

AGENDA

FRANKLIN CITY COUNCIL

MONDAY, February 12, 2018 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

7:00 P.M.**Regular Meeting**

CALL TO ORDER · · · · · MAYOR FRANK M. RABIL
 PLEASE TURN OFF CELL PHONES · · · MAYOR FRANK M. RABIL
 PLEDGE OF ALLEGIANCE
 CITIZENS' TIME
 AMENDMENTS TO AGENDA

1. CONSENT AGENDA

A. Minutes: January 22, 2018 Regular Meeting

2. FINANCE

A. Financial Report: December, 2017

B. FY 2017 – 2018 City Budget Amendment # 2018 – 10

C. FY 2018 – 2019 Tentative Budget Calendar

3. OLD/NEW BUSINESS

A. Derelict Property Ordinance (Revised)

B. Parks & Recreation Department Annual Update

C. Youth Activities for Teens Discussion (Continued)

D. City Manager's Report

4. COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**5. CLOSED SESSION**

I move that the Franklin City Council meet in closed session to discuss appointments to boards and commissions, and to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to Virginia Code Section 2.2 – 3711 (A) (1) & (5).

Motion Upon Returning to Open Session- I move that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.

6. ADJOURNMENT

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

<u>SUBJECT</u>	<u>TENTATIVE TIME LINE</u>
Joint School Board/City Council Work Session	February 21, 2018 6:00 pm – 7:30 pm @ Franklin Business Center
Council Work Session on Top Priorities	February 26, 2018 6:00 pm – 7:00 pm
Charter Communications Franchise Public Hearing	February 26, 2018
Verizon Tower Lease	February 26, 2018
2018 General Reassessment Update	February 26, 2018
Power & Light Department Update	March 12, 2018

CONSENT AGENDA

A. Minutes: January 22, 2018 Regular Meeting

The Franklin City Council held its regular meeting on Monday, January 22, 2018 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Bobby Cutchins, Mary Hilliard, Greg McLemore, Linwood Johnson and Benny Burgess (Councilman Johnson arrived during the Pledge of Allegiance).

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Russ Pace, Director of Public Works; Chief Phil Hardison, Franklin Police Department; Chief Vince Holt, Director of Emergency Services; and, Brenda Rickman, Commissioner of Revenue.

Members of Franklin Police Department in Attendance: Deputy Chief Bob Porti; Communications Manager, Bruce Edwards; Sergeant Halverson; Lieutenant Patrick Wilson; Detective Randall Bailey; Lieutenant Karl Boone; Captain Tim Whitt; Officer Brian Snow, Officer Anthony Sylvia; Joyce Clemons, Administrative Support; Karen Turner, Administrative Support; and Devon Murphy, Administrative Support.

Others in Attendance: Stephen Faleski, Tidewater News Reporter and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

SPECIAL RECOGNITION: Resolution Honoring Everett C. Williams, Jr.

Mayor Rabil recognized Vice-Mayor Barry Cheatham to read aloud the Resolution Honoring Mr. Everett C. Williams, Jr. who was appointed by the Governor of Virginia to serve on the Southeastern Public Service Authority (SPSA) for Franklin. Mr. Williams served on SPSA from January 1, 2010 through December 31, 2017. Vice-Mayor Cheatham made the motion to adopt the resolution as presented and Councilwoman Hilliard seconded it.

The motion was approved by a 7 – 0 vote.

Mayor Rabil thanked Mr. Williams for his service to the City of Franklin and presented him with the Resolution of Appreciation plaque. All the members of Council congratulated and thanked Mr. Williams for all he had accomplished in the time he served on the Southeastern Public Service Authority (SPSA).

Mr. Williams spoke briefly and thanked Council for all their support during his time on SPSA.

CITIZENS' TIME

Mr. Ronald McClenny of 901 Craig Dr., Suffolk, VA addressed Council publicly with a FOIA request concerning the Franklin City Police Department and the City Administration. Mr. McClenny distributed a copy of the FOIA request to all the members of Council, as well as, to the City Attorney and the City Manager.

Ms. Jennifer Bernocco of 604 N. High Street addressed Council about the proposed Derelict Property Ordinance. She asked that the Council to consider an alternate solution before passing the Derelict Property Ordinance. She stated that it would be better to fix properties and help the homeowners to improve their homes to increase the tax base of the City,

AMENDMENTS TO AGENDA

There were no amendments to the agenda.

Consent Agenda

Minutes: January 22, 2018 Called Meeting & Regular Meeting

Mayor Rabil asked if there were any questions or corrections to the January 11, 2018 Called & Regular meeting minutes. Hearing none he asked for a motion.

Vice-Mayor Cheatham made a motion to approve the minutes as presented and Councilman Johnson seconded the motion.

The motion was approved by a vote of 7 – 0.

Departmental Reports: December 2017

There were no questions or comments concerning the December 2017 departmental reports that were sent under separate file.

FINANCE

FY 2017 – 2018 City Budget Amendment # 2018 – 09

Mayor Rabil recognized Manager Martin to present the FY 2017 – 2018 City Budget Amendment # 2018 – 09. Manager Martin recommended that the budget be amended to:

- 1) Recognize additional revenues from the Virginia Land Conservation Foundation and the appropriate such revenue for the Riverview Walk Park;
- 2) Fund the additional repairs at the Charles Street Gym previously approved by Council;
- 3) Recognize additional revenues from the Franklin Southampton Charities to the Franklin & Hunterdale Fire Departments and to appropriate such revenue for new uses; and
- 4) Authorize the unused appropriations of funds remaining in the FY 16 – 17 Budget to complete School Projects per budget (QZAB carryover).

Mayor Rabil asked if there were any questions concerning the FY 2017 – 2018 City Budget Amendment # 2018 – 09, hearing none Councilman Burgess made the motion to approve it as presented. Councilwoman Hilliard seconded the motion.

The motion was approved by a 7 – 0 vote.

OLD/NEW BUSINESS

Police Department Annual Update

Manager Martin recognized Chief Hardison to give an annual update for the Franklin Police Department. Chief Hardison thanked Council for allowing him to present the 2017 annual report and asked that he be allowed to complete his presentation before asking any questions.

There was a total of 37,896 calls for service through the E-911 center for 2017. The breakdown is as follows:

- ❖ Calls for Service – 37,896
- ❖ Total Admin – 31,748
- ❖ 911- 6,148
- ❖ Police - 31, 223
- ❖ Station 1 Fire – 842
- ❖ Station 5 Fire - 158
- ❖ Station 5 Rescue – 121
- ❖ Power and Light – 122
- ❖ Public Works – 79

In the Communications department, the Chief reported progress on equipment upgrades as follows:

- ❖ Radio build-out is now about 95% complete
- ❖ Coverage and voice are improving as a result
- ❖ Still a need to replace the balance of the City-Wide System
- ❖ New Generator ordered on September 29, 2017
- ❖ New generator will run the entire building rather than just critical equipment
- ❖ Installation expected mid-January (This is expected now to take a little longer.)

The staffing status for the Communications department is as follows:

- ❖ Staffing currently at critical status
- ❖ Only (3) dispatchers on staff
- ❖ Currently contracting on a volunteer basis with Southampton Sheriff's Office
- ❖ Pay and healthcare costs are a significant issue
- ❖ Current pay \$6,000.00 less than City of Suffolk
- ❖ Next Academy not until April

Chief Hardison stated that the City of Franklin is no longer competitive in terms of entry level salaries with the surrounding localities and it is causing a problem with recruitment and retention.

In Uniform Patrol this is a list of accomplishments for 2017:

- ❖ Felony Arrest – 192
- ❖ Misdemeanor Arrest - 486
- ❖ Traffic Stops – 1,315
- ❖ Uniform Summons – 560
- ❖ Reports Written – 1,717

- ❖ Parking Violations – 65
- ❖ Accident Reports – 159
- ❖ Area Checks – 19,851
- ❖ Search Warrants – 33
- ❖ Overtime Hours – 5,657.56
- ❖ Mental Health Transports – 50+

The crime statistics breakdown for 2017 is as follows:

- ❖ Homicide – 1
- ❖ Abduction – 5
- ❖ Rape – 4
- ❖ Other Forcible Sex Offenses – 4
- ❖ Robbery – 12
- ❖ Aggravated Assault – 9
- ❖ Simple Assault – 174
- ❖ Arson - 3
- ❖ Burglary – 50
- ❖ Larceny - 223
- ❖ Larceny Vehicle Theft – 17
- ❖ Drug Offenses – 89
- ❖ Gunshot calls – 71
- ❖ Weapons Violations – 32
- ❖ Assault on Law Enforcement – 6

The 2017 accomplishments in the Detective Bureau are as follows:

- ❖ Felony / Misdemeanor Arrests – 141
- ❖ Search Warrants – 34
- ❖ Uniform Summons – 4
- ❖ Sexual Assaults – 8
- ❖ Suicides – 8
- ❖ Grand Jury Indictments – 209
- ❖ Overtime Hours – 1,907
- ❖ Concealed Weapons Permits issued – 87

Drug violations and seizures for 2017 were:

- ❖ Officers re-assigned to HSI Taskforce in 2016
- ❖ State Violations
- ❖ 35 - Charges for manufacturing or selling controlled substances
- ❖ 6 - Distribution of marijuana
- ❖ 4 – Possessions or use of a firearm
- ❖ 2 – Possessions of firearm by convicted felon

Federal violations were:

- ❖ 1 – Conspiracy to Distribute LSD
- ❖ 5 - Distribute LSD
- ❖ 1- Use of Firearm in drug trafficking crimes
- ❖ 1 – Felon in possession of firearm

Contraband and seizures were:

- ❖ Cocaine – 5,531 grams / Street Value \$825,350.00
- ❖ Heroin - 1,113 grams / Street Value \$222,600.00
- ❖ Marijuana – 3,952 grams / Street Value \$79,040.00
- ❖ Methamphetamine – 28.35 grams / Street Value \$2,268.00
- ❖ LSD - 150 Dosage Units / Street Value – 1,500.00
- ❖ Prescription Narcotics - Over 100 dosage units / Street Value \$2,000.00
- ❖ Firearms 8
- ❖ 500 rounds of ammunition
- ❖ Automobile seizures - 2
- ❖ U.S. Currency - \$250,632.50
- ❖ Total Street Value of all drugs seized – \$1,383,400.50

The narcotics detection K9 performance for 2017 was:

- ❖ Vehicle sniffs -15
- ❖ Parcels – 5
- ❖ Schools -5
- ❖ Ship Boardings – 5
- ❖ Shipping Containers - 5

K9 seizures:

- ❖ Cocaine – 46 grams / street value of \$6,900.00
- ❖ Heroin – 6 grams / street value of \$1,200.00
- ❖ U.S. Currency - \$13,000.00

Juvenile Criminal Offense Statics (Data from Virginia Department of Juvenile Justice) for 2017:

Felony Offenses:

- ❖ Robbery – 3
- ❖ Burglary -- 5
- ❖ Malicious Wounding – 1
- ❖ Grand Larceny – 8
- ❖ Unauthorized use of a vehicle – 1
- ❖ Armed Robbery – 1
- ❖ Forgery – 1
- ❖ Receive stolen Goods > \$200 – 1

Misdemeanor Offenses

- ❖ Weapon Violations – 5
- ❖ Domestic Assault – 4

- ❖ Simple Assault – 4
- ❖ Threaten School Employee – 1
- ❖ Petit Larceny – 2
- ❖ Vandalism/Destroy Property – 3
- ❖ Disorderly Conduct – 2
- ❖ Trespass -- 6
- ❖ Total – 46

Juvenile Crime -2016

Misdemeanor Offenses:

- ❖ Domestic Assault – 2
- ❖ Simple Assault – 1
- ❖ Petit Larceny – 5
- ❖ Vandalism/Destroy Property – 2
- ❖ Trespassing – 1
- ❖ Possess Alcoholic Beverage – 1
- ❖ Total – 15

Juvenile Crime - 2015

Felony Offenses

- ❖ Burglary – 8
- ❖ Grand Larceny – 1
- ❖ Receive Stolen Goods >\$200 – 1
- ❖ Elude Police – 1

Misdemeanor Offenses

- ❖ Weapons Offenses - 6
- ❖ Simple Assault – 1
- ❖ Obstruct Justice/Resist Arrest – 1
- ❖ Disorderly Conduct – 1
- ❖ Petit Larceny – 13
- ❖ Vandalism/Destroy Property – 2
- ❖ Trespassing – 1
- ❖ Total - 36

Animal Control stats for 2017:

- ❖ Calls for Service – 1322
- ❖ Animal Cruelty – 1
- ❖ Stray – 142 (dogs/cats)
- ❖ Bites -- 3
- ❖ Owner release – 125
- ❖ Euthanized -- 126
- ❖ Returned to owner – 39
- ❖ Died in shelter -- 7
- ❖ Uniform Summons – 8

Currently there are a total of 5 vacancies in police officers, 6 dispatchers and one part-time person in animal control.

Chief Hardison reported that we are losing people at an alarming rate.

- ❖ We have lost long term employees in Animal Control, Dispatch and Police due to lack of benefits and the extreme cost of health insurance. We are not able to compete with surrounding jurisdictions in the Hampton Roads Area in order to hire, train, and retain personnel.
- ❖ We are at a critical juncture, and without immediate intervention we need to look at the possibility of cutting critical public safety services.

Chief Hardison gave a detailed report and highlighted that all the departments within the City of Franklin are having problems with recruitment and retention. The City of Franklin is no longer competitive in salary or benefits and employees are leaving going to surrounding localities in search of better pay and benefits. Our health insurance rates are much higher than the surrounding localities and we are losing employees. He gave a breakdown of applicants over the last three years which shows a steady decline.

Chief Hardison stated that they are utilizing recruitment efforts in these forums:

- ❖ Attending job fairs
- ❖ Use of social media
- ❖ Virginia employment Commission Website
- ❖ Advertising on PoliceOne.com
- ❖ Franklin Police Department Web page/Facebook
- ❖ Advertising via local radio
- ❖ Virginia values veterans

These are the current Neighborhood Watch Groups in Franklin and they are very involved:

- ❖ Old Town Neighborhood Watch
- ❖ Berkley Neighborhood Watch
- ❖ Northwoods Neighborhood Watch
- ❖ Holliknoll Neighborhood Watch

After a very lengthy discussion with Council members and Chief Hardison, Mayor Rabil thanked Chief Hardison for the department's hard work and for presenting a thorough report.

Derelict Property Ordinance

Mayor Rabil recognized Mr. Bobby Tyler of 112 Queens Lane, who spoke to the Council about the derelict property proposed ordinance. Mr. Tyler stated that he feels that there are 3 viable options:

- 1) Leave the two-party rental properties in the derelict state; not allow any repairs, wait for them to become blighted and then tear them down. Incidentally, some of these properties may be historically significant.
- 2) Work with the property owners to find solutions that are economically feasible to rebuild them into single family units.
- 3) We change the ordinance to allow derelict two-family dwellings to be repaired and continue to serve as a safe, healthy housing resource.

Mr. Tyler stated that the bias against housing must be overcome to meet our housing needs in an environmentally, sustainable realistic manner.

Councilman McLemore thanked Mr. Tyler for his work with our Planning Department and the things he has contributed to our City to make it grow. Councilman McLemore commented on the King and Queens Lane projects and Beale Court Townhouses built by Mr. Tyler. Councilman McLemore stated that Mr. Tyler has done more than most people to help the City of Franklin grow and he asked that his comments be noted in the minutes.

Mayor Rabil recognized Mr. Tommy Council of 425 Bracey Street, who stated that he agrees with Mr. Tyler and supports his position. Mr. Council stated that he is in opposition to the proposed derelict property ordinance. He asked Council to look at the areas that would be impacted the most. He commented on saving structures that are historical. He asked that the City help property owners find funds or grants to repair their property.

Mayor Rabil stated that before any motions are made he would like for Council members to discuss the item to see what their thoughts are.

Councilman Burgess stated that he would like to see what results the incentives would produce before including the provisions on punishment. He also stated that we need policies in place that are going to help us grow. If there are policies in place that are no longer working, then we need to change them.

Councilman McLemore stated that he agreed with Councilman Burgess's comment about the incentives without punishment. He also commented that he would like to see the City of Franklin be friendlier to people who are willing to make investments in our community. Councilman McLemore commented that an unfair law is not a good law.

Councilman Johnson stated that he felt like some of the wording in the proposed ordinance needs to be rearranged. He stated that he did not feel that he has studied it enough and that he wanted Council to take their time in evaluating the ordinance before making any decisions. He also commented that we should be waiting for better times before looking at spending funds. He also stated that we need to research to find available programs at the federal and state levels that can help our citizens.

Councilman Cutchins stated that he was in complete agreement with Councilman Burgess' comments.

Councilwoman Hilliard stated that the Council talked about derelict properties several times with nothing being settled and she is afraid that it may happen again. She commented that not everyone will be happy with the wording of the ordinance.

Vice-Mayor Cheatham stated that he supported Councilman Burgess's comments; however, he does not think that the incentives are going to draw a lot of participation. He stated that the Planning Commission would be familiar with programs that could help as far as grants. He suggested that the language be added that it could not go beyond the value of the land. Vice-Mayor Cheatham shared that there was misunderstanding among the citizens concerning the difference between a derelict structure and blight and he feels that needs to be addressed.

Mayor Rabil reminded Council that the Planning Commission had put a recommendation in the Comprehensive Plan that was adopted by the City Council in 2015. He commented that the statute came directly of the state code book. Mayor Rabil stated that the Council does not want to tear down any building but have owners fix them and bring them up to code. He said he understood property owner's

rights but with ownership comes responsibility and accountability. Mayor Rabil supported Councilman Burgess's idea of taking out the punitive part of the derelict ordinance and see if anyone takes advantage of the incentive. He commented that he wanted to see things being fixed up here in Franklin.

A copy of a redraft without the punishment sections was distributed for information. This draft was prepared by the City Attorney based upon discussions and comments made at the previous meeting.

Mayor Rabil recommended that this revised version be brought back on the February 12, 2018 Council agenda to give time for Council to review the specifics of the revisions. Council agreed by consensus to this recommendation..

Charter Cable Franchise Discussion

Manager Martin stated that the Charter Cable Franchise agreement expired April 22, 2011. Manager Martin commented that due to changes in personnel and company merger plans over the years, consideration of an updated franchise was delayed. After Southampton County's agreement expired in late 2016; the Shared Services Committee encouraged the city and county staffs to consolidate efforts. The new municipal contact for Charter met with the Shared Services Committee early on and the partnership has resulted in a new draft agreement. The city and county staffs are recommending that the Council and Board of Supervisors schedule individual required public hearings on the proposed agreement on February 26th after which action can be considered. Other than required differences, the City and County agreements are very similar in form and substance. Manager Martin stated that they have been pleased with the Charter Government Liaison Eric Collins; who has helped address some local service related issues and has been most responsive to our requests. Mr. Collins is expected to be at the City and County public hearings on February 26th if we and the County can coordinate the timing of the hearings that evening. The recommended action is to schedule the required public hearing for the February 26th regular meeting. Manager Martin referred to Attorney Williams to comment further on this item.

Attorney Williams stated that cable franchise agreements are not as important as they once were. Compensation paid by cable companies could vary from agreement to agreement. All of that was taken out of the hands of the localities in 2007 when the federal legislation changed and the congress determined all compensation for cable service would be paid to the state and then it would be paid out from the state to the localities.

This proposed Franchise Agreement has nothing to do with compensation. The agreement gives Charter a non-exclusive franchise authorizing Charter to operate its business in the City. The City can grant other cable companies a franchise to operate in the City. The term of the franchise is 10 years with the possibility of a 5-year extension, for a total term of 15 years. Charter will have the right to operate its business in the City streets. The City will have access to 2 PEG channels and service to all City buildings will continue without charge.

Mayor Rabil asked if there were any questions or comments on the Charter Cable Franchise discussion.

Councilman Johnson asked if the Manager or City Attorney knew what the percentage of funds reimbursed to the City for Charter was and how it is determined.

Manager Martin stated that the formula is based on criteria dictated by the Federal government and the City has no input in it.

Councilman Burgess asked if we had a point of contact with Charter in the event we encountered problems we could call to get help.

Manager Martin stated that in the past we had concerns related to support but recently the City has been satisfied and agreed to evaluate whether the agreement satisfactorily addresses this.

Vice-Mayor Cheatham commented that the Charter service is showing improvement in the City of Franklin except for the Village at Woods Edge.

Mayor Rabil asked the attorney if action was needed to authorize the public hearing.

Attorney Williams stated that he would take care of advertising the Public Hearing for the February 26th City Council meeting based upon the consensus comments and no formal action was needed.

City Manager's Report

Mayor Rabil recognized Manager Martin to give the City Manager's Report. Manager Martin reported on the following items:

- 1) Consistent with Council's goals to improve communication with the School Board, the Mayor & the City Manager had a meeting on 01/16/18 with the School Board Chair and the Superintendent. One of the topics discussed was the scheduling of a specific date for the planned joint meeting of the School Board and City Council in February 2018. The tentative date selected is February 21, 2018 from 6:00 pm - 7:30 pm at the Franklin Business Center in the first-floor conference room. The space has been reserved, so if the Council members agree and the School Board members likewise agree, the meeting will be set, and planning will begin. Please check your calendars and advise at the meeting on your availability.
- 2) City Attorney Williams and Manager Martin recently met with the Hayden Project Officials for an update. They have completed activities authorized by their initial demolition permit and have now finalized plans for issuance of the building permit. The Community Development Department is coordinating the process with their architect. Public Works has been meeting with them regarding utility line improvements. Once utility plans are finalized, Manager Martin will report to Council on proposed improvements that they will undertake and on opportunities to enhance city water service in the vicinity and any potential partnering to coordinate utility improvements in and around S. P. Morton Elementary School and portions of Oak Street where some undersized lines currently exist.
- 3) The Verizon Tower lease discussion has been delayed until February to allow the City Attorney to complete legal review and discussions with Verizon legal counsel on specific terms and allow for advertising of a required public hearing notice that the city is considering a long-term lease of city property.
- 4) The Parks & Recreation report is scheduled for the February 12th meeting. Some community partners will hopefully be in attendance as well to join in the discussion as a carryover from the last Council meeting discussion on youth opportunities specifically for teens.

- 5) The City's agreement was submitted to the state before the deadline for COVA Local Option Health Plan participation. No word has been received yet on whether the minimum participation requirements were met which would ensure the plans availability for FY 2018 – 2019.
- 6) Manager Martin commented on the updated Council Priorities template which correlates with the previously adopted Council priorities. He reminded Council that this is a work in progress; updates and further refinements will be made. This version is revised to reflect previous suggestions for improvement. As for next steps, the Council wants to review and have follow-up discussions in a work session format particularly on designating top priorities for focus as we embark on another budget session.
- 7) Steve Wampler of Wampler Eanes will be at the February 26th meeting to present information on the 2018 General Reassessment currently underway. Commissioner of Revenue Brenda Rickman will be present to update Council and introduce Mr. Wampler.
- 8) Reminder: February 1, 2018 deadline for submission of state required Conflict of Interest Statements.

Mayor Rabil asked Manager Martin to poll the Council to pick a date for a work session to go over the progress of the current Council priorities and determine the next steps for things that need to be addressed.

There were no further questions or discussion concerning the City Manager's report.

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS

Vice-Mayor Cheatham reported on the Western Tidewater Regional Jail meeting that was held on Wednesday, January 10, 2018. Vice-Mayor Cheatham reported that 15% of the population is from Franklin. He stated that it has been steady at 15% for the last 3 years. The budget of the jail is in good shape regarding income versus expenditures. He mentioned a contract being instituted with phone services to allow inmates to skype to help alleviate congestion in the lobby and parking areas from having many visitors trying to see inmates. He also reported about the ongoing efforts on addressing the mental health needs of the inmates.

Councilman Johnson followed Vice-Mayor Cheatham's report by expounding more on the new process of the skype function at the jail to minimize issues surrounding the visitation process. This new service will be more cost effective by freeing up guards who currently must provide crowd control during the different times of visitation.

Councilman Burgess stated that they had not had a meeting for the Franklin Business Center, but he shared an update he received via email that the occupancy rate has fallen to 63% because they lost a couple of tenants due to failure to pay. He reported that the staff of the Business Center is working diligently to fill these vacancies.

Attorney Williams reported on the upcoming SPSA meeting on the 25th of January. He commented that it will be the first meeting of the new Franklin gubernatorial appointee, Ms. Cheryl Raulston. He also reported on the January 24, 2018 deadline for the end of the current use and support agreement. He stated

that tipping fees will be lower going forward. It was stated by a couple of Council members that this will be the first time that all the entities involved would be paying their fair share into the SPSA organization.

There was no Closed Session meeting held at this meeting.

Adjournment

Vice-Mayor Cheatham made a motion to adjourn the meeting which was seconded by Councilman Johnson.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 9:15 p.m.

These Minutes for the January 22, 2018 City Council Regular Meeting were adopted on the 12th day of February 2018.

Mayor

Clerk to City Council

FINANCE

- A. Financial Report: December, 2017**
- B. FY 2017 – 2018 City Budget Amendment # 2018 – 10**
- C. FY 2018 – 2019 Tentative Budget Calendar**



HIGHLIGHTS – GENERAL FUND
Ending December 31, 2017

Based on Unaudited Financial Data

Basis of Reporting

- The information enclosed in the City's Financial Report for the period ending December 31, 2017.
- The report contains provisions for most revenue and expenditure accruals.
 - Reflects 6 months of revenue & expenditures in most cases (where noted, the 6th month has been estimated) – modified accrual basis of accounting.
- Financial Report presentation is consistent with department's objectives to:
 - Report timely, relevant, understandable and accurate financial data
 - Promote accountability through monitoring, assessment and reporting.

Revenue Highlights – Tax Collections

- ❑ Overall General Property Taxes collections of \$4.4m is up from FY17 collections of \$4.33m. There are five major sources included in General Property Taxes:
 - ❑ Real Estate taxes (Current & Delinquent)
 - ❑ Personal Property (Current & Delinquent)
 - ❑ Penalty and Interest on Taxes
 - ❑ Public Service Corporation taxes
 - ❑ Machinery & Tools Taxes

Revenue Highlights – Tax Collections

- ❑ Current Real Estate taxes of \$2.65m are at 48.8% of budget and .96% higher than prior year period collections of \$2.62m.
- ❑ Delinquent RE taxes of \$183k are at 83.3% of budget and 17.45% higher than prior year period collections of \$156k.
- ❑ Current Personal Property taxes of \$1.39m are at 89.4% of budget and .48% higher than prior year period collections of \$1.38m.
- ❑ Delinquent Personal Property taxes of \$32k are at 71.6% of budget and 47% higher than prior year period collections of \$21.9k.
- ❑ Penalties and Interest of \$57.9k are at 44.6% of budget and 1.01% higher than prior year period collections of \$57.3k.
- ❑ Public Service Corporation taxes of \$75k are at 108.9% of budget.

General Property Taxes- Overall BUDGET COMPARISON-Cash Basis

REVENUE SOURCE	2017-2018	ACTUAL	BUDGET	2016-2017	ACTUAL	BUDGET
	BUDGET	Current Year	%	BUDGET	Prior Year	%
Real Estate Taxes-Current	\$ 5,421,074	\$ 2,647,544	48.8%	\$ 5,447,115	\$ 2,622,322	48.1%
Real Estate Taxes-Delinquent	220,000	183,246	83.3%	240,000	156,024	65.0%
Personal Property Taxes-Current	1,551,897	1,386,636	89.4%	1,500,000	1,380,056	92.0%
Personal Property Taxes-Delinquent	45,000	32,225	71.6%	45,000	21,922	48.7%
Machinery & Tools	21,050	20,024	95.1%	23,578	20,095	85.2%
Penalties & Interest Taxes	130,000	57,922	44.6%	155,000	57,343	37.0%
Public Service Corporation Taxes	68,614	74,698	108.9%	61,818	68,614	111.0%
GENERAL PROPERTY TAX	\$ 7,457,635	\$ 4,402,295	59.0%	\$ 7,472,511	\$ 4,326,376	57.9%

Current	\$ 4,402,295
Prior Year	\$ 4,326,376
Net Change \$	75,919
Net Change %	1.75%

Local Tax Revenue - (Prior Year Comparison) – Modified Accrual Basis

	Meals Taxes	Lodging Taxes	Cigarette Taxes	Sales Taxes	Total
Dec-16	732,464	75,601	158,481	865,183	1,831,729
Dec-17	679,357	58,882	145,437	849,197	1,732,873
Prior Year \$	(53,107)	(16,719)	(13,044)	(15,986)	(98,856)
Prior Year %	-7.25%	-22.11%	-8.23%	-1.85%	-5.40%

At six (6) months into the fiscal year, it is projected that the Local Tax Revenue sources will be short \$307,256 of meeting the targeted projections.

Local Tax Revenue (Budget per Actual Comparison)-(Modified Accrual Basis)

Benchmark – 50%

	FY 17-18 Budget	12/31/2017	% of Budget Realized
Local Sales & Use*	\$ 1,873,000	\$ 849,197	45.3%
Cigarette Taxes	\$ 330,000	\$ 145,437	44.1%
Meals Taxes*	\$ 1,440,000	\$ 679,357	47.2%
Lodging Taxes*	\$ <u>130,000</u>	\$ <u>58,882</u>	<u>45.3%</u>
Total Local Tax Revenue	\$ 3,773,000	\$ 1,732,873	45.9%

*prepared on modified accrual basis - revenue sources include a one or two month projection based on prior history

At six (6) months into the fiscal year, it is projected that all local tax revenue sources will not meet targeted projections; net projected deficit of all Local Tax Revenue sources is \$307,256 at the end of December 2017

Revenue & Expenditure Summary – Cash Basis

- General Fund **revenue** at the end of the period totaled \$10.33 mil and represented 48.8% of budget; when compared to the prior year period of \$10.28 mil, this is a \$43,029 increase.
- General Fund **expenditures** at the end of the period totaled \$6.92 mil and represented 41.6% of the total budget; when compared to the prior year period of \$6.87 mil, this is a \$46,169 increase.

General Fund Revenue – Prior Year Comparison - Cash Basis

Account Description	Prior Year Revenue	Budgeted	YTD Revenue	Balance/Excess/Deficit	% Realized	Prior Year Variance
REAL ESTATE TAXES	2,778,346	5,641,074	2,830,790	(2,810,284)	50.18%	52,444
PUBLIC SERVICE CORPORATION TAXES	68,614	68,614	74,698	6,084	108.87%	6,084
PERSONAL PROPERTY TAXES	1,401,978	1,596,897	1,418,861	(178,036)	88.85%	16,883
MACHINERY & TOOLS TAXES	20,095	21,050	20,024	(1,026)	95.13%	(71)
PENALTIES AND INTEREST	57,343	130,000	57,922	(72,078)	44.56%	579
OTHER LOCAL TAXES	576,789	1,873,000	566,131	(1,306,869)	30.23%	(10,659)
UTILITY TAXES	285,996	516,000	274,808	(241,192)	53.26%	(11,188)
BUSINESS LICENSE TAXES	2,582	950,000	47,411	(902,589)	4.99%	44,829
BUSINESS LICENSE TAXES-PENALTY	979	1,000	300	(700)	29.99%	(679)
MOTOR VEHICLE LICENSES	113,473	172,000	113,023	(58,977)	65.71%	(450)
MOTOR VEHICLE LICENSES-PENALTY	5,650	26,000	5,669	(20,331)	21.80%	19
BANK STOCK TAXES	-	56,200	-	(56,200)	0.00%	-
TAXES ON RECORDATION AND WILLS	36,323	46,000	26,383	(19,617)	57.35%	(9,941)
CIGARETTE TAXES	158,481	330,000	145,437	(184,563)	44.07%	(13,044)
LODGING TAXES	63,001	130,000	74,467	(55,533)	57.28%	11,465
MEALS TAX	610,387	1,440,000	617,370	(822,630)	42.87%	6,983
PROBATE TAXES	1,327	3,100	2,405	(695)	77.57%	1,078
PERMITS AND OTHER LICENSES	100,813	547,604	(102,037)	(649,641)	-18.63%	(202,850)
FINES AND FORFEITURES	13,082	37,000	14,267	(22,733)	38.56%	1,185
REVENUE FROM USE OF MONEY	298	600	851	251	141.81%	553
REVENUE FROM USE OF PROPERTY	142,655	224,847	149,115	(75,732)	66.32%	6,460
CHARGES FOR CURRENT SERVICES	2,097	9,500	5,903	(3,597)	62.14%	3,806
CHARGES FOR OTHER PROTECTION	152,281	445,201	196,490	(248,711)	44.14%	44,208
MISC BILLING SERVICES	8,096	-	981	981	0.00%	(7,114)
CHG FOR SANITATION & WASTE REMOVAL	7,603	9,900	4,920	(4,980)	49.70%	(2,683)
CHARGES FOR ADMIN-FUNDS	482,434	961,720	480,860	(480,860)	50.00%	(1,574)
RECREATIONAL FEES	2,711	7,500	6,499	(1,001)	86.65%	3,787
MISCELLANEOUS	906,732	1,294,286	1,086,655	(207,631)	83.96%	179,922
RECOVERED COSTS	71,378	404,400	25,137	(379,263)	6.22%	(46,241)
NON-CATEGORICAL AID STATE	1,037,922	1,643,897	1,035,555	(608,342)	62.99%	(2,367)
SHARED EXPENSES-COMMISSIONER OF REVENUE	32,585	80,715	26,585	(54,130)	32.94%	(6,000)
SHARED EXPENSES-TREASURER	27,594	73,089	22,224	(50,865)	30.41%	(5,370)
SHARED EXPENSES-ELECTORAL BOARD	-	35,000	-	(35,000)	0.00%	-
CATEGORICAL AID - STATE	1,107,470	2,322,187	1,048,742	(1,273,445)	45.16%	(58,728)
CATEGORICAL AID -FEDERAL GOVERNMENT	5,400	47,715	47,103	(612)	98.72%	41,703
General Fund Revenue Total (Less Other Financing Sources)	10,282,516	21,146,096	10,325,545	(10,820,551)		43,029

General Fund Expenditures – Prior Year Comparison – Cash Basis

Account Description	Prior Year Expenditures	Budgeted	YTD Expenditures	Balance/Excess/Deficit	% Expended	Prior Year Variance
**CITY COUNCIL **	79,951	163,126	84,390	78,736	51.73%	(4,439)
CITY MANAGER *****	95,115	217,303	96,916	120,387	44.60%	(1,801)
CITY ATTORNEY *****	99,157	162,248	91,963	70,285	56.68%	7,195
MANAGEMENT SERVICES & HR*****	45,329	176,148	51,030	125,118	28.97%	(5,701)
COMMISSIONER OF THE REVENUE *****	129,837	268,915	132,021	136,894	49.09%	(2,185)
REAL ESTATE ASSESSOR *****	23,696	122,405	31,749	90,656	25.94%	(8,053)
CITY TREASURER *****	146,224	333,905	145,163	188,742	43.47%	1,061
ACCOUNTING *****	173,389	330,163	178,571	151,592	54.09%	(5,181)
PURCHASING & GENERAL SERVICES****	44,774	91,968	29,110	62,858	31.65%	15,665
UTILITY COLLECTIONS & BILLING *****	117,423	267,038	103,645	163,393	38.81%	13,777
INSURANCE *****	88,908	195,232	92,967	102,265	47.62%	(4,059)
INFORMATION TECHNOLOGY*****	68,976	370,505	69,132	301,373	18.66%	(156)
BOARD OF ELECTIONS *****	53,173	176,400	55,642	120,758	31.54%	(2,469)
CIRCUIT COURT ***	-	7,662	-	7,662	0.00%	-
GENERAL DISTRICT COURT ***	8,234	18,091	8,224	9,867	45.46%	10
CLERK OF CIRCUIT COURT ***	-	57,283	-	57,283	0.00%	-
SHERIFF'S OFFICE ***	-	136,692	-	136,692	0.00%	-
DISTRICT COURT SERVICE ***	52,280	57,070	27,560	29,510	48.29%	24,720
COMMONWEALTH'S ATTORNEY ***	-	58,605	-	58,605	0.00%	-
WESTERN TIDEWATER REGIONAL JAIL**	460,990	921,980	460,992	460,989	50.00%	(2)
POLICE ***	1,513,206	3,215,656	1,602,382	1,613,274	49.83%	(89,175)
E - 911 *****	308,909	999,117	264,869	734,248	26.51%	44,040
EMERGENCY MANAGEMENT SERVICES ***	1,107,351	2,379,811	1,118,517	1,261,294	47.00%	(11,166)
BUILDING INSP & CODE ENFORCEMENT***	225,774	518,173	255,065	263,108	49.22%	(29,291)
ANIMAL CONTROL*****	43,586	121,604	36,413	85,191	29.94%	7,174
PUBLIC WORKS-STREET MAINTENANCE****	785,416	1,962,645	718,986	1,243,659	36.63%	66,430
PUBLIC WORKS-SNOW REMOVAL****	-	13,000	-	13,000	0.00%	-
PUBLIC WORKS-GARAGE****	117,767	234,602	110,391	124,211	47.05%	7,376
REFUSE COLLECTION*****	-	-	466	(466)	0.00%	(466)
BUILDING MAINTENANCE-GENERAL*****	320,825	652,196	303,761	348,435	46.58%	17,063
BUILDING MAINTENANCE-ARMORY***	17,777	-	13,585	(13,585)	0.00%	4,192
BUILDING MAINTENANCE-CITY HALL****	90,873	200,796	92,720	108,076	46.18%	(1,847)
BLDG MAINTENANCE-SOC SERVICES****	39,809	83,244	30,248	52,996	36.34%	9,562
BUILDING MAINTENANCE-HEALTH DEPT**	10,181	34,716	8,999	25,717	25.92%	1,181
HEALTH DEPARTMENT*****	55,000	110,000	110,000	-	100.00%	(55,000)
MENTAL HEALTH*****	-	36,958	-	36,958	0.00%	-
RECREATION*****	203,460	388,927	221,525	167,402	56.96%	(18,065)
CEMETERIES*****	20,808	42,448	21,123	21,325	49.76%	(315)
SENIOR CITIZENS TITLE III ***	-	6,659	-	6,659	0.00%	-
SENIOR CITIZENS NUTRITION ***	23,277	45,489	21,901	23,588	48.15%	1,376
LIBRARY*****	148,294	304,103	144,246	159,857	47.43%	4,048
PLANNING AND ZONING****	86,374	259,856	112,540	147,316	43.31%	(26,167)
BEAUTIFICATION COMMISSION ****	2,917	21,867	1,946	19,921	8.90%	971
DOWNTOWN DEVELOPMENT *****	33,436	110,000	33,148	76,852	30.13%	289
PAYMENTS TO SOUTHAMPTON COUNTY ***	-	700,000	-	700,000	0.00%	-
NON-DEPARTMENT MISCELLANEOUS***	27,854	55,000	34,615	20,385	62.94%	(6,761)
General Fund Expenditures Total (Less Other Financing Uses)	6,870,352	16,629,606	6,916,521	9,713,085		(46,169)



Financial Reports

ENTERPRISE FUNDS

For the period ending December 31, 2017

Based on Unaudited Financial Data

Airport Fund

- **Revenue Analysis**
 - Fuel sales and airport rental fees are above target with 56% of budgeted realized.
- **Expense Analysis**
 - Expenses in the fund are below target with 47% of budget expended (net of capital outlay and transfers).
- **Cash Balance**
 - Cash balance in the Airport Fund is \$130,902.

Water & Sewer Fund

- **Revenue Analysis**

- Revenue from the sale of water and sewer service charges of \$1.8 mil at the end of the period is on target at 52% of budget. Sale of water and sewer service charges are slightly lower than prior year by \$8k and \$22k, respectively.

- **Expense Analysis**

- Expenses in the fund are \$765k and tracking \$24k lower than the prior year (net of capital outlay, debt service and transfers); expenses in the current year for the sewer division are higher than the prior year while expenses associated with the water division and waste water treatment plant are less.

- **Cash Balance**

- The cash balance in the fund at the end of the month is \$1.82 mil up from the \$1.71 million reported last month and 6.45% more than the \$1.71 mil reflected in the prior year period.

Solid Waste Fund

- **Revenue Analysis**

- Revenue for the Solid Waste Fund is slightly below target with revenue at \$659k or 49.3% and is comparable to the prior year period collections of \$647k.

- **Expense Analysis**

- Expenses in the fund at \$382k are below target with 42.97% of budget expended (net of capital outlay, debt service and transfers).

Solid Waste Fund – Cash Balance

Cash balance - \$257,988

	Month	FY 16-17	FY 17-18
	June	\$409,400	\$240,652
	July	\$410,551	\$271,649
	August	\$425,486	\$265,937
	September	\$420,154	\$275,027
	October	\$416,155	\$274,940
	November	\$422,723	\$265,379
	December	\$411,298	\$257,988
	January	\$418,851	
	February	\$445,948	
	March	\$252,699	
	April	\$260,852	
	May	\$246,169	
	June	\$240,652	

Electric Fund

- **Revenue Analysis**

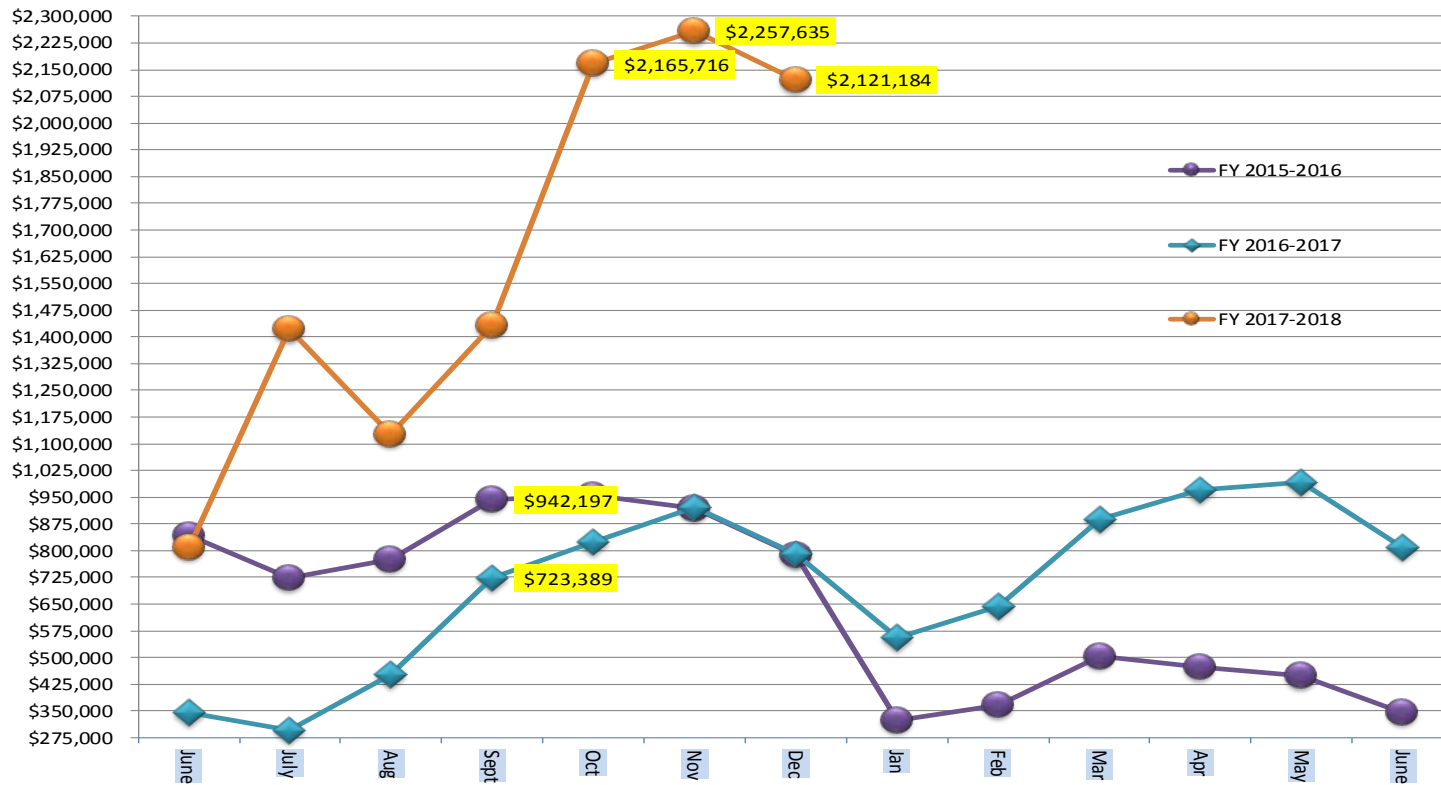
- Revenue from energy sales at \$7.68 mil is slightly below target at 49.75% of budget; below is a snapshot of prior year billed service revenue, current year budget, actual and % of budget realized:

Account Description	Prior Revenue	Anticipated	YTD Revenue	% Realized
Sale of Electricity -Fuel Adj	\$ 153,391	\$ 1,104,300	\$ 542,909	49.2%
Sale of Electric Energy-Residential	4,130,688	7,998,896	3,871,921	48.4%
Sale of Electricity-Commercial	3,125,726	6,165,246	3,107,054	50.4%
Cycle & Save	(59,424)	(119,129)	(59,635)	50.1%
	<u>\$ 7,350,381</u>	<u>\$ 15,149,313</u>	<u>\$ 7,462,249</u>	

- **Expense Analysis**

- With an accrual of \$1.1m, expenses associated with the sale of energy for 6 months of the fiscal year will be \$5.07 mil and will be below budget at 40.01% of the total budget (net of capital outlay, debt service and transfers). This is substantially lower than the prior year period of \$5.76 million primarily due to the VMEA Transmission Peak Shaving True-Up credit in September 2017 of \$544k.

ELECTRIC FUND CASH ANALYSIS



ELECTRIC FUND CASH ANALYSIS

	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
6/30	\$ 365,374	\$ 643,257	\$ 882,030	\$ 842,112	\$ 343,328	\$ 807,485
7/31	\$ 232,177	\$ 642,085	\$ 957,000	\$ 724,794	\$ 276,984	\$ 1,421,109
8/31	\$ 179,939	\$ 672,538	\$ 1,095,099	\$ 774,246	\$ 453,148	\$ 1,127,645
9/30	\$ 272,263	\$ 784,569	\$ 1,220,000	\$ 942,197	\$ 729,003	\$ 1,431,729
10/31	\$ 346,776	\$ 904,924	\$ 1,273,878	\$ 956,592	\$ 822,659	\$ 2,165,716
11/30	\$ 359,027	\$ 876,767	\$ 1,327,621	\$ 919,275	\$ 922,617	
12/31	\$ 287,190	\$ 733,859	\$ 1,284,717	\$ 788,629	\$ 791,600	
1/31	\$ 389,986	\$ 438,344	\$ 1,004,954	\$ 322,369	\$ 554,258	
2/28	\$ 287,764	\$ 559,511	\$ 805,356	\$ 366,352	\$ 644,526	
3/31	\$ 370,727	\$ 803,846	\$ 881,641	\$ 502,204	\$ 888,414	
4/30	\$ 412,409	\$ 751,999	\$ 906,867	\$ 474,040	\$ 970,688	
5/31	\$ 672,007	\$ 908,047	\$ 968,713	\$ 448,880	\$ 990,559	
6/30	\$ 643,257	\$ 882,157	\$ 842,112	\$ 343,328	\$ 807,485	

Cash in the Electric Fund at \$2,165,716 increased by \$733,987 from the prior month period.

Policy Evaluation:

Cash is above minimum policy guideline of \$1.494 million by \$671K.

ELECTRIC FUND BILLED VERSUS PAYMENT ANALYSIS

FY 2017-2018 REVENUE BILLED VERSUS PAYMENTS COLLECTED ANALYSIS

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Totals
ADJUSTED BILLING	\$1,531,215.11	\$1,286,453.86	\$990,137.18	\$1,028,737.71	\$1,142,100.75	\$1,540,538.63	\$7,519,183.24
TOTAL PAYMENTS**	\$890,694.86	\$1,561,334.22	\$1,399,586.77	\$1,134,434.73	\$978,646.24	\$997,043.24	\$6,961,740.06
Variance (collected over billed)	(\$640,520.25)	\$274,880.36	\$409,449.59	\$105,697.02	(\$163,454.51)	(\$543,495.39)	\$557,443.18

YTD **Billing** in the current year at \$7.52 mil is \$110K or 1.4% lower than the prior year billing at \$7.63 mil; however, payments through the current period at \$6.96 mil have increased; **payments** as of December 2017 are \$71,000 or 1% more than the prior year period

FY 2016-2017 REVENUE BILLED VERSUS PAYMENTS COLLECTED ANALYSIS

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Totals
ADJUSTED BILLING	\$1,331,565.63	\$1,368,230.33	\$1,182,707.53	\$921,613.12	\$1,245,028.67	\$1,321,069.00	\$7,629,271.28
TOTAL PAYMENTS**	\$1,027,103.65	\$1,270,296.21	\$1,328,762.17	\$1,214,391.35	\$995,069.16	\$1,055,151.00	\$6,890,773.54
Variance (collected over billed)	(\$304,461.98)	(\$97,934.12)	\$146,054.64	\$292,778.23	(\$249,959.51)	(\$265,918.00)	(\$220,383.74)

BUDGET AMENDMENT #2018 - 10

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2017-2018 City Budget is hereby amended to:

1. *carry forward unspent appropriation for drainage projects;*
2. *appropriate funding to Public Works & Water & Sewer department for reimbursing expenses related to the new park;*
3. *reallocate budget for software maintenance contracts to correct departments;*
4. *utilize lapsed salaries and benefits on a one-time basis for professional services;*
5. *appropriate funding for custodian's salary & benefits that was assigned to Armory;*
6. *appropriate funding for increased costs associated with juvenile detention & group home services;*
7. *fund capital project fund balance deficit per audit dated June 30, 2017-originally approved by Council for June 28, 2016 for \$456,885;*
8. *recognize additional revenues from the Obici Healthcare Foundation to the Smart Beginnings agency and to appropriate such revenue for new uses;*
9. *recognize additional revenues from the Camp Family Foundation to the Franklin Fire & Rescue Department, Franklin Police Department & the Hunterdale Fire Department and to appropriate such revenue for new uses; and*
10. *transfer appropriations within the Water and Sewer Fund to purchase a trailer.*

		2017-2018	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
100	GENERAL FUND			
	REVENUE			
41050-0004	Prior Year Budget Carryover	\$117,833	\$204,978	\$87,145
41050-0006	Transfer from Water & Sewer	139,960	138,189	(1,771)
41050-0150	Unassigned Fund Balance	507,830	914,029	406,199
				\$491,573
	EXPENDITURES			
12310-3320	Maintenance Service Contracts	\$2,500	\$8,380	\$5,880
12410-3320	Maintenance Service Contracts	2,000	8,016	6,016
12430-3320	Maintenance Service Contracts	27,061	37,410	10,349
12535-3320	Maintenance Service Contracts	800	7,730	6,930
12560-8117	Software Upgrade Project	152,690	123,515	(29,175)
12430-3160	Professional Services	47,000	115,698	68,698
12430-1101	Salaries & Wages-Regular	149,986	124,206	(25,780)
12430-2100	FICA	14,773	12,801	(1,972)

12430-2210	Retirement-VRS	19,282	15,830	(3,452)
12430-2300	Hospitalization/Medical Plans	12,394	9,249	(3,145)
12470-1101	Salaries & Wages-Regular	65,287	52,397	(12,890)
12470-2100	FICA	5,086	4,100	(986)
12470-2210	Retirement-VRS	7,814	6,088	(1,726)
12470-2300	Hospitalization/Medical Plans	10,508	8,936	(1,572)
12535-1101	Salaries & Wages-Regular	133,174	120,284	(12,890)
12535-2100	FICA	11,412	10,426	(986)
12535-2210	Retirement-VRS	14,623	12,897	(1,726)
12535-2300	Hospitalization/Medical Plans	27,975	26,402	(1,573)
43200-1101	Salaries & Wages-Regular	156,501	179,224	22,723
43200-2100	FICA	13,120	14,858	1,738
43200-2210	Retirement-VRS	18,833	21,876	3,043
43200-2400	Group Life Insurance	2,245	2,493	248
43200-2720	Workmen's Compensation	4,076	4,622	546
21910-3163	Juvenile Detention & Group Home	40,000	53,000	13,000
93100-9380	Transfer to Capital Projects	0	355,895	355,895
41200-6052	Concrete Maintenance Material	15,000	16,205	1,205
41200-8211	Drainage-CIP	200,000	293,175	93,175
				\$491,573
200	<u>CAPITAL PROJECTS</u>			
	REVENUE			
41050-0100	Transfer from General Fund	\$0	\$355,895	\$355,895
				\$355,895
	EXPENDITURES			
94000-8500	Reserve for Fund Balance	\$0	\$355,895	\$355,895
				\$355,895
204	<u>SMART BEGINNINGS</u>			
	REVENUE			
18990-0099	Miscellaneous Income	47,752	47,500	\$(252)
18990-0102	Grant-Camp Family Foundation	10,000	8,000	(2,000)
18990-0101	Grant-Obici Healthcare Foundation	0	32,610	32,610

				\$30,358
	EXPENDITURES			
53110-1300	Salaries & Wages-Part Time	\$49,000	\$51,000	\$2,000
53110-5550	Travel	1,500	2,500	1,000
53110-6001	Office Supplies	800	2,300	1,500
53110-6013	Educational Supplies	11,850	20,850	9,000
53110-6030	Public Awareness	1,000	3,000	2,000
53110-6031	Food, Supplies Meetings	1,500	4,500	3,000
53110-6032	Special Projects	9,351	21,209	11,858
				\$30,358
220	<u>FOUNDATION GRANTS FUND</u>			
18990-3000	Camp Family Foundations Grant	\$0	\$76,100	\$76,100
				\$76,100
31100-5848	Camp Foundation Grant Police	\$3,712	\$23,712	\$20,000
32100-5848	Camp Foundation Grant Fire	13,878	66,378	52,500
91450-4009	Hunterdale Volunteer Fire Dept	10,000	13,600	3,600
				\$76,100
501	<u>WATER & SEWER FUND</u>			
	EXPENSES			
44112-6043	Sand, Stone & Topsoil	\$30,000	\$31,771	\$1,771
44113-8246	Sewer System Improvements	476,267	446,267	(30,000)
44113-8121	Trailer	0	30,000	30,000
93100-0105	Transfer to General Fund	139,960	138,189	(1,771)
				\$ 0

*Certified copy of resolution adopted by
Franklin City Council.*

Clerk to the City Council



Lorraine Greene Whitehead, Executive Director
 601 North Mechanic Street; Suite 301

To: City of Franklin

RE: Budget Amendment

Date: February 5, 2018

As Smart Beginnings Western Tidewater has received an awesome grant from the Obici Healthcare Foundation to increase our service to the parents, children and schools in the Western Tidewater area (Franklin, Southampton & Isle of Wight,) we are requesting approval of the following budget amendment to reflect the increase in support of our mission:

Grant amount: \$32,610
 Less Anticipated Revenue: -\$ 2,252
 Budget Change: **\$30,358**

Please add the following amounts to the codes:

Add to	Code	Amount
Salaries & Wages-Part time	1300	\$ 2,000
Travel	5550	\$ 1,000
Office Supplies	6001	\$ 1,500
Educational Supplies	6013	\$ 9,000
Public Awareness	6030	\$ 2,000
Food, Supplies Meetings	6031	\$ 3,000
Special Projects	6032	\$11,858
Total		\$30,358

Smart Beginnings would like, also, to express our appreciation to the City of Franklin, it's Board Members, Honorable Mayor Rabil, City Manager Randy Martin and the City Accounting Department for all that they do to help us manifest our goal: All the children in our area begin Kindergarten **Ready to Learn and Ready for Life.... a Better Life.**

Lorraine Greene Whitehead, Executive Director

**Camp Family Foundations
Post Office Box 813
Franklin, Virginia 23851**

December 14, 2017

Mr. Randy Martin, City Manager
City of Franklin
P.O. Box 179
Franklin, Virginia 23851

COPY

Dear Randy:

The members and directors of the Camp Family Foundations met in November to give final consideration to grant requests received for 2017.

I am pleased to report that the City of Franklin has been awarded a total of \$76,100 to be applied to the requests we received from the Franklin Fire and Rescue Department, the Hunterdale Fire Department and the Franklin Police Department. I have enclosed with this letter \$15,000 from the Camp Foundation, \$15,000 from the Campbell Foundation and \$36,100 from Trustee Hal Atkinson of the Camp Younts Foundation. You will receive separately from this letter a check from Camp Younts Trustee John Marks (\$10,000).

The Franklin Fire and Rescue Department is to receive \$52,500 and part of that grant from Trustee Hal Atkinson (\$32,500) is in memory of Jeffrey Holt. The Hunterdale Fire Department is to receive the remaining \$3,600 from Trustee Atkinson for its request. The balance of the funds (\$20,000) are for the Franklin Police Department request.

The members of all the foundations appreciate so much what these three departments do to keep our community safe and protected.

Sincerely,

A handwritten signature in black ink, appearing to read "Westbrook". The signature is written in a cursive style with a large initial "W" and a trailing "k".

Westbrook J. Parker,
Executive Director of
The Camp Family Foundations



*Office Of The City Manager
R. Randy Martin*

February 7, 2018

To: Mayor & Council Members
From: R. Randy Martin, City Manager
Subject: Tentative Budget Calendar FY 2018 - 2019

Enclosed is the tentative budget calendar for council consideration. As noted, a couple of dates related to the School Budget have yet to be determined, but I recommend Council approve the calendar with updates to follow when these dates are finalized.

This calendar closely mirrors the FY 2017 – 2018 calendar which allowed Council to honor the School Division request for earlier notification than in prior years.

Action Recommended: Council approve the tentative budget calendar as recommended.

Enclosures



FISCAL YEAR 2018-2019 TENTATIVE BUDGET CALENDAR

<u>Date Subject to Change</u>	<u>Day</u>	<u>Action Item</u>
January 18, 2018	Monday	<ul style="list-style-type: none"> FY 2018-2019 Budget Requests Forms For Agencies Posted on City Webpage
February 3, 2018	Monday	<ul style="list-style-type: none"> FY 2018-2019 Budget Requests Due from Agencies & Organizations
February 28, 2018	Monday	<ul style="list-style-type: none"> FY 2018-2019 Proposed Department Budgets Requests Due to City Manager
March, 2018 (TBD)	Friday	<ul style="list-style-type: none"> FY 2018-2019 School Board Budget Submitted to City Manager
March 1-15, 2018	Monday	<ul style="list-style-type: none"> Management Budget Meetings with Dept. Directors
March 12, 2018*	Monday	<ul style="list-style-type: none"> 6:00 P.M. - Council Priorities/Goals/Budget Review
March 22, 2018	Thursday	<ul style="list-style-type: none"> School Board Conducts Public Hearing on Proposed FY 2018-2019 Budget
March, 2018* (TBD)	Monday	<ul style="list-style-type: none"> Joint Budget Work session with School Board
March 26, 2018*	Monday	<ul style="list-style-type: none"> 6:00 P.M. Agencies & Organizations Budget Presentations
April 9, 2018*	Monday	<ul style="list-style-type: none"> 7:00 P.M. - City Manager Presents Overview of Consolidated Budget Requests to City Council
April 16, 2018	Monday	<ul style="list-style-type: none"> 6:00 P.M. - Budget Work session #1 with City Manager/Council Commissioner, Treasurer, Police, Fire & Rescue, City Attorney, City Administration (City Council, City Manager & Human Resources)
April 17, 2018	Tuesday	<ul style="list-style-type: none"> 6:00 P.M. – Budget Work session #2 with City Manager/Council Registrar, Social Services, Inspections & Community Development, Power & Light, Finance & Utility Billing
April 19, 2018	Thursday	<ul style="list-style-type: none"> 6:00 P.M. – Budget Work session #3 with City Manager/Council Information Technology, Parks & Recreation & Public Works
April 23, 2018*	Monday	<ul style="list-style-type: none"> City Manager Presents Highlights/Updates to the FY 2018-2019 Recommended Budget
April 30, 2018	Monday	<ul style="list-style-type: none"> Budget Work session with City Council
May 6, 2018	Sunday	<ul style="list-style-type: none"> Release Advertisement for Public Hearing
May 14, 2018	Monday	<ul style="list-style-type: none"> 6:00 P.M. – Tentative Budget Work session (as necessary) 7:00 P.M. – Public Hearing(s) on the FY 2016-2017 Proposed Budget
May 21, 2018*	Monday	<ul style="list-style-type: none"> City Council Considers action on School Board Budget
June 4, 2018	Monday	<ul style="list-style-type: none"> City Council Considers Action on FY 2018-2019 Budget, Sets Tax Rates and Adopt Budget Resolutions

*Denotes Regularly Scheduled City Council Meeting
 Note: Other Funds & Reports will be discussed during each Work session

OLD/NEW BUSINESS

- A. Derelict Property Ordinance (Revised)**
- B. Parks & Recreation Department Annual Update**
- C. Youth Activities for Teens Discussion (Continued)**
- D. City Manager's Report**



*Office Of The City Attorney
H. Taylor Williams, IV*

February 7, 2018

From: H. Taylor Williams, IV, City Attorney

To: Members of City Council

Re: Proposed Revisions to Derelict Structure Ordinance

Attached you will see a proposed revised Derelict Structure Ordinance for Council's consideration. This version is based on the incentives for landowners that own property meeting the three-pronged test to be labeled as derelict structures to either renovate the structure or remove the structure as authorized in Virginia Code Section 15.2-907.1. This has been referred to as the "carrot".

Furthermore, this proposed revised version does not contain the provisions also authorize in Virginia Code Section 15.2-907.1 that allows the City to initiate action to demolish the structure if the landowner does not follow through with a plan for repair or removal of the structure. This has been referred to as the "stick".

However, it must be understood that the City does have other options available to the property owner who wishes to renovate his property or remove his property. City Code Section 27-54 offers the landowner tax incentives to rehabilitate, renovate or replace a residential structure. City Code Section 27-55 offers the landowner tax incentives to rehabilitate, renovate or replace commercial or industrial structures. These existing City ordinances are based upon Virginia Code Sections 58.1-3220 and 58.1-3221.

It must also be pointed out that the City already has the option to demo and remove unsafe buildings or structures pursuant to City Code Section 6-1. This City ordinance is based upon Virginia Code Sections 15.2-906 and 15.2-1115.

H. Taylor Williams, IV

THE CITY COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA DOES ORDAIN AS FOLLOWS:

THAT AN ORDINANCE AMENDING CHAPTER 6 BUILDINGS AND BUILDING REGULATIONS, ARTICLE I IN GENERAL BY ADDING SECTION 6-6 TO THE CODE OF THE CITY OF FRANKLIN, VIRGINIA RELATING TO THE REMOVAL, REPAIR, ETC., OF BUILDINGS DECLARED TO BE DERELICT TO READ AS FOLLOWS:

Sec. 6-6. – Authority to require removal, repair, etc., of buildings declared to be derelict.

- (a) Any owner of property located in the City of Franklin may submit a plan to demolish or renovate any building that qualifies as a “derelict building”. For purposes of this section, “derelict building” shall mean a residential or non-residential building or structure, whether or not construction has been completed, that might endanger the public’s health, safety, or welfare and for a continuous period in excess of six months, it has been;
 - (i) Vacant,
 - (ii) Boarded up in accordance with the building code, and
 - (iii) Not lawfully connected to electric service from a utility service provider or not lawfully connected to any required water or sewer service from a utility service provider.
- (b) If a building qualifies as a derelict building pursuant to this ordinance, the city may notify the owner of the derelict building that the owner may submit to the city a plan to demolish or renovate the building to address the items that endanger the public’s health, safety, or welfare. Such plan shall be on a form provided by the city and shall include a proposed time within which the plan will be commenced and completed. The plan may include one or more adjacent properties of the owner, whether or not all of such properties may have been declared derelict buildings. The plan shall be subject to the approval by the city. The city shall deliver the written notice to the owner at the address listed on the real estate tax assessment records of the city.
- (c) The city upon receipt of the plan to demolish or renovate the building, at the owner’s request, shall meet with the owner submitting the plan and provide information to the owner on the land use and permitting requirements for demolition or renovation.
- (d) If the property owner’s plan is to demolish the derelict building, and such plan is approved by the city, the demolition permit application of the owner shall be expedited. Furthermore, if the owner has completed the demolition within 90 days of the date of the issuance of a demolition permit, the city shall refund any building and demolition permit fees. This section shall not supersede any ordinance adopted relative to historic districts. In addition, the tax abatement process for demolition may not be available for any property which either is a registered Virginia landmark or is determined by the Virginia Department of Historic Resources to contribute to the significance of a registered historic district.
- (e) If the property owner’s plan is to renovate the derelict building, and no rezoning is required for the owners intended use of the property, and such plan is approved by the city, the site plan or subdivision application and the building permit, shall be expedited. The site plan or subdivision fees may be refunded, all or in part, but in no event shall the site plan or subdivision fees exceed the lesser of 50 percent of the standard fees established by the ordinance for site plan or

subdivision applications for the proposed use of the property, or \$5,000.00 per property. The building permit fees may be refunded, all or in part, but in no event shall the building permit fees exceed the lesser of 50 percent of the standard fees established by the ordinance for building permit applications for the proposed use of the property or \$5,000.00 per property. No fees shall be refunded until after a certificate of occupancy has been issued or a final inspection of the work has been approved by the Director of Community Development.

- (f) Prior to the commencement of a plan to demolish or renovate the derelict building, at the request of the property owner, the Commissioner of the Revenue or the real estate assessor shall make an assessment of the property in its current derelict condition. On the permit application, the owner shall declare the costs of the demolition, or the costs of materials and labor to complete the renovation. At the request of the property owner, after demolition or renovation of the derelict building, the real estate assessor shall reflect the fair market value of the demolition costs or the fair market value of the renovation improvements, and reflect such value in the real estate assessment records. The real estate taxes on the amount equal to the costs of demolition or an amount equal to the increase in fair market value of renovations shall be abated for a period of not less than 7 years in accordance with the tax abatement provisions of Virginia Code Section 15.2-907.1 (8), and is transferable with the property. No taxes shall be abated until after a certificate of occupancy has been issued or a final inspection of the work has been approved by the Director of Community Development.
- (g) Notwithstanding the provisions of this section, the city may proceed as authorized under Section 6-1 of the City Code, or the city may proceed as authorized to abate or remove a nuisance under Section 15.2-900, et seq., of the Code of Virginia. In addition, the city may exercise such remedies as may exist under the Uniform Statewide Building Code and such other remedies available under general and special law.

This ordinance shall be effective from the date of its adoption.

Mayor

Certified copy of ordinance adopted by the City of Franklin City Council at its meeting held on February 12, 2018.

Clerk to City Council



*Office Of The City Manager
R. Randy Martin*

February 7, 2018

To: Mayor & Council Members
From: R. Randy Martin, City Manager
Subject: Parks & Recreation Annual Report
Youth Activities for Teens Discussion (Continued)

Enclosed is a PowerPoint presentation that Interim Director Frank Davis will present at the meeting as the annual report for the Parks & Recreation Department. I suggest Council hear the report then ask questions. I also suggest the Council then continue the Youth Activities for Teens discussion begun at the January 8th meeting. I anticipate community representatives to attend, as well as others, to give input into this discussion.

Enclosure

FRANKLIN DEPARTMENT OF PARKS & RECREATION STAFF

PRESENT STAFF OF THE DEPARTMENT

FRANK A. DAVIS - INTERIM DIRECTOR

SAMMARA GREEN-BAILEY - PROGRAM
SPECIALIST

PETER C. HYATT - ATHLETIC PROGRAM
SPECIALIST

RECREATION ASSISTANT - VACANT

PAST POSITIONS

DIRECTOR

PROGRAM SPECIALIST

RECREATION AIDE

ATHLETIC SPECIALIST

ATHLETIC AIDE

ADMINISTRATIVE ASSISTANT



Virginia Recreation & Park Society

An Affiliate of the National Recreation and Park Association

The department is a member of the State of Virginia professional organization Virginia Recreation & Park Society.

There are 110 park & recreation departments in the State of Virginia. They are broken down by populations, by cities & counties. This organization is responsible for all training of recreation professionals in all areas of parks & recreation.

The State of Virginia and departments/individuals can also join the national profession

The National Recreation & Park Association



THE DEPARTMENT IS OPEN DAILY:
MONDAY - FRIDAY - 8:30AM - 8:00PM
SATURDAY- 10:00A.M. - 3:00P.M.

VARIOUS COMMUNITY GROUPS HAVE MEETINGS AT THE CENTER. THEY INCLUDE THE FRANKLIN MINISTERS CONF., FOOD BANK, KAPPA ALPHA PSI FRAT., DELTA SIGMA THETA SOR., FRANKLIN-SOUTHAMPTON VSU ALUMNI CHAPTER, BERKLEY NEIGHBORHOOD WATCH GROUP, AND THE RETIRED TEACHERS ASOC.

SENIOR CITIZENS PROGRAM

This program is sponsored by the Senior Services of Southeastern Virginia

It is for all persons ages 60 & above

Meals and transportation is available to persons that live in the City of Franklin, Southampton County, Boykin's, Capron, Isle of Wight, Branchville and Suffolk.

Staff for this program is funded by the Senior Services of Southeastern VA. The Parks & Rec department does assist in the planning of activities and programs.



Senior Prom at the Dr. Martin Luther King, Jr. Com. Center - July 2017

ATHLETICS



Youth Programs:

**Baseball, basketball, football,
soccer,**

Adult leagues:

**Basketball, co-ed softball,
soccer**



ATHLETICS



ATHLETICS – YOUTH BASKETBALL



DEPARTMENT OF PARKS & RECREATION

2018 YOUTH BASKETBALL PROGRAM

Register or information by contacting

Clay Hyatt at 757-635-8458



Program is for youth in the following ages:

Ages, 4-6, 7-10, 11-13

Cost: \$15.00 (Cost includes Jersey.)

When: Games will start 12 February

Where: All games will be held at the S.P.Morton Elementary School Gym

Sign-ups are being held now through 5 February at the:

Franklin Department of Parks & Recreation
S.P.Morton Elementary School



ATHLETICS – MEN'S BASKETBALL LEAGUE @ FHS



ATHLETICS – SPECIAL PROGRAM



PROGRAMS

Programs are planned for youth & adults



COMMUNITY CENTER

February Activities

All Activities start at 4:30PM

4 - Camp 25- Volleyball Camp

7 – Valentines Arts & Crafts Night

14 – Valentines Day Party, V-day Arts & Crafts

16 – Black History Bingo & Prizes

21– Famous African Americans/I have a dream project

23 –The Watsons Go to Birmingham Movie (Drink, Snack & Popcorn)

25 – Camp 25- Soccer

28 – Ping Pong Tournament



ARMORY DRIVE PARK SWIMMING POOL



SPECIAL PROGRAMS – SUMMER PROGRAM



Summer Programs - 2017
Franklin Summer Super Jam &
Armory Drive Park Pool



Franklin Summer Super Jam - 2016
 Busch Gardens - Williamsburg, Va.

Pool Schedule
Pool opening date—19 June
Weekend Hours
 Saturday & Sunday - 1:00 P.M. - 5:00 P.M.
Week Day Hours—Monday - Friday
 • Recreational swim
 1:00 P.M. - 5:00 P.M.
Pool fees -
 Ages 0 - 5, \$.75 , Season pass, \$25
 Ages 6 - 17, \$1.00, season pass, \$35
 Ages 18 & older, \$1.25, season pass, \$45



The Franklin Summer Super Jam program is sponsored by:
 The Boys & Girls Club of Southeast Virginia &
 The Franklin Department of Parks & Recreation

19 June—18 August @ the S.P.Morton Elem. School
 Program hours, Monday-Friday—8:00 a.m-5:00 p.m.

All enrolled youth in this program will be able to enjoy the following activities of the program.

Arts & crafts, computer skills and sport activities
 Daily recreational swim times

Weekly trips to attend the summer reading program at the Ruth Camp Campbell Library

Field trips

Hot lunch prepared daily at the S.P. Morton Elementary School & snack provided by Food Bank

Registration fees:

All registration will be held daily Monday thru Friday, at Boys & Girls Club main office located at the S.P. Morton Elementary School. If you have questions, please call the Club main office at 516-1014 or Mr. Eric Taylor at 620-8346
 New members- \$20.00

One time summer registration fee-\$10.00
 2 week session fee-\$35.00

For new members age 6-7, proof of age must be presented at time of registration.



WEEKLY FIELD TRIPS
 All youth enrolled in the summer jam program can sign-up for field trips as listed below during the program. Trips can be educational or recreational as, roller & ice skating, Kings Dominion, Va. Beach, Busch Gardens, Ocean Breeze, movies & Washington, D.C. Smithsonian Museums.

Kiwanis fishing clinic - July 2016



SPECIAL PROGRAMS – BLACK HISTORY MONTH



Franklin Department of Parks & Recreation

Presents

"The 2018 Black History Month Program"

City of Franklin VA.

Special Edition - Vol.3

February 2018

Time For 2



Time For 2 emerged when sisters: Kearston, age 12, and Kendall, age 10, performed "Twinkle Little Star" before an audience of family and friends at the ages of 5 and 3. The two play Violin and Cello Duo specializing in classical music.

DR. MARTIN LUTHER KING JR. COMMUNITY CENTER

February Activities

All Activities will start at 4:30PM

- 4—Camp 25— Volleyball Camp
- 7— Valentines Arts & Crafts Night
- 14— Valentines Day Party,Valay Arts & Crafts
- 16—Black History Bingo & Prizes
- 21— Famous African Americans I have a dream project.
- 23—The Watsons Go to Birmingham Movie (Drink, Snack & Popcorn)
- 25— Camp 25— Soccer
- 28— Ping Pong Tournament

Famous African Americans



This lecture will be exploring, teaching, and educating on accomplished Americans of African decent. This will teach on a larger scale from entrepreneurs, inventors, and musicians. Light Snack and refreshments will be served.

Black History Super Saturday

17 February 2018
12:00 P.M.



Robert L. Carter is a retired Franklin High School teacher and a member of the Franklin County Board of Supervisors. He is a member of the North Carolina Master Gardeners and also a retired member of the 100 years of history National Club for DDG. He has been awarded a Lifetime of Quality Award from the Virginia State Parks and Recreation. Carter will give a talk on the history of the South, the Civil War, and the Reconstruction era.

Fashion Elegantes Fashion Show



The fashion show will be held on Thursday, 8 February at 10:30 A.M. at the Dr. Martin Luther King, Jr. Community Center. The Fashion Elegantes are from the Newport News Dept. of Library Services. The group is known for their diverse style of vintage clothing. The show is open to the general public but only members of the Senior Citizens program will be allowed to cart lunch.

Dr. Martin Luther King Jr. Speech



George W. Wilson is a member of the Delta Productions of Richmond, Va. will be performing the speech of Dr. Martin Luther King Jr. "I Have a Dream" speech.



This lecture will be exploring, teaching, and educating on accomplished Americans of African decent.



SPECIAL PROGRAMS – SPRING BREAK

Franklin Department of Parks and Recreation Presents SPRING BREAK WEEK 2018

Monday, April 2, 2018

Bingo Night
@ 4:30 P.M.

For all School Ages

Winners will receive prizes

Tuesday, April 3, 2018

Game Night
@ 5 P.M.
For all School Ages

Come out and enjoy board games,
Wii, PS4, & Indoor Bowling.

Light Refreshments will be provided

Wednesday, April 4, 2018

Movie Night
@ 5 P.M.

For all School Ages

The movie showing will be:
Annie

Popcorn will be provided

Friday, April 6, 2018

Rec Hang Out Party
@ 3:30-6 P.M.

For all School Ages
Play Music, Snacks, Karaoke
& a good time!!

Thursday, April 5, 2018

4th Annual Easter Egg Extravaganza 2018
@ 11 A.M.-4 P.M.

Easter Egg Hunt Held at the Dr. Martin Luther King Center
2:30pm

Youth Under 6 & under must be accompanied by adult.

Age Groups: 6&Under, 7-9.

Bring Easter Basket or Container for the Egg Hunt

-Inflatable's, Foods, Games & D.J., Face Paint & Lots of Fun.

*For any Information regarding Spring Break Week Please contact: Sammara Bailey
(Program Specialist) at 757-562-2475

All events are free of admission & held at the Dr. Martin Luther King Center
683 Oak Street Franklin, VA 23851. *



SPECIAL PROGRAM – FRANKLIN YOUTH FOOTBALL

Franklin Youth Football & Cheer Schedule - 2017

Sep. 27 - Team assisting at the gate – Franklin

WINDSOR BYE WEEK

6:00 P.M. - FLAG LEAGUE GAMES (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME - HOLLAND VS SURRY
 8:00 P.M. - SENIOR LEAGUE GAME - BOYKINS VS FRANKLIN

OCT. 4 - Team assisting at the gate – Holland

SURRY BYE WEEK

6:00 P.M. - FLAG LEAGUE GAMES (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME – BOYKINS VS HOLLAND
 8:00 P.M. - SENIOR LEAGUE GAME - WINDSOR VS FRANKLIN

OCT. 11 - Team assisting at the gate – Surry

BOYKINS BYE WEEK

6:00 P.M. - FLAG LEAGUE GAMES (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME - HOLLAND VS FRANKLIN
 8:00 P.M. - SENIOR LEAGUE GAME - SURRY VS WINDSOR

OCT. 18 - **GAMES PLAYED AT WINDSOR HIGH SCHOOL** - Team assisting at the gate – Windsor

FRANKLIN BYE WEEK

6:00 P.M. - FLAG LEAGUE GAMES (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME – WINDSOR VS HOLLAND
 8:00 P.M. - SENIOR LEAGUE GAME - BOYKINS VS SURRY

OCT. 25 – Team assisting at the gate – Boykins

HOLLAND BYE WEEK

6:00 P.M. - FLAG LEAGUE GAMES - (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME - FRANKLIN VS SURRY
 8:00 P.M. - SENIOR LEAGUE GAME - BOYKINS VS WINDSOR

NOV. 1 - **PLAYOFF GAMES** - Team assisting at the gate - Franklin

6:00 P.M. - FLAG LEAGUE GAMES (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAMES – MAIN FIELD
 7:00 P.M. - SENIOR LEAGUE GAME - 2 VS 3
 8:00 P.M. - SENIOR LEAGUE GAME - 1 VS 4

NOV.8 - **CHAMPIONSHIP GAMES** - Team assisting at the gate - Franklin

6:00 P.M. - FLAG LEAGUE GAME (AUXILARY FIELD)
 6:00 P.M. - JUNIOR LEAGUE GAME – MAIN FIELD
 7:00 P.M. - **CHEERLEADERS EXHIBITION**
 8:00 P.M. - CHAMPIONSHIP GAME

Flag Schedule

Date	Time	Home Team	Away Team
Wed 9/27/2017	6:00 PM	Franklin	Holland
Wed 9/27/2017	7:00 PM	Boykins	Surry
Wed 10/4/2017	6:00 PM	Boykins	Holland
Wed 10/4/2017	7:00 PM	Windsor	Franklin
Wed 10/11/2017	6:00 PM	Holland	Windsor
Wed 10/11/2017	7:00 PM	Surry	Franklin
Wed 10/18/2017	6:00 PM	Holland	Surry
Wed 10/18/2017	7:00 PM	Windsor	Boykins
Wed 10/25/2017	6:00 PM	Surry	Windsor
Wed 10/25/2017	7:00 PM	Franklin	Boykins



FRANKLIN YOUTH FOOTBALL



CO-SPONSORED PROGRAM – FRANKLIN CITY PUBLIC SCHOOLS



DEPARTMENT OF PARKS & RECREATION

FRANKLIN CITY PUBLIC SCHOOLS
2018 YOUTH BASKETBALL PROGRAM



Program is for youth ages, 14 -18
Cost: \$20.00 (Cost includes jersey & trophy's)

REGISTRATION INFORMATION

All youth that are interested in signing up for this program can do so at the following locations:

J.P. King Middle School – Mrs. Carolyn Lawrence

Franklin High School

Dr. Martin Luther King, Jr. Community Center

Registration will end on 8 February. Teams will be organized on 13 February at 6:00 P.M. and games will be held on Tuesdays of each week.

All games will be held at the J.P.King Middle School Gym

CO-SPONSORED GROUP-FRANKLIN-SOUTHAMPTON COALITION



Franklin-Southampton Coalition

Hello Community Organizations/Leaders,

Western Tidewater Community Service Board are calling all who would like to be a part of positive change, in the community to come out to the Coalition Meeting. We will be addressing the stigma of Mental Health and Substance Abuse issues that plague our community. The meeting is scheduled to take place Tuesday, May 16, 2017 from 11AM-1PM. We plan for it to be a lunch working meeting therefore we need everyone to RSVP by today at 3:00PM by email sbailey@franklinva.com or call 562-2475 for Sammara Bailey.

Meeting Information

Where: Dr. Martin Luther King Community Jr. Center

683 Oak Street Franklin, VA 23851

When: May 16, 2017

Time: 11:00-1:00PM



Western Tidewater Community Services Board

In partnership with

ALPHA KAPPA ALPHA SORORITY, INC. – *Lambda Psi Omega Chapter*

&

Franklin Department of Parks and Recreation



Family Wellness Fun Day

Healthy Mind, Body, Spirit



Saturday, July 15 2017

Armory Park

920 Armory Drive

Franklin, VA 23851

10AM-3PM



Come Join us for a Free Fun Day of Health Awareness, Inflatables, Balloons, Face painting, Line Dancing, Free swim, Coloring/Crafts, vendors, Raffles and food. The Speakers are Dr. Carletta Perry (Power of the Mind-set), Mrs. Tearanie Parker (Generational Finance), and student Rickaya Sykes (Monologue).

Rain Date location: Martin Luther King Jr. Community Center

683 Oak Street Franklin, VA 23851.



FAMILY WELLNESS FUN DAY – JULY 2017



YOUTH PROGRAM - CREATE BLISS



Franklin City Christmas Parade -2016



Virginia State University Homecoming Parade -2016

PROGRAM – FRANKLIN AFRICAN-AMERICAN FESTIVAL



CO-SPONSOR GROUP – FRANKLIN FIRE



CO-SPONSORED GROUP - STOP

STOP Inc.

Come out and enjoy an evening of **FUN**
with **ENGINEERING FOR KIDS®**
and **LEGO® Mindstorm Robots!**



**FREE
EVENT**
For
Ages 6-14

Wednesday, Dec. 14, 2016
4:30 pm - 7:00 pm

at
Martin Luther King, Jr. Community Center
683 Oak St. - Franklin, VA 23851

To learn more about Engineering For Kids, visit their website at
www.engineeringforkids.com/hamptonroads



If you are interested in attending this **FREE** event,
please contact:

Sammara Green-Bailey
Phone: 757-562-2475
sbailey@franklinva.com

www.franklinva.com/government/departments/parks-and-recreation



CO-SPONSORED GROUP - STOP

VITA Volunteer Income Tax Assistance



2017 Tax Preparation

Hosted by **STOP Inc.**

South Hampton Roads Earned Income Tax Credit (**SHREITC**) Coalition would like to invite you to take advantage of the free tax preparation opportunity. No need to pay someone to get your money back.

You Can Become a **VITA** volunteer!

- Greeter/ Screener
- Tax Preparer
- Quality Reviewer



WHEN: Starting Friday Feb. 2, 2018

WHERE: Martin Luther King, Jr.
Community Center
683 Oak Street
Franklin, VA 23851

TIME: 4 PM to 8 PM Friday

10 AM to 3 PM Saturday
To Schedule an appointment, contact
wpretlow@stopinc.org

Text to: 757-717-1289



www.SHREITC.com

CO-SPONSORED GROUP - RUTH CAMP CAMPBELL MEMORIAL LIBRARY



SPECIAL PROGRAM – FRANKLIN GOES PINK

Franklin City Goes Pink - 28 Oct 17



SPECIAL PROGRAM – FALL O RAMA



CO-SPONSORED GROUP – DOWN THE MIDDLE



DOWN the MIDDLE FOUNDATION

In Partnership with Franklin Parks & Rec.

REGISTER FOR THE DTMF SENIOR LEAGUE TODAY!
OPPORTUNITY FOR AGES 4-14, BOYS AND GIRLS!

Registration NOW OPEN!

ONLY \$50

Registration Deadline Feb. 10
Games Begin March 17
Complete the form on the back or register online @ www.dtmiddle.org

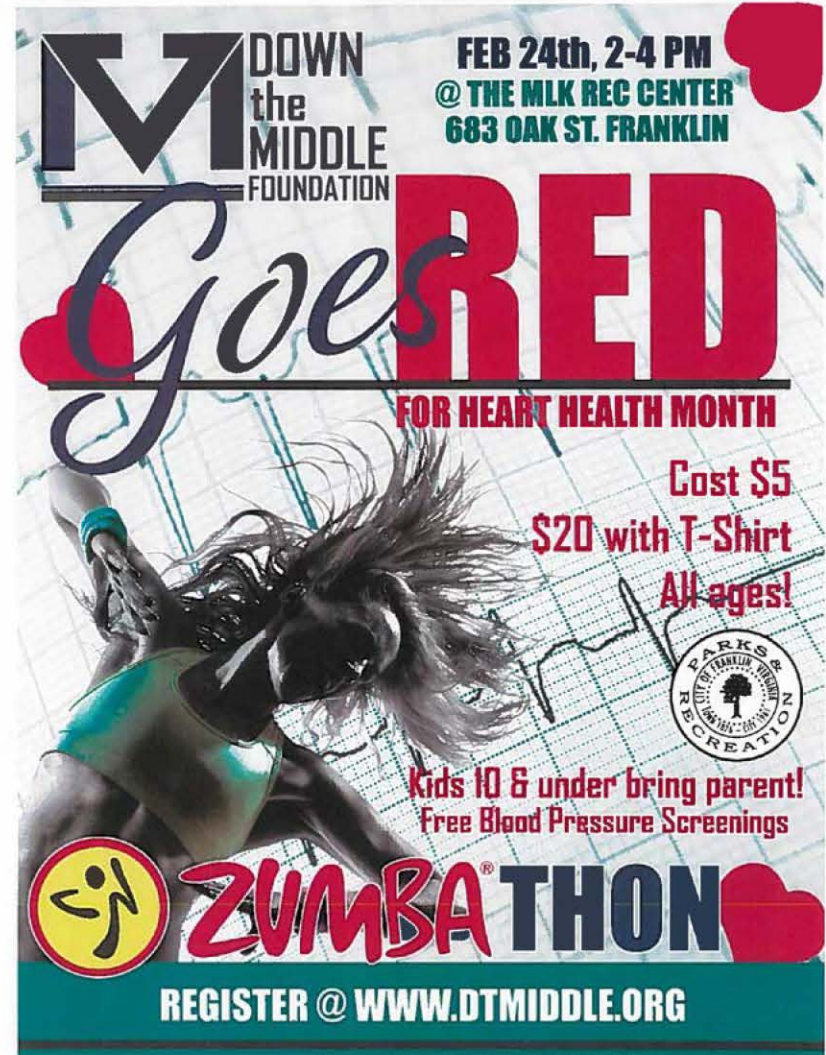
DTMF SENIOR LEAGUE

DIVISIONS

- Co-ed Minis (T-ball ages 4-6)
- Co-ed Minors (Coach-Pitch 7-8)
- Diamonds Baseball (9-10)
- Diamonds Softball (9-10)
- Majors Baseball (11-12)
- Majors Softball (11-12)
- Legends Baseball (13-14)
- Legends Softball (13-14)

Need More Information?
Call Darnell Lee, Jr. (757) 653-4151
Email: info@dtmiddle.org

These materials and the activity described herein are not sponsored or endorsed by the Franklin City School Board.



DOWN the MIDDLE FOUNDATION

FEB 24th, 2-4 PM
@ THE MLK REC CENTER
683 OAK ST. FRANKLIN

Goes RED

FOR HEART HEALTH MONTH

Cost \$5
\$20 with T-Shirt
All ages!

Kids 10 & under bring parent!
Free Blood Pressure Screenings

ZUMBA THON

REGISTER @ WWW.DTMIDDLE.ORG

CO-SPONSORED GROUP – CAMP 25



VOLLEYBALL 
One-Day Camp 
 February 4, 2018 • Location TBA
 Need more information? Call Eric Benton @ 757-653-1667

Registration: 1-2 pm
 Camp Activities: 2-5 pm
 Pizza Party: 5 until

\$20
 Includes T-shirt & Pizza Party


 Coaching Staff Includes the Lady Indians Volleyball Team: Top 4 Finisher in the State!

FOR BOYS & GIRLS AGES 4-14 

COMPLETE THIS FORM OR REGISTER ONLINE @ WWW.CAMP25.ORG

Child's Name: _____ Age: _____ T-Shirt Size: _____
 Parent Name: _____
 Email: _____ Phone: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____

I understand that I have registered my child to participate in Camp25 programming and grant permission for him/her to do so, despite the possible risks. I recognize that by participating in this activity, as with any activity involving jumping and various types of physical activity my child may risk personal injury or permanent loss. I hereby attest and verify that I have been advised of the potential risks, that I have full knowledge of the risks involved in this activity, and that I assume any and all responsibilities and expenses that may be incurred in the event of an accident, illness, or other incapacity, regardless of whether I have authorized such expenses. I further release and indemnify Camp25 and Franklin Public Schools of all responsibilities to include any expenses regarding care should my child get injured. I further give permission for my child's photo to be posted on Camp25 social media and website for promotion of the organization.

Parent Signature: _____ Date: _____



SPRING BREAK 
Spring Breeze 
Camp
 April 2-5, 2018 • 8 am - 4 pm Daily
 Martin Luther King, Jr. Center
 Boys and Girls • Ages 6 - 14

**BOWLING
 LIBRARY
 VIDEO GAMES
 OUTSIDE PLAY
 MOVIE TIME
 ARCADE GAMES
 and more!**

\$50
 per child
 Daily Breakfast & Lunch Included



JOIN US FOR ORGANIZED & STRUCTURED CAMP ACTIVITIES IN A POSITIVE ATMOSPHERE!

Have questions? Call Eric Benton 757-653-1667
COMPLETE THIS FORM OR REGISTER @ WWW.CAMP25.ORG

Child's Name: _____ Age: _____ T-Shirt Size: YS YM YL AS AM AL AXL
 Parent Name: _____
 Email: _____ Phone: _____
 Mailing Address: _____
 City: _____ State: _____ Zip Code: _____
 Emergency Contact: _____ Phone: _____

I understand that I have registered my child to participate in Camp25 programming and grant permission for him/her to do so, despite the possible risks. I recognize that by participating in this activity, as with any activity involving various types of physical activity my child may risk personal injury or permanent loss. I hereby attest and verify that I have been advised of the potential risks, that I have full knowledge of the risks involved in this activity, and that I assume any and all responsibilities and expenses that may be incurred in the event of an accident, illness, or other incapacity, regardless of whether I have authorized such expenses. I further release and indemnify Camp25 and the City of Franklin of all responsibilities to include any expenses regarding care should my child get injured. I further give permission for my child's photo to be posted on Camp25 social media and website for promotion of the organization.

Parent Signature: _____ Date: _____

SPECIAL COMMUNITY PROJECT – ARMORY DRIVE RECREATIONAL PARK PLAYGROUND PROJECT



CO-SPONSORED PROGRAM – COVER 3

Martin Luther King Jr. Community Center & Cover 3 Foundation Presents... Tutoring & Feeding Services

Where:

*Martin Luther King Jr.
Community Center*

Who:

*Pre-K through High
School*

What:

All Subjects

When:

Monday-Friday

Time:

3:30pm-5pm: Snack

5pm-6pm: Dinner

Bring your homework





*Office Of The City Manager
R. Randy Martin*

February 7, 2018

To: Mayor & Council Members
From: R. Randy Martin, City Manager
Subject: City Manager's Report

The following items will be included in the City Manager's Report for the February 12th Regular Meeting:

- 1) Reminders: The joint meeting of the Council & School Board has been confirmed for February 21st at 6:00 pm at the Franklin Business Center, 1st floor conference room. The upcoming items sheet includes a work session on identifying the Council top priorities from the list of goals previously distributed. The meeting is scheduled for 6:00 pm preceding the February 26th regular Council meeting in the Council Chambers conference room.
- 2) Enclosed for your information the Virginia Department of Elections calendar for the May 1, 2018 Council and Special Elections which includes the City Council election. The seats up for election are Mayor (At Large) and Wards 3, 5, and 6.
- 3) I have received formal notification that the COVA Local health insurance plan that the Council authorized City participation in will not be an available option to the city. The participation commitments received did not meet the minimum established thresholds to offer the plan in FY 2018 – 2019. I will now have a meeting to discuss plan renewal with The Local Choice representative and report back to Council with a recommendation on plan renewal options. I expect to finalize that report in March and will keep Council updated.
- 4) Electric utility bills for the late December through mid-January timeframe have been recently sent to customers. Like media reports throughout the State and Southeast region have been covering, the frigid temperatures during this period dramatically impacted electric usage especially for those that rely on heating sources which include any element of electric energy. Enclosed is one recent example article from the Virginian Pilot on the topic. As for the Franklin Power & Light department's cumulative system-wide electric usage during this period, the total KWH's increased by 45% over the prior month billing period (November 21, 2017 to December 21, 2017). Compared to the December, 2016 to January, 2017 billing period, usage this year is up 45% over the prior year. Recall that last year, temperatures were much milder than this winter. Obviously, these increase percentage are an average across all users with individual customer accounts varying significantly as always based upon a number of factors including: temperature thermostat settings, energy sources used, construction aspects such as insulation, weather stripping,

age of structure, etc. As is typical this time of year, DSS has been actively engaged with qualifying customers seeking heating assistance funds. Likewise, staff have customers already expressing concerns about their utility bills

In this regard, the Mayor and some members of Council and I were invited this week to attend a neighborhood meeting at New Hope Church on Rosewood Avenue which was held Wednesday, February 7th at 7:00 pm. I attended as did Mayor Rabil and Councilman McLemore. Councilman Johnson also came but left immediately since two members of Council were already present. I explained to the group present that no more than two council members could participate in the meeting discussion since this was not an official publicly announced meeting of Council. I had been asked to be present to answer electric utility questions and I did so. I thought it a productive meeting for the most part and received positive feedback from those present.

As noted on the upcoming items sheet, Power & Light Director Mark Bly will present his annual report on Department operations at the March 12th meeting. He will advise on topics including the department's peak usage and other factors concerning some of the questions posed at the meeting related to matters such as: electric utility legislative update, equipment used in utility operations, as well as, Dominion Energy and the city's VMEA contractual obligations. I did report last evening that the electric utility fund is in much improved financial health and that the department responded admirably to keeping service available during the snowstorm events and frigid temperatures of late.

Enclosures (2)



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

10 Election Calendar – May 1, 2018 General and Special Elections

Election Type	Election Date	Deadlines for Filing			Last Day to Register to Vote	Deadline to Apply for Absentee Ballot
		Candidate Declarations/Petitions	Other Candidate Forms	Party Chairs Certify Candidates		
Party nominations may be made no earlier than January 18 and must be completed by 7:00 p.m., March 6, 2018 (§ 24.2-510)						
Primary	Tuesday, March 6, 2018 § 24.2-515	December 4 at 12:00 p.m. to December 21 at 5:00 p.m. § 24.2-522	December 21 at 5:00 p.m. § 24.2-503	December 26 at 5:00 p.m. § 24.2-527	February 12 § 24.2-414, 416	In Person: March 3 at 5:00 p.m. By Mail or Online: February 27 at 5:00 p.m. §§ 24.2-701(A), (B)(1), (B)(2)
General	Tuesday, May 1, 2018 § 24.2-101	Non-Party Candidates March 6 at 7:00 p.m. § 24.2-507	All Candidates March 6 at 7:00 p.m. § 24.2-503	General March 12 at 5:00 p.m. Special March 6 at 5:00 p.m. § 24.2-511(B)	April 9 § 24.2-416	In Person: April 28 at 5:00 p.m. By Mail or Online: April 24 at 5:00 p.m. §§ 24.2-701(A), (B)(1), (B)(2)
<p>Notification of adoption of primary must be filed with the Department of Elections by the party chair no sooner than November 1, 2017, nor later than November 21, 2017. (§ 24.2-516)</p> <p>See the following pages for specifics as to forms required and where each form must be filed. The bulletin and forms are available on our website free of charge: http://elections.virginia.gov/index.php/candidatepac-info/becoming-a-candidate/</p>						
During any election, the polls are required to open at 6:00 a.m. and close at 7:00 p.m. (§ 24.2-603)						

Washington Building
1100 Bank Street, First Floor
Richmond, VA 23219

voice: 804-864-8901
voice toll-free: 800-552-9745
Email: info@elections.virginia.gov

Despite warnings, Hampton Roads residents frustrated and shocked by January electric bills

- By Lee Tolliver and Katherine Hafner
The Virginian-Pilot
- Jan 31, 2018 Updated Feb 1, 2018

During two frigid weeks in mid-January, Chase Townsend watched nervously as his heat pump's auxiliary heat revved up each night.

He knew the power bill for the month would be high. But when he opened the envelope this week, he was still shocked.

"I really watch the thermostat, and we keep it set at 68," said Townsend, a commercial lender who lives in a 2,800-square-foot house in Chesapeake's Great Bridge. "In December, I replaced the unit for the downstairs zone and upgraded it to a higher (Seasonal Energy Efficient Ratio), so I thought it wouldn't be so bad.

"But it was still triple what it was in November and almost twice what it was last January."

Townsend had a power bill of \$120 in November. The total for January was \$469.51.

"I'm looking at some other ways to heat the house," he said.

Dominion Energy warned customers of the impending sticker shock earlier this month, citing record cold and the corresponding record energy use.

But spokeswoman Bonita Harris said the utility is getting lots of calls from customers "wanting to understand why their bill is so high and wondering if it could be a mistake."

It's no mistake, Harris said. "Yes, we've had cold stretches before, but this has been record-breaking weather."

Jan. 6 produced the highest demand for electricity Dominion has ever seen in a 24-hour period with the following day coming in a close second.

"Back to back we've had record-breaking temperatures," Harris said. "As soon as we saw that weather, we knew we were going to see some bills that were higher, possibly much higher."

Even though some people didn't ratchet up their thermostats and thought they were using the same amount of energy as in the past, energy use went up as their heating systems worked harder than usual, Harris said.

“The bigger the difference is between inside and outside (temperatures), the harder the systems have to work,” she said.

You may always set it at 68, for example, but as temperatures outdoors drop, the system is increasingly strained. Every degree you can lower the setting can save 1-3 percent on the bill, Harris added. Age of the home and amount of insulation are other factors.

Mary Knight, who lives in the Lagomar section of Virginia Beach in a 4,800-square-foot house, said she was expecting a bill that would exceed her \$300 monthly average – but not the \$660 bill that turned up a few days ago.

“We keep the thermostat at 68 all year long, but the heat pump just wasn’t able to keep up because it was so much below freezing,” she said. “The temperature in the house wouldn’t go above 58.”

So to keep her family and dogs warm, she cranked up a couple of space heaters at night.

“I know that didn’t help with the bill, but we had to stay warm,” she said. “We’ll make up for it somewhere else, but we’re on a budget like everybody else.”

Janice Myers Hollowell has always dealt with high energy bills in her Chesapeake home, which has a separate mother-in-law suite. Even so, she didn’t expect the bill for \$785 .

The house, which she once used as a rental property, has a combined living space of 2,500 square feet.

“I always had people moving in and moving out, and now I know why,” she said. “I was thinking somewhere around \$600 based on what my bills usually are and because it was so cold. But this was a big surprise.”

Hollowell added that the 6,000-square-foot office space where she works had a January power bill of \$500. She found the comparison perplexing, especially because she keeps both thermostats at 69 degrees.

“I know it has commercial heating and air conditioning units, but still,” she said.

Dominion urges customers concerned about their high bills to call the utility and enroll in one of its payment plans or energy assistance programs. The rates have not gone up, Harris said – just the energy use.

“We understand how scary and frustrating it is to get unexpectedly high bills.”

Lee Tolliver, 757-222-5844, lee.tolliver@pilotonline.com Follow @LeeTolliver on Twitter

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS