

HOUSING REHABILITATION CONTRACTOR'S QUALIFICATION STATEMENT

Please attach a copy of contractor's license, insurance policy, and EPA Certification. All questions must be answered in full. Additional sheets for clarification of answers or additional information must be attached. **This statement must be notarized.**

1. Name, address, phone number, contractor license #, and IRS number (or last 4 digits of owner's social security #) of company. Include DUNS and UEID if known.

2. List company's owner and principal officer and date and place organized.

3. Describe general character of work performed.

4. List any work awarded that failed to be completed or contracts defaulted on. Note where and why.

5. List three most important recent contracts over \$10,000. State the owner, work, approximate cost, place, date started and date completed.
 1. _____ \$ _____
 _____ From _____ To _____
 2. _____ \$ _____
 _____ From _____ To _____
 3. _____ \$ _____
 _____ From _____ To _____

6. List the contracts upon which you are currently working. State the owner, location, approximate cost, and estimated date of completion.

7. List three material suppliers and amount of credit available.

1. _____ \$ _____
2. _____ \$ _____
3. _____ \$ _____

8. List bank references and amount of credit available.

1. _____ \$ _____
2. _____ \$ _____

9. List insurance coverage and amount. **Please attach copy of insurance policy.**

Liability-Property: _____ \$ _____
Liability-Personal Injury: _____ \$ _____
Vehicle and Equipment: _____ \$ _____
Other: _____ : _____ \$ _____
(identify)

10. List subcontractors utilized. State name, address, specialty, subcontractor license #, and years of experience.

1. Name: _____
Address: _____
Specialty: _____
License # _____ Years of Experience _____

2. Name: _____
Address: _____
Specialty: _____
License # _____ Years of Experience _____

3. Name: _____
Address: _____
Specialty: _____
License # _____ Years of Experience _____

11. Provide a general description of the experience of the company and its key personnel.

12. Number of current full-time employees _____
 Number employed at highest level in past twelve months _____
13. Are you on any list of debarred contractors maintained by the U.S. Department of Labor, U.S. Department of Housing & Urban Development, or Virginia Department of Highways? YES NO

14. All contractors and subcontractors, including electricians, must have the EPA required *Renovate, Repair and Painting* certification (*RRP*) in order to be considered for work on houses constructed before 1978 funded under this program. Does your company carry this certification?
 YES NO If yes, complete the Company/Employee Record.

If not, someone from your company will be required to attend the training before work can begin on a project site and. Do you need information about lead training and certification classes?
 YES NO

The undersigned hereby authorizes and requests any person, firm or Corporation to furnish any information requested by _____ in verification of the recitals comprising this statement of contractor's qualifications:

Contractor: _____
 By: _____
 Title: _____
 Date: _____

BY: _____ DATE: _____,

City/County/Town of _____,
 Commonwealth of Virginia

_____ being duly sworn deposes and says that he/she is _____ of _____ and that the answers to the foregoing questions and all statements therein contained are true and correct.

My commission expires: _____.

Given under my hand this _____ day of _____, 20_____.

 Notary Public

 Registration Number

