


Title: Wastewater Treatment Plant Operator	
Department: Public Works	
Status: Non-Exempt	

Summary Objective

The purpose of this position is to ensure the safe operation of a wastewater treatment plant according to federal, state and local regulations.

This position works under general supervision, independently developing work methods and sequences.

Essential Functions


The essential functions listed below are those that represent the majority of the time spent working in this class. Management may assign additional functions related to the type of work of the class as necessary.

- Operates a wastewater treatment plant; takes samples; performs routine tests; helps to ensure proper plant operation; maintains records and files.
- Collects samples for testing; performs tests relating to plant operations.
- Monitors and records readings from meters, gauges and instruments, reviews laboratory analyses and checks functioning of equipment.
- Starts up, shuts down, regulates and adjusts motors, pumps, compressors, grinders, blowers, valves and other apparatus to meet changing operating conditions.
- Monitors the SCADA system for plant equipment operation.
- Conducts laboratory analyses of raw and treated samples.
- Inspects plant buildings and equipment, notes need for maintenance and repair work.
- Assists with training of new employees.
- Advises and consults with superiors on unusual operating problems or the need for major repairs to equipment; cleans and clears catch basins, troughs and other components.
- Performs minor plant maintenance and housekeeping duties.
- Prepares and maintains records and reports.
- Performs related work as assigned.

Minimum Education and Experience Requirements:

- High School graduation or GED equivalent.
- One (1) year of experience operating and maintaining wastewater treatment plant equipment or an equivalent combination of education, training and experience.

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Physical Demands:

Physical demands refer to the requirements for physical exertion and coordination of limb and body movement.

- Performs light to medium work that involves walking or standing virtually all of the time and also involves exerting between 20 and 50 pounds of force on a regular and recurring basis, climbs ladders or considerable skill, adeptness and speed in the use of the fingers, hands or limbs in tasks involving close tolerances or limits of accuracy.

Unavoidable Hazards (Work Environment):

Unavoidable hazards refer to the job conditions that may lead to injury or health hazards even though precautions have been taken.

- Involves routine and frequent exposure to:
 - Bright/dim light; Dusts and pollen.
 - Extreme heat and/or cold; Wet or humid conditions.
 - Extreme noise levels, Animals/wildlife.
 - Vibration; Fumes and/or noxious odors.
 - Traffic; Moving machinery.
 - Electrical shock; Heights.
 - Radiation; Disease/pathogens.
 - Toxic/caustic chemicals; Explosives; Violence.
 - Other extreme hazards not listed above.


Special Certifications and Licenses:

- Must possess and maintain a valid state driver’s license with an acceptable driving history.
- Possession of or the ability to obtain an appropriate state-certified license for wastewater treatment as appropriate within 18 months of employment.

Americans with Disabilities Act Compliance

The City of Franklin is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

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Standard Clauses

May be required to work nights, weekends and holidays to meet the business needs of the City.

This job description is not designed to cover or contain a comprehensive listing of essential functions and responsibilities that are required of an employee for this job. Other duties, responsibilities, and activities may change or be assigned at any time with or without notice.

Essential Safety Functions

It is the responsibility of each employee to comply with established policies, procedures and safe work practices. Each employee must follow safety training and instructions provided by their supervisor. Each employee must also properly wear and maintain all personal protective equipment required for their job. Finally, each employee must immediately report any unsafe work practices or unsafe conditions as well as any on-the-job injury or illnesses.

Every manager/supervisor is responsible for enforcing all safety rules and regulations. In addition, they are responsible for ensuring that a safe work environment is maintained, safe work practices are followed, and employees are properly trained.

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