. ISP staff has already advised grant awardees of any non-allowable items that were included in their grant applications; however, grant awardees are financially responsible for any non-allowable items that are submitted for reimbursement. If you are unsure whether or not a purchase will be reimbursed, particularly with CAD and NG9-1-1 GIS projects, please consult your Regional Coordinator or me before making the purchase.

All funding requests must be submitted on the [Grant Payment Request Form](#). Invoice(s) that support the amount requested should be attached to the form at the time it is submitted in order for the request to be processed. Furthermore, a [Progress Report](#) is required after completion of the first year of the grant award period. When the project is completed, a [Grant Closure Form](#) is needed to close out the grant award. Finally, grant payment requests will be held until all required reports are received. This includes annual True-ups, or any other document required by the Board.

If you have any questions, please do not hesitate to contact your Regional Coordinator or me via email.

Congratulations on your grant award!

Sincerely,

Lisa Nicholson
Public Safety Program Manager

Professional Mapping Services Contract

THIS PROFESSIONAL SERVICES CONTRACT (the "Contract"), is made this __ day of May 2017, by and between WorldView Solutions Inc ("WorldView") and the City of Franklin ("Franklin"). This contract is a cooperative purchase as allowed by Virginia Code § 2.2-4304. WorldView agrees to provide the same goods and services to Franklin that it has agreed to provide to the City of Charlottesville, VA pursuant to Contract #4600000832 on the terms and conditions set forth in the contract documents referenced herein. The parties agree that all rights and obligations that the City of Charlottesville, VA has in its contract with WorldView shall be the Franklin's rights and obligations in this contract.

WITNESSED, WHEREAS, Franklin desires to obtain and WorldView desires to perform certain services in connection with mapping data development and verification services.

NOW THEREFORE, for and in consideration of the mutual entry into Contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, hereby agree as follows.

Section 1: Scope of Work and Schedule

Specifically, Franklin is contracting with WorldView to assist with the augmentation, update and remediation of public safety GIS and other location-related data to enhance current and anticipated public safety operations and establish ongoing methodologies and procedures to position its public safety datasets for persistent Next Generation 911 (NG911) readiness and alignment with the Commonwealth of Virginia Statewide 9-1-1 Comprehensive Plan. A detailed description of the services and cost estimate provided with this contract is in the attached Scope of Services (Attachment A).

The total initial cost for professional services provided under this contract is **\$118,080.00**. Franklin retains the right to add, change, or remove task items from the Scope of Services. Any changes to the Scope of Services must be agreed to in writing by Franklin and WorldView. All deliverables to Franklin will include documentation, metadata and other relevant materials.

Section 2: Payment

For performance of the scope of services defined above, WorldView will invoice Franklin monthly based on the percent complete for project task items 1, 2, 3, 4, 6, 7 and 8. Project task item 5 will be invoiced monthly for task time and materials. Franklin will make payment on all invoices within 30 days of receipt.

Section 3: Default and Conditions of Service

If WorldView fails to fulfill its obligation under this contract properly and on time, or otherwise violates any provision of the contract, Franklin may terminate the contract by written notice to WorldView. The notice shall specify the acts or omissions relied upon as cause for termination. All finished or unfinished work provided by WorldView shall, at Franklin's option, become Franklin's property.

Either party may terminate the Contract at any time, upon thirty days prior written notice to the other party. Upon such termination, Franklin shall pay to WorldView all monies owed under the Contract for all work performed up to the effective date of termination.

The terms of engagement of this contract are accepted:

Randy Martin, City Manager
City of Franklin

Date

Erik Ray, Business Development Director
WorldView Solutions Inc

Date

Attachment A – Project Scope of Services

NG9-1-1 Data Readiness

This set of project tasks is focused on evaluating, standardizing, updating, correcting and synchronizing key public safety datasets, including that of the GIS, MSAG and ALI. Last year, Virginia Geographic Information Network (VGIN) provided detailed data analysis to both localities that resulted in revealing some major data deficiencies. To this end, the following work is proposed to be performed for City of Franklin and Southampton County:

Task Items

1. *NENA Compliance, Attribute Data Standardization and Geospatial Data Validation*

Road centerline and site address GIS data models and content will be evaluated and modified for compliance with current *NENA Standard Data Formats for 9-1-1 Data Exchange & GIS Mapping* (NENA-02-010, Version 9, December 16, 2010, or latest available). Where necessary, configuration changes will be made to current PSAP mapping applications to accommodate the new model, or if configuration changes cannot be readily made, extract / transform / load (ETL) operations will be established, automated and tested to retain compatibility with legacy systems. This will ensure that critical GIS data is maintained in a NENA-compliant format for future use—in, for example, a statewide or regional Spatial Database Management System (SDBMS)—even if other PSAP systems currently in operation are not. As part of this task, these datasets will be checked for completeness and accuracy as well as validated and formatted for compliance with the abovementioned NENA standard.

Using automated GIS data analysis tools, centerline geospatial data will be analyzed for fundamental geometric and attributional quality. Issues identified by the extension will be investigated, exceptions noted, and valid errors corrected. Validation checks to be performed include, but are not limited to the following:

Address Points	
Attribution	Geometry
<ul style="list-style-type: none">• Unique feature IDs• Non-zero, non-null address / street name• Unique, non-duplicate addresses	<ul style="list-style-type: none">• Valid, non-empty geometry• Unique, non-duplicate features• No multipart features

Centerlines	
Attribution	Geometry
<ul style="list-style-type: none">• Persistent use of unique IDs• Non-duplicate address ranges• Non-zero / non-null address range values• Address / line directionality agreement• Non-overlapping address ranges• Side of road odd/even address agreement	<ul style="list-style-type: none">• Valid, non-empty geometry• No multi-part features• Unique, non-duplicate features• Intersection snapping and segmentation• Gap / dangle validation• Connectivity

2. Address Data Validation

Various authoritative repositories for public safety addressing information will be compared, reconciled, and synchronized to assure consistency between them. More specifically, the following subtasks are proposed to be completed:

- **Site Address / Centerline** – For this validation check, tabular address data derived from the site address GIS feature class will first be geocoded against GIS centerlines with a very high (98-100%) minimum match score threshold, then reviewed. Address instances where that fails to find a match or find multiple matches will be investigated and corrections made to the appropriate feature class, then verified through re-geocoding. Following these fundamental geocoding checks, addresses will be assessed using the results of “fishbone” analysis. Under this method, GIS-sourced site address attribute table values are geocoded against site addresses, then the each “interpolated” address range-based location is connected to its corresponding mapped site address points via a straight line. The length and arrangement of these lines will then be used to identify potential problems such as out-of-sequence addresses, address range irregularities, side-of-road inconsistency, and erroneous geocoder location assignments. Flagged addresses will then be investigated, and where appropriate, corrections made to relevant features. Technically correct, but non-standard or irregular addresses will be referred for review and determination of action by public safety and addressing managers.
- **MSAG / GIS** – Street name and address range information stored in the Master Street Address Guide (MSAG) will be compared with corresponding values in GIS road centerlines. Instances of disagreement between the two will be investigated and inaccuracies corrected in the appropriate dataset.
- **ALI / GIS** – Addresses stored in the Automatic Location Information (ALI) database will be geocoded against GIS site addresses and road centerline address ranges with a very high (98-100%) minimum match score threshold, then reviewed. Disparities between the two will be investigated and inaccuracies corrected within the appropriate database(s).

3. ESN / ESZ Reconciliation

Emergency Service Number (ESN) information stored in the MSAG will be compared against mapped service areas and first due emergency service zone assignments. Discrepancies will be noted, investigated and corrected within the appropriate dataset(s).

4. Intra-jurisdictional Boundaries

Geospatial data pertaining to jurisdictional boundaries and emergency service zones will be evaluated for compliance with geometric and topological rules (e.g., complete coverage; slivers, overlaps, or duplicate features), as well as for consistency with MSAG and road centerline address ranges. Geometric and topological errors will be corrected and discrepancies between conflicting boundaries investigated and corrected to ensure accurate representations of boundaries.

5. Addressable Structure In-Office and Field Verification

Known structure assigned address inaccuracies and anomalies are known to exist in the GIS feature class. It is anticipated that additional structure assigned address inaccuracies will present themselves during the address data validation processes. In order to ensure that the site address GIS feature class is up-to-date and accurate, address inaccuracies will be initially in-office verified by utilizing methods such as orthophotography analysis or local knowledge input. If address inaccuracies persist after the in-office verification processes, the address inaccuracies will be presented to the locality for approval to proceed with field address verification efforts. Once approval is received the address inaccuracies will

be visually field verified. During the in-office and field address verification processes, instances where GIS data deviates from observed real-world conditions will be noted, investigated and if necessary, corrections will be applied. Efforts will be made to minimize time in the field thus lowering the overall cost for the project task.

6. Maintenance Processes & Procedures

To guarantee the continued value of the investment made in the abovementioned data improvements and dataset synchronization efforts, it is essential to implement sustainable practices for their ongoing maintenance. To this end, a set of workflows, policies and procedures will be established and documented to enable ongoing system maintenance. Wherever practical, these procedures will employ automation through scripting and models, as well as data review tools, to simplify maintenance tasks, minimize manual effort and ensure the quality and consistency of relevant public safety datasets.

7. Web Map Services

8. Documentation

Cost Estimate

The summarized fee schedule below describes not to exceed costs associated with completing all GIS services task items. The following costs below are arranged by major task item:

Task Item	Fixed Cost
1. Validate Centerlines and Format for NENA Standards Compliance	\$13,800.00
2. Reconcile and Validate Address Data	\$16,600.00
3. Create a Common Integrated Data Model	\$4,400.00
4. Emergency Service Number (ESN) Reconciliation	\$3,800.00
5. Intra-Jurisdictional Boundary Alignment	\$3,800.00
6. Addressable Structure In-Office and Field Verification	\$31,200.00
7. Establish and Automate Maintenance Procedures	\$16,400.00
8. Develop Web Map Services	\$18,760.00
9. Documentation	\$9,320.00

The total cost for all GIS services task items will not exceed \$118,080.00. All costs were developed based on the hourly rates contained in WorldView Solutions’ Cooperative Services Contract #4600000832 maintained with City of Charlottesville, Virginia.



July 19, 2017

To: Mayor & Council Members
From: R. Randy Martin
Subject: City Manager's Report for 07/24/17 Agenda

I will cover the following updates at Monday's Council meeting:

1. Southampton County Courthouse Project Update

The County Board of Supervisors will consider adopting a Resolution on 07/24/17 at their meeting to set a referendum for the County and City voters concerning relocating and building a new Courthouse. Included in the agenda is a resolution providing details. The referendum would be held in conjunction with the regular November general election. The Board will also consider and take action on the site. The Courthouse Committee recommended a site on Camp Parkway which is included in the resolution. There was a second site on U.S. 58 that was considered and the owners have lowered their price after the recommendation was made last week by the committee. I do not know whether the Board will further consider that site or go with the committee recommendation. No Council action is required for this item. Mayor Rabil and I as the City's Representatives on the committee supported the committee's recommendation for the Camp Parkway site.

2. U.S. 58/258 Interchange Improvement Grant Request:

The Community Development staff is working on a joint City/County grant request to the HRTPO for regional funding to complete a required engineering study of improvements at this location which would upgrade the interchange in like manner to the U.S. 58/671 interchange location. The requested grant amount is estimated at \$150,000 to complete the study after which the City/County can pursue funding to complete the improvements recommended by the study. No action is required of Council at this time.

3. Port Corridors of Commerce Study:

Enclosed is a description of a Port Corridors of Commerce Study that will be complimentary to the U.S. 58 Corridor Study effort that the City & County are actively involved in along with Suffolk. As noted, I have been asked to serve on the Project Advisory Committee representing the Western Tidewater area. I believe this to be good for the City & County efforts and interests and I intend to agree to serve, but wanted the Council to be aware before the effort begins in August.



**BOARD OF SUPERVISORS
SOUTHAMPTON COUNTY, VIRGINIA**

RESOLUTION 0717-13A

At a regular meeting of the Board of Supervisors of Southampton County, Virginia, held in the Southampton County Office Center, Board of Supervisors' Meeting Room, 26022 Administration Center Drive, Courtland, Virginia on Monday, July 24, 2017 at 6:00 p.m.

PRESENT

The Honorable Dallas O. Jones, Chairman
The Honorable Ronald M. West, Vice Chairman
The Honorable R. Randolph Cook
The Honorable Alan W. Edwards
The Honorable Carl J. Faison
The Honorable S. Bruce Phillips
The Honorable Barry T. Porter

**IN RE: Resolution Requesting the Circuit Court for an Election on the Question of
Removal of the Southampton Courthouse to Camp Parkway**

Motion by Supervisor _____ :

WHEREAS, the present Southampton Courthouse has evolved over the course of the past two centuries beginning with construction in 1834 of a simple, brick, temple-form building with a pedimented gable, simple cornice and lunette window, and subsequently undergoing a number of renovations and additions including the addition of the portico and cupola in the mid-1920's giving the courthouse its present provincial Greek Revival look; the addition of an administrative wing in 1960 providing a new Records Room and space now utilized by the Circuit Court Clerk, Commonwealth's Attorney, Victim-Witness Coordinator and Jury Assembly Room; the addition in 1996 of a secure sally port and holding cells, a jury deliberation room and administrative space for the Clerk of the Southampton General and Juvenile and Domestic Relations District Combined Courts and the addition in 2000 of a pedestrian colonnade; and

WHEREAS, in response to concerns expressed by the Southampton Circuit Court on November 3, 2015, the Southampton County Board of Supervisors commissioned a Courthouse Needs Assessment by PMA Architecture which included an assessment of the Courthouse Facilities and an analysis of the Court's projected space needs over the course of the next 20

years; and

WHEREAS, the PMA Architecture report was issued on February 23, 2016 and concluded that the existing courthouse facility does not adequately meet the standards established by the Supreme Court of Virginia in terms of compliance with current building codes, provision of secure parking and ingress/egress for court personnel, provision of separate circulation for the public, in-custody defendants and court personnel, and provision of proper functional floor plan layout for operational efficiency, access control, security and accessibility; and

WHEREAS, the PMA Architecture report further noted that the facility is served by a grossly-undersized and inadequate security screening area, and lacks modern basic security improvements including an intrusion detection system, cameras that can monitor pedestrian movements inside and outside of the facility, a secure access control system, a functional public address system and an emergency generator to provide for the orderly shutdown of court proceedings during a power outage; and

WHEREAS, the PMA Architecture report further noted that the facility lacks a fire sprinkler system and modern fire alarm, fails to fully meet current building code requirements for proper life safety, and has an outdated heating, ventilation and air conditioning (HVAC) system which struggles to maintain comfortable space temperatures and humidity levels, often resulting in the formation of mold in certain parts of the building; and

WHEREAS, the PMA Architecture report further noted that the electrical service and panels, and five (5) air handling units are located in the basement of the historic building, well beneath the base flood elevation for the Nottoway River as established by the National Flood Insurance Program, and are further subject to periodic flooding from groundwater intrusion; and

WHEREAS, the PMA Architecture report further noted that the space needed for the next 20 years for the courts and courts related uses was approximately 31,000 square feet; and

WHEREAS, the PMA Architecture report concluded that there were two basic options in meeting the needs of the county courts, one involving renovation/expansion of the existing historic courthouse and the other alternative involving construction of a new courthouse; and

WHEREAS, the PMA Architecture report concluded that the costs of the these two options were relatively comparable, both projected in the \$15 million range; and

WHEREAS, at its March 28, 2016 regular meeting, the Board of Supervisors appointed a 15-member Courthouse Planning Committee to act in an advisory capacity to the Board in determining the best course of action moving forward, comprised of the following members:

Hon. Carl E. Eason Jr.	Chief Judge, Southampton Circuit Court
Hon. W. Parker Councill	Presiding Judge, Southampton General District Court
Hon. Robert S. Brewbaker Jr.	Chief Judge, Southampton J & DR Court
Hon. Alan W. Edwards	Southampton County Board of Supervisors
Hon. Frank M. Rabil	Mayor, City of Franklin
Hon. John B. Stutts	Sheriff
Hon. Eric A. Cooke	Commonwealth Attorney
Hon. Richard L. Francis	Clerk of Circuit Court
Hon. Danny W. Williams	Mayor, Town of Courtland, Citizen Representative
Mrs. Mariah Belcher	Clerk, Franklin City General and J & DR Combined Courts
Mrs. Belinda J. Jones	Clerk, Southampton General and J & DR Combined Courts
Mr. Wayne M. Cosby	Retired Clerk of Circuit Court, Citizen Representative
Mr. Damian P. Dwyer	Franklin/Southampton County Bar Association
Mr. R. Randy Martin	Franklin City Manager
Mr. Michael W. Johnson	Southampton County Administrator; and

WHEREAS, given the sizable capital cost in addressing the Court's needs under either option, the physical constraints of the existing site, the complexities and risk associated with renovating an occupied building that is nearly 200 years old, and the enhanced potential for future flooding at the existing site, on May 23, 2016, the Courthouse Planning Committee recommended, and the Board of Supervisors accepted the recommendation to put the question of the location of the Courthouse to the registered voters of Southampton County and City of Franklin in a voter referendum pursuant to Section 15.2-1644 of the Code of Virginia, 1950, as amended; and

WHEREAS, on May 23, 2016, the Courthouse Planning Committee further recommended, and the Board of Supervisors further accepted the recommendation to plan any new Courthouse facilities to accommodate the Circuit Court and the General District and J&DR Court(s) of both the City of Franklin and Southampton County under one roof, each paying the pro-rata share of costs associated therewith; and

WHEREAS, on September 26, 2016, the Courthouse Planning Committee recommended, and the Board of Supervisors accepted the recommendation to engage Moseley Architects to confirm the Court's future space needs, to assist the Courthouse Planning Committee in evaluating potential site(s) for a new Courthouse, to assist the Courthouse Planning Committee in developing cost estimates to construct a Courthouse on new sites and to develop a communications and public information outreach program to educate City and County voters on

the ballot question; and

WHEREAS, Moseley Architects has subsequently determined that a facility of approximately 44,800 square feet will be necessary to meet the space needs of the Courts for Southampton County and the City of Franklin over the next twenty years; and

WHEREAS, Moseley Architects assisted the Courthouse Planning Committee in evaluating nine (9) prospective sites performing extensive due diligence on the two sites ranked highest by the Courthouse Planning Committee; and

WHEREAS, at its July 12, 2017 meeting, on an 8-3 vote, the Courthouse Planning Committee resolved to recommend that the Board of Supervisors proceed with its request for an Election on the Question of Removal of the Southampton Courthouse to a 59.399 acre site at 30100 Camp Parkway, presently owned by the Trustees for New Life Church, at a cost of \$26.5 million.

NOW, THEREFOR, BE IT RESOLVED by the Board of Supervisors of Southampton County, Virginia that the County Attorney is hereby directed to proceed with submittal of a petition and order requesting the Southampton County Circuit Court for an election at the next General Election on November 7, 2017 for qualified voters in Southampton County and the City of Franklin on the question of the removal of the Southampton Courthouse to 30100 Camp Parkway at a capital cost not to exceed \$26.5 million; and

BE IT FURTHER RESOLVED that this Board hereby declares that time is of the essence whereby Section 24.2-682 of the Code of Virginia, 1950, as amended, provides that a referendum election must be ordered at least 81 days prior to the date for which the referendum election called, meaning that such order must be entered no later than August 18, 2017.

Seconded by Supervisor _____.

VOTING ON THE ITEM: YES –

NO –

Resolution 0717-13A
July 24, 2017
Page 5

A COPY TESTE:

Michael W. Johnson, County Administrator/
Clerk, Southampton County Board of Supervisors

Draft



VIRGINIA PORT AUTHORITY
600 WORLD TRADE CENTER, NORFOLK, VA 23510
(757) 683-8000

HAMPTON ROADS CORRIDORS OF COMMERCE STUDY

BACKGROUND

The Port of Virginia is the Commonwealth's gateway for global trade and a key engine for the economy. In April 2017, the world's shipping lines consolidated into three mega alliances that began deploying ultra large container vessels (ULCVs) to remain competitive by capitalizing on economies of scale to reduce costs. Simply put, these alliances share vessels so they are always full and each shiplines' cargo can be deployed more rapidly. To maximize the efficiency of the ULCVs, highly efficient landside logistics infrastructure networks are required to rapidly move the freight between the vessels and inland destinations. Virginia is among a very small number of east coast ports that currently handles ULCVs. This puts Virginia in the best position to attract the largest ships when they are the heaviest laden with import cargo on their first east coast stop and/or heaviest laden with export cargo on their last east coast stop, thus positioning Virginia to reap the economic development benefits of shippers seeking to locate their businesses near the first or last port of call on the east coast.

Recently, the Port received approval from the Federal Maritime Commission (FMC) to share best practices with the Georgia Port Authority to create the "East Coast Gateway." The goal of this effort, is to provide better service to customers using ULCVs, thus making Virginia and Georgia attractive destinations for greater cargo volume, and anticipated to lead to expansion of Virginia's inland logistics industries.

The Office of Intermodal Planning and Investment (OIPI) has conducted valuable studies in other MPOs throughout the Commonwealth to examine ways to enhance regional connectivity and to promote economic development. The Hampton Roads connectivity study could be modelled after the very successful OIPI sponsored Richmond Commerce Corridor Study. With that as the guide, the proposed study will build upon the recent Hampton Roads Transportation Planning Organization's (HRTPO) freight study and will examine regional commerce connectivity to help support port-related growth.

PURPOSE

SUPPORTS THE COMMONWEALTH'S MOST VALUABLE ECONOMIC ENGINE

The Port connects Virginia business to global trade. The Connecting with Commerce study will ensure The Port of Virginia and the associated freight industries will remain economically competitive, and continue to provide customers the needed assets (infrastructure and land use) to meet the demands of supply chain logistics and ultimately create and expand Virginia businesses, creating more jobs and tax revenue.

NEED

On May 8, 2017, the largest vessel to ever call on the U.S. East Coast arrived at The Port of Virginia for its historical first stop on the east coast - The COSCO Development broke all cargo volume records with its 13,092 TEU capacity and calls the Port each week. This is the first of many ULCVs that will be calling The Port of Virginia each week. This is significant because the port has moved from handling one thousand containers per vessel to three and four thousand containers per vessel, and expected to process this significant increase in cargo in an efficient and timely manner. To capitalize on the ability to serve the demands of the global market, in 2017, The Port of Virginia (POV) is implementing significant improvements to increase the capacity and efficiency of handling cargo:

- Virginia International Gateway Expansion: increase capacity to 1.2 million containers
- NIT South Expansion—Phase 1: increase 400,000 containers
- NIT North Gate /Optimization Expansion: provides 21 new gates with direct access to I-564

These improvements will significantly increase the port's capacity thus allowing The Port of Virginia to handle more cargo and efficiently service ULCVs. Given the port's substantial investment on-terminal, it is vital for the region to focus on external infrastructure needed to support and capitalize on economic growth.

Inland logistic hubs will be a principal component within the supply chain to disseminate cargo to meet the needs of suppliers and ultimately the consumer. The region must build consensus to identify key sites as the top destinations along the commerce corridors. Once identified, the region must evaluate how the surface transportation network including roads, railroads, and intermodal connections can be improved to facilitate the development of strategic commercial sites (industrial, manufacturing, and distribution) to meet the needs of the global supply chain needed by these larger vessels.

Understanding key freight flows and providing reliable connections between local, regional and state freight networks are needed to help retain existing freight business and to attract new ones.

This study will build upon the HRTPO's Freight Study and identify the top challenges to the movement of freight in the region and Commonwealth. After identifying the challenges the region can prioritize solutions and funding opportunities using SMART SCALE, regional, state, and federal grant funds.

STUDY SCOPE

The study will build upon the methodology developed by the Richmond Commerce Corridor study and capture momentum and best practices by using the same experienced consultant team. Furthermore, the study will capitalize on previous robust freight data developed by the HRTPO regional freight study and the freight component of the VTRANS 2040. The study is being funded by OIPI under FTAC guidance, jointly managed by FTAC/TPO staff.

- Identify existing macro freight traffic flows throughout the region (commodity flow data).

- Identify existing development opportunities in three tiers (new potential development sites for growth, existing freight sites to be preserved, and existing freight sites to be re-purposed) for economic growth).
- Prioritization of regional freight corridors
- Identify growth opportunities (scenario planning) and existing freight bottlenecks.
- Identify short, intermediate, and long-term solutions.
- Develop an Implementation Plan that targets regional, state, federal and grant funding opportunities.

STUDY APPROACH

The first step will be to assemble and screen the top commerce corridors by sub-region (Peninsula, Southside, Southwest). The commerce corridors will include roadways, railways, first/last mile connections, as well as specific commerce sites that will be key stops in the supply chain located along each commerce corridor.

Following an initial screening, the top regional commerce corridors will be prioritized and one (1) corridor within each sub-region will be identified for further evaluation. Through the use of scenario planning, the regional travel demand model and truck component of the model will be used to refine truck demand. "Streetlight" and the PB interface with Transearch data used for the "Atlantic Gateway" assessment, will be used along with the Transportation Economic Development Impact System (TREDIS), to evaluate future transportation and economic implications for potential port-related growth at the selected development sites. Short term, medium term and long-term solutions will be identified, in timeframes that will be determined by the Project Advisory Committee, to maximize economic output potential for the corridors. The study will develop alternative model inputs that stress test the transportation system under multiple possible future scenarios and account for both macroeconomic industry forecasts and land use intensity variables at the targeted development sites.

Figure 1 depicts the study area, transportation network, and potential key economic development sites that fit into the following categories: (a) existing developable land for future growth, (b) existing economic development site to be preserved, or (c) existing economic development site with re-development potential.

The study will test three scenarios that include the baseline and a strategic build-out alternative of two possible futures described below:

Baseline

Based on HRTPO 2040 Socioeconomic Forecast of population and employment for the region. Held current use of targeted development sites constant (i.e., no-build on target sites) to isolate the effects of site development in the alternative scenarios.

Scenario 1 – Forecast Future Industry Mix

Baseline growth of the region plus ‘Forecast Future Industry Mix’ applied to targeted development sites. Development will reflect the expected industry mix for the region as a whole in 2040. The dominant activity attracted to target sites is wholesale trade, warehousing and storage, and some manufacturing.

Scenario 2 – Port-Oriented Development

Baseline growth of the region plus ‘Port-Oriented Development’ applied to targeted development sites. Development reflects an economic development strategy focused on sectors with strong growth prospects that rely on containerized cargo for import of raw materials or intermediate inputs and/or export of finished products. The dominant activity attracted to target sites is port-related.

Following the scenario planning, a “plan of action” will be prepared for each commerce corridor to identify transportation bottlenecks and potential solutions. Understanding the cost associated with these recommendations, the solutions will be bundled into short, medium, and long term timeframes and funding opportunities.

Project Advisory Committee

The study will rely on input and guidance from a broad experienced regional Project Advisory Committee that will meet at key points throughout the study to provide guidance to the consultant team. The Advisory Committee will provide input on high level policy direction, steering of the study and final review of deliverables. It will also be involved in the identification of projects, and help with the development of a prioritized list of short-, medium-, and long-term investments.

<i>Stakeholder</i>	<i>Member</i>
Southside	Steven Wright, Chesapeake Economic Development Director
Peninsula	Matthew James, Center for Workforce Development, Director
Southwest	Randy Martin, City of Franklin, City Manager
HRTPO	Bob Crum, HRTPO, Executive Director
DRPT	Jeremy Latimer, DRPT, Rail Transportation Programs Administrator
POV	Cathie Vick, Port of Virginia, Chief Public Affairs Officer
HRTAC	Kevin Page, HRTAC, Executive Director
TMTA Rep	Marilyn Ryan, TMTA President
VEDP Rep	John Loftus, VEDP, Sites and Buildings Manager
VDOT Central	Ben Mannell, VDOT, Assistant Director of Resources & System Planning
VDOT HR District	Eric Stringfield VDOT, District Planning Director

Project Coordination Team

Staff leadership – FTAC/TPO

FTAC sub-committee - Canon/Target/NS/BTT

Consultant: Baker

Timeline

	June	July	August	September	October	November	December	January	February	March
Task 1 Existing Conditions and Asset Inventory (Routeways and Development Sites)										
Task 2 Screening of Top Regional Freight Commerce Corridors										
Task 3 Visioning of Freight Corridors and Inland Hubs										
Task 4 Scenario Analysis and Future Needs Assessment										
Task 5 Prioritization of Commerce Corridors										
Task 6 Solution Identification										
Task 7 Assessment of Solutions										
Task 8 Identification of Short-, Medium-, Long-Term Solutions										
Task 9 Implementation Plan/Roadmap										
Task 10 Project Coordination Team										

- Legend**
- Project Coordination Team
 - Project Advisory Committee
 - Stakeholder Input and Comment Period

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS