



**LAUREL STREET – PHASE I
HOUSING REHABILITATION WORK**

**641 & 643 OAK STREET
AND
649 & 651 OAK STREET**

FRANKLIN, VIRGINIA

Invitation for Bid 2024-03

Date: August 1, 2024

**Issued by:
Melisa Blythe, Financial Accountant
207 West 2nd Avenue
Franklin, Virginia 23851
(757) 562-8538**

[Email: mblythe@franklinva.com](mailto:mblythe@franklinva.com)

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Rehabilitation Work at 641 & 643 Oak Street
and 649 & 651 Oak Street
IFB# 2024-03

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**NOTICE OF INVITATION FOR BID
CITY OF FRANKLIN, VIRGINIA**

Sealed Bids for
**Laurel Street – Phase I
Rehabilitation Work at 641 & 643 Oak Street
and 649 & 651 Oak Street
FRANKLIN, VIRGINIA
IFB 2024-03**

The project is part of Phase I of the Laurel Street Neighborhood Revitalization Project. Work includes the construction specifications as shown on the Work Write Up for the properties located at 641 & 643 Oak Street and 649 & 651 Oak Street.

Bids, to be considered, must be received by the Due Date and Time, at or before 3:00 p.m., local time on August 15, 2024. All Bids received by the Due Date and Time will be opened at the Open Date and Time, on August 15, 2024 at 3:00 p.m., local time and read aloud at the location listed in the Invitation to bid.

Bids received after 3:00 p.m. will not be accepted or considered. The time of receipt shall be determined by the purchasing official who is to open the Bids. The IFB and related documents may be obtained from the City's website at <https://www.franklinva.com/business/bidsrfps/>.

Return Bids to: **Finance Department, City of Franklin**
Attn: Melisa Blythe, Financial Accountant
207 W. Second Ave
Franklin, VA 23851

Bid Due: **August 15, 2024 at 3:00 p.m.**
Mark on Bid Envelope:
"Sealed Bid – 641 & 643 Oak St. **and** 649 & 651 Oak St. – Laurel Street
CDBG Project"
Bids may be mailed OR hand delivered

Hand delivered bids must be taken to the Commission of Revenue's office located on the first floor of 207 W. Second Ave, Franklin, VA 23851. Announce yourself to the Commissioner of Revenue's office and request the Finance Department be contacted to date/time stamp your bid as received.

If you plan to HAND DELIVER your bid, please be sure to arrive no later than fifteen (15) minutes prior to Bid Due date/time to ensure your bid is counted.

Bid Opening: **August 15, 2024 at 3:00 p.m.**
207 W. Second Ave
Franklin, VA 23851

Pre-bid Conference:

- 641 & 643 Oak St, Franklin VA 23851 – 8/8/24 at 11:30am
- 649 & 651 Oak St, Franklin VA 23851 – 8/8/24 at 12:30pm

PLANS AND SCOPE OF WORK:

Please complete bid based on the materials, plans, and work write-up scope of work ("the Work") which have been provided; hard copies of the bid sheet and contractors line item cost for the work write-up scope of work are required with your submission as well as confirmation of receipt of any issued addenda.

The Invitation for Bids, Instructions to Bidders, plans, specifications, the Contract, and other Contract Documents may be examined during business hours at Community Development, 207 W. Second Street, Franklin, Virginia 23851 (Phone: 757-562-8681).

Documents may be viewed and/or downloaded from the City of Franklin's website at <https://www.franklinva.com/business/bidsrfps/>.

Bids may not be withdrawn for a period of sixty (60) calendar days after the opening of bids unless the bid is substantially lower than the other bids because of a clerical error as defined in Virginia Code § 2.2-4330. Pursuant to Virginia Code § 2.2-4330 (B)(1), the bidder shall give notice in writing and shall submit the original work papers with such notice to the City of its claim of right to withdraw the bid within two (2) business days after the opening of bids.

The City expressly reserves the right to cancel this IFB and/or reject any or all bids, to waive any informality or irregularity in the bids received, and to accept a bid which is deemed to be in the best interest of the City.

Melisa Blythe
Financial Accountant

INVITATION FOR BID
CITY OF FRANKLIN, VIRGINIA

Sealed Bids for:
Laurel Street– Phase I
Rehabilitation Work at 641 & 643 Oak Street
and 649 & 651 Oak Street
FRANKLIN, VIRGINIA
IFB 2024-03

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Bids, to be considered, must be received by the Due Date and Time, at or before 3:00 p.m., local time on August 15, 2024. All Bids received by the Due Date and Time will be opened at the Open Date and Time, on August 15, 2024, at 3:00 p.m., local time and bid results will be read out aloud at that time.

Topic: IFB # 2024-03 Laurel Street – Phase I

Time: August 15, 2024 at 3:00 PM Eastern Standard Time (US and Canada)

The Instructions to Bidders, plans, specifications, the Contract, and other Contract Documents are incorporated herein by reference. Copies of these items may be examined during business hours at the Community Development, 207 W. Second Street, Franklin, Virginia 23851 (Phone: 757-562-8681). Bidders are cautioned to review bid documents thoroughly before submitting a bid.

Copies of the documents may be viewed and/or downloaded from the City's website at <https://www.franklinva.com/business/bidsrfps/>. If you have any problems accessing the documents, you may contact Melisa Blythe, Financial Accountant at (757) 562-8538 or mblythe@franklinva.com. The City will not be responsible for documents obtained from any other source.

All Contract Documents prepared and/or furnished by the City shall be the exclusive property of the City of Franklin, Virginia, and shall not be used for any other project(s).

Each bidder is solely responsible for ensuring that such bidder has the current complete version of the Bid Documents prepared for the project, including any addenda issued by the City, before submitting a bid.

A pre-bid conference will be conducted on August 8, 2024, at 641 & 643 Oak Street and 649 & 651 Oak Street, at 11:30 a.m. and 12:30 p.m. local time, respectively. All bidders must either attend the Pre-bid Conference or conduct an inspection of the property prior to submitting their bids.

Bidders and subcontractors must comply with all applicable city, state, and federal laws, ordinances, and regulations; and are required to be properly licensed under Virginia Code §§ 54.1-1100, et seq. If applicable, Bidders shall deposit with their bid a Bid Security executed in the amount and form stipulated in the Instructions to Bidders.

The City expressly reserves the right to cancel this IFB and/or reject any or all bids, to waive any informality or irregularity in the bids received.

The City of Franklin reserves the right to make awards to multiple contractors. If an award of a contract is made, notice of the award, or the announcement of the decision to award, will be made by posting a notice of such award or announcement on <https://eva.virginia.gov/> and <https://www.franklinva.com/business/bidsrfps/>.

By submitting a bid, each bidder agrees that this is a solicitation of bids and each bidder agrees to be solely responsible for the cost or expense of its bid and the City shall have no responsibility for such costs or expenses.

If a certain brand, make, item or manufacturer is specifically and exclusively required or called for in the plans, specifications, or other contract documents, then that brand, make, item, or manufacturer shall be used unless otherwise agreed to by the City, in its sole discretion. Otherwise, an equivalent item can be requested as set forth in Project Manual.