



City of Franklin, Virginia Electoral Board Minutes

Purlie Banks, Chair, Nancy Parrish, Vice-Chair, Gary Wyse, Secretary

Emergency Services Building

100 South Main Street

Franklin, VA 23851

Emergency Electoral Board Meeting May 24, 2024

Purlie Banks, Nancy Parrish, and Gary Wyse were present. Visitors – Jen Maynard, Camara Jacobs, and Greg Mc Lemore.

Ms. Banks called the meeting to order at 2:02 PM.

Ms. Banks read section 24.2-122 of the election code as follows: - Status of members of electoral boards, registrars, and officers of election.

Members of electoral boards, registrars, and officers of election shall serve the Commonwealth and its localities administering the election laws. They shall be deemed to be employees of the county or city in which they serve except as otherwise specifically provided by state law.

A county or city may retain officers of election as independent contractors. Deputy registrars who agree to serve without pay are not state or local employees for any purpose.

Purlie Banks mentioned section 24.2-110 – Appointment, qualifications, and term of general registrars; vacancies; certain prohibitions.

Camara Jacobs, City of Franklin HR Director advised that the General Registrar is not entitled to PTO (Paid Time Off). The City of Franklin's employee policies designate the Deputy Registrar as a city employee, however, the Officers of Election and Electoral Board members are not city employees.

Nancy Parrish moved that the City of Franklin, VA Electoral Board adjourn into a closed meeting pursuant to Virginia code 2.2-3711 to discuss the Voting Security System, to appoint any Officers of Election, discuss appointing Chiefs and/or Assistant Chiefs and/or discuss any personnel issues that are not subject to Virginia open meeting requirements. Motion 2nd by Gary Wyse and was passed unanimously.

Purlie Banks moved to come out of closed meeting. 2nd by Nancy Parrish. Motion passed.

Gary Wyse moved that the City of Franklin Virginia Electoral Board certify that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting held May 24, 2024, and only such Public business matters as were identified in the motion concerning the closed meeting were heard, discussed or considered by the City of Franklin Virginia Electoral Board and no action was taken. 2nd by Nancy Parrish, motion passed.

Gary Wyse moved that the meeting be recessed until May 28th at 2PM at Hunterdale Christian Church, 2nd by Nancy Parrish. Motion passed.

Purlie Banks called the reconvened meeting to order at 2:08PM at Hunterdale Christian Church.

Purlie Banks moved that the City of Franklin, VA Electoral Board adjourn into a closed meeting pursuant to Virginia code 2.2-3711 to discuss personnel issues that are not subject to Virginia open meeting requirements. 2nd by Nancy Parrish. Motion passed.



May 24, 2024, Minutes (continued)

Purlie Banks made a motion to come out of closed session. 2nd by Nancy Parrish, motion passed.

Purlie Banks moved that the City of Franklin Virginia Electoral Board certify that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting held May 24, 2024, and only such public business matters as were identified in the motion concerning the closed meeting were heard, discussed or considered by the City of Franklin Virginia Electoral Board and no action was taken in closed session regarding the items discussed. Each board member certified that this was true. Nancy Parrish 2nd, motion passed.

Purlie Banks made a motion to send our corrective action plan that was discussed be sent to the interim city manager and ask that she arrange to meet with the board to advise how best to proceed. Nancy Parrish 2nd. Motion passed.

Purlie Banks made a motion to recess at 4:10PM and reconvene when we hear back from the Interim City Manager. Nancy Parrish 2nd. Motion passed.

May 24, May 28, 2024, Minutes (continued)

The May 24th Electoral Board meeting reconvened at the Office of the Interim City Manager on May 29th at 11:28 AM. Purlie Banks and Nancy Parrish were in attendance, Gary Wyse was absent. The following guests were in attendance; Interim City Manager, Ms. Darlean Burcham and Human Resources Director, Camara Jacobs.

Ms. Banks moved that the City of Franklin, VA Electoral Board adjourn into a closed meeting pursuant to Virginia code 2.2-3711 to discuss any personnel issues that are not subject to Virginia open meeting requirements. Nancy Parrish 2nd. Motion passed.

Ms. Banks moved to come out of the closed meeting, 2nd by Nancy Parrish, motion passed.

Purlie Banks moved that the City of Franklin Electoral Board certify that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting held on May 29th 2024, and only such public matters as were identified in the motion concerning the closed meeting were heard, discussed or considered by the City of Franklin Electoral Board and no action was taken regarding the items discussed. Each board member certified that this was true. Nancy Parrish 2nd. Motion carried.

New Business: The board received an email from the Interim City Manager dated 5/29/2024 from Yolanda Andrews stating that the City of Franklin Electoral Board had not submitted the 2024 certification of Direct and Actual costs for the 2024 Presidential Primary. At that time the Electoral Board members in attendance went to the Office of the General Registrar who was not in the office at 4:30PM, and then the meeting was adjourned by Ms. Banks moving to adjourn and Nancy Parrish 2nd. Motion carried.

Respectfully submitted,

Gary Wyse

Secretary