



SELENIA R BOONE  
 COMMISSIONER OF THE REVENUE  
 CITY OF FRANKLIN  
 207 W 2nd Avenue  
 FRANKLIN, VIRGINIA 23851  
 (757) 562-8547

## CITY OF FRANKLIN BUSINESS LICENSE APPLICATION

CHECK PAYABLE TO - CITY OF FRANKLIN  
 THIS APPLICATION MUST BE FILED AND FEE PAID BY MARCH 1ST  
 PENALTY OF 10% APPLIED IF NOT FILED AND PAID BY DUE DATE

CUSTOMER ID:		FEDERAL I.D. NO. OR SOCIAL SECURITY NO.	VA SALES & USE TAX NO.
APPLICANT NAME AND MAILING ADDRESS:		TRADE NAME:	BUSINESS ADDRESS:
E-MAIL:		INDICATE IF APPLICANT IS: GENERAL CONTRACTOR <input type="checkbox"/> SUB CONTRACTOR <input type="checkbox"/>	
PHONE:	DATE BUSINESS STARTED IN FRANKLIN	VA STATE CONTRACTOR'S LICENSE NUMBER:	
FAX NO	ZONING APPROVED YES	TAX YEAR C	INDICATE IF APPLICANT IS: (I) INDIVIDUAL (P) PARTNERSHIP (C) CORPORATION <input type="checkbox"/>

	CODE	DESCRIPTION	BASIS/GROSS RECEIPTS	TAX	PENALTY	TOTAL
1.						
2.						
3.						
4.						
5.						
6.	ADJUSTMENT					
7.						

**TOTAL TAX DUE** \$

RECEIVED BY THE CITY OF FRANKLIN  
 DATE: \_\_\_\_\_ TR#: \_\_\_\_\_ PAYMENT AMOUNT: \_\_\_\_\_ BALANCE DUE: \_\_\_\_\_

OATH, I THE UNDERSIGNED APPLICANT DO SWEAR (OR AFFIRM) THAT THE FOREGOING FIGURES AND STATEMENTS ARE TRUE, FULL AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND THE LIMITS OF THE LICENSE.

BUSINESS NAME _____	DATE OF REPORT _____
NAME/TITLE AUTHORIZED SIGNATURE _____	CONTACT PERSON _____ PHONE _____

**THE COMPLETION AND ISSUANCE OF THIS APPLICATION FOR CITY LICENSE SHALL NOT BE DEEMED TO BE APPROVAL TO PROSECUTE ANY BUSINESS WITHOUT OBTAINING ZONING AND USE PERMITS FOR THE LOCATION IN WHICH YOU INTEND TO LOCATE.**

I, Commissioner of the Revenue of the City of Franklin, Virginia, do find the foregoing application in due form. Therefore, pursuant of the License Tax Ordinance of the said City of Franklin Virginia, license are this day severally granted the above named applicant to prosecute the business employments or professions covered by the foregoing application as indicated by extension of the taxes thereon, and their payment as indicated hereon, at the above named definite house or place of business in said City for the period shown on said application.

This license, however, shall not be valid or have any legal effect unless and until the taxes (and penalties) prescribed by said ordinance as shown on the foregoing application are paid to The Treasurer of said City and the fact of such payment is properly shown hereon and does not permit licensee to prosecute any business, profession or occupation in violation of any City Ordinance, State of Federal law.

Sworn (or affirmed) to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ By \_\_\_\_\_  
 Signature of Commissioner of the Revenue, his deputy or other designated official.

## **Business License Tax Rates**

41A	Contractors/sub-contractors	\$.15/\$100
41B	Retailers	\$.20/\$100
41C	Financial, Real Estate & Professional	\$.58/\$100
41D	Repairs, Personal & Business Services	\$.30/\$100
41E	Wholesalers	\$50.00 on 1st \$10,000 of purchases & \$.10/\$100 thereafter
41H1	Peddlers (Traveling salesman)	\$200
41H2	Peddlers (Farmer's Market)	\$10
41L	Non-Medical Massage Parlors	\$500
41M	Out Of State Photographers	\$30
41N	Public Service Corporations	½ of 1% Gross Receipts
41O	Amusement Machines	\$.30/\$100

## **ABC Licenses**

41P7	"ON" BEER	\$30
41P10	"ON" WINE	\$20
41P11	"OFF" WINE &/OR BEER	\$50
41P12	"ON" & "OFF" WINE &/OR BEER	\$75
41P13	MIXED BEVERAGE- CAPACITY 50/100	\$200
41P14	MIXED BEVERAGE- CAPACITY 100/150	\$350
41P15	MIXED BEVERAGE- CAPACITY 150 & OVER	\$500

**\*IF YOUR BUSINESS CATEGORY IS NOT LISTED, PLEASE CALL\***

Contractors- please include proof of Workman's Comp Insurance when renewing your application.

Stephanie T. Walton  
Deputy Commissioner of the Revenue  
City of Franklin  
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(757)562-8547